RC # (Pima County Use Only) _____

PIMA COUNTY

Community Development and Neighborhood Conservation
Outside Agency Financial Report, Fiscal Year 2016-2017

Agency Name: _____

Program Name: _____

Contract Number: _____ **Report for the Month of:** _____

Invoice Number: _____ **Contact Name & Number:** _____

Remit Payment Address: _____

EXPENSE CATEGORY**	FISCAL YEAR BUDGET	EXPENDITURES THIS MONTH	EXPENDITURES YEAR-TO-DATE	BALANCE AVAILABLE
Salaries & Fringe Benefits				
Support Services				
Staff Development				
Materials & Supplies				
Program Operating Expenses				
Travel				
Professional Outside Services				
Rent				
Utilities				
Other Operating Costs				
General Administrative Costs (15% Nax)				
TOTAL				

Please specify only positions which are charged to this contract (directly program activities). The total must match the Salaries & Fringe listed above.

Employee/Position	Salary	Fringe	Total
TOTAL			

I hereby certify that to the best of my knowledge, the data reported represents actual expenditures which have been made in accordance with the contract and are based on official accounting records and supporting documents which will be maintained for purposes of audit, and that no major program or management changes have occurred in the time period covered by this financial report.

_____ _____
Signature Prepared by

_____ _____
Title Date prepared

Mail to: Pima County Outside Agencies
2797 E. Ajo Way - 3rd Floor
Tucson, AZ 85713