



**PIMA COUNTY COMMUNITY DEVELOPMENT AND
NEIGHBORHOOD CONSERVATION DEPARTMENT**

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**PIMA COUNTY
EMERGENCY FOOD AND SHELTER PROGRAM LOCAL BOARD
FEMA/EFSP Phase XXXII**

Funding Allocation Meeting Minutes

Friday, November 6, 2014 1-3pm

Pima County Housing Center

801 W. Congress

Tucson Arizona 85745

MINUTES

EMERGENCY FOOD AND SHELTER BOARD MEMBERS

Present Jill Rich
 Anna Stevens-Denae
 Cammie Dirrim
 Evelyn Gonzales
 Jackie Lopez
 Kim Ward
 John Blackburn
 Liz Christensen
 Margaret Higgins
 Phillip Pierce
 Susanna Rodriguez
 Richard White

**COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION
DEPARTMENT STAFF**

Ana Durazo- Special Populations Program Coordinator

CALL TO ORDER

Acting Chair Jill Rich called meeting to order at 1:05 pm

ROLL CALL OF BOARD

Quorum satisfied

PLEDGE OF ALLEGIANCE

INTRODUCTION

Acting Chair Jill Rich welcomed board members and asked board and guest to introduce and state the agency that they represent.

Ms. Rich briefed the board on the FEMA process informed the board that the FEMA funds are to be used for hungry and homeless purposes only and not to be used for disaster relief. Ms. Rich explained process on deciding funding allocations.

ELECTION OF BOARD CHAIR FOR PHASE XXXII

Ms. Rich requested a motion to select new Board Chair.

Cammie Dirrim moved to nominate acting Chair Jill Rich to be re-nominated for Board Chair.

John Blackburn- Seconded

All in Favor

Motion passed unanimously

ADMINISTRATIVE MATTERS

a. Approval of Meeting Agenda XXXII

Ms. Rich requested motion to approve agenda

Mr. Evelyn Gonzales move to approve Phase XXXII agenda

Anna Stevens-Denae – Seconded

All in Favor

b. Approval of minutes from phase XXXI 04/04/2014

Ms. Rich motioned to approve minutes

Mr. Richard White- moved to approve April minutes

Ms. Margaret Higgins- Seconded

All in Favor

c. Discuss and Approve Phase XXXII Allocations/Allowances

1. Award \$408,001.00; Administrative Allowance \$8,160.02

Ms. Rich announced the total award amount of \$408,001.00 with the maximum allowable administrative expenses is \$8,160.02 amount of which is included in total award amount.

Ms. Margaret Higgins moved to approve

Ms. Kim Ward Seconded

All in Favor

Motion passed unanimously

2. Per Diem Rate Allowance

- **\$12.50 per night for Mass Shelter**

- **\$2.00 per meal for Mass Feeding**

Mr. Richard White moved to approve

Ms. Anna Stevens-Denae Seconded

All in Favor

Motion passed unanimously

3. Funding Period End Date-May 30, 2015

Ms. Margaret Higgins moved to approve

Mr. Philip Pierce Seconded

All in Favor

Motion passed unanimously

BREAK INTO SUBCOMMITTEES

a. Discuss Proposals

The Board separated into Subcommittees at 1:30pm, the board reconvened at 3:20pm.

b. Make Funding Allocation Recommendations

The board members reviewed the subcommittee's funding recommendations. The board members finalized the funding allocation amount after some discussion.(See Award Spreadsheet)

Ms. Evelyn Gonzales motioned to approve award decision (see attachment)

Mr. Richard White Seconded

All in Favor

Motion passed unanimously

CALL TO AUDIENCE

OTHER BUSINESS

ADJOURNMENT

Ms. Margaret Higgins motioned to adjourn meeting.

Mr. Richard White Seconded.

Meeting adjourned at 3:36 pm

All in Favor

Minutes submitted by Ana Durazo

Agency	Phase 32 Current Requested 14-15									Phase 31 Awarded
	Served Meal/Mass Feeding	Other Food	Mass Shelter	Other Shelter	Rent/Mortgage Assistance	Utility Assistance	Admin	Total Awarded	Total Requested	
Arizona Youth Partnership				\$5,200				\$ 2,830	\$5,200	\$2,715
Catholic Community Services	\$10,000							\$ 6,676	\$10,000	\$7,250
Community Food Bank	\$30,000							\$ 11,672	\$30,000	\$0
Community Food Bank		\$35,000						\$ 18,725	\$35,000	\$0
Community Food Bank		\$50,000						\$ 16,446	\$50,000	\$0
Exodus Community Services				\$11,375				\$ -	\$11,375	\$0
IMPACT of Southern Arizona	\$14,700							\$ 9,837	\$14,700	\$0
Interfaith Community Services	\$5,961				\$19,956			\$ 25,917	\$52,000	\$26,759
Old Pueblo Community Services	\$6,542				\$28,000			\$ -	\$28,000	\$0
Pima County Community Action Agency					\$130,813	\$1,321		\$132,134	\$150,000	\$111,727
PEPP					\$14,000			\$ 8,246	\$14,000	\$7,635
Primavera Foundation			\$42,670	\$32,190				\$ 74,860	\$105,500	\$76,116
San Ignacion Yaqui Council, Inc.						\$13,500		\$ 7,223	\$13,500	\$0
San Ignacion Yaqui Council, Inc.	\$9,940							\$ 5,492	\$9,940	\$0
Southern AIDS Foundation	\$1,605	\$1,605		\$3,210				\$ 6,420	\$12,000	\$0
The Haven	\$20,000							\$ 11,483	\$20,000	
The Salvation Army	\$8,880		\$22,604	\$8,880				\$ 40,364	\$90,000	\$34,800
Tucson Centers for Women & Children: EMERGE!			\$25,000					\$ 15,096	\$25,000	\$14,692
Tucson Urban League					\$12,000			\$ 6,420	\$12,000	\$0
Pima County CDNC Admin							\$8,160	\$ 8,160	\$8,160	\$7,476
Totals:	\$107,629	\$86,605	\$90,275	\$60,856	\$204,771	\$14,821	\$8,160	\$408,001	\$696,375	\$289,170