



PIMA COUNTY
COMMUNITY SERVICES

PIMA COUNTY COMMUNITY ACTION AGENCY

Saturday, March 8, 2014
9:00 a.m. to 1:00 p.m.
Rio Nuevo One Stop, Tortolita Building
340 N. Commerce Park Loop, Tucson, Arizona 85701

MEETING MINUTES

MEMBERS PRESENT

Paul Appleby
Lori Bable
John Vasquez Bedoy
Willie Blake
Diane Brown
Patricia Barnes Cannon
Imelda Pines
Roy Tullgren
Gloria Valenzuela

MEMBERS ABSENT

Dianna Gonzales
Cynthia Hansonhaya
Annabelle Nunez
Rosenna Trejo

PIMA COUNTY STAFF PRESENT

Anna M. Cunes
Evelyn Gonzales
Rosemary Cora-Cruz

9 to 11 a.m.

Results Oriented Management Accountability (ROMA) Training -
Norma Gallegos, Assistant Director
Coconino County Community Services Department

11 a.m. to 1 p.m.

- I. Call to Order *11:26 a.m., John Vasquez Bedoy, Vice Chair*
- II. Pledge of Allegiance *All*
- III. Approval of January 15, 2014 Minutes - Roy Tullgren moved to approve, Willie Blake seconded, all approved.
- IV. Staff Reports *Evelyn Gonzales/Rosemary Cora-Cruz*
 - A. Funding Update
 - D.E.S. Community Action Network (CAN) Alert, estimated funding: \$2,133,699
 - CSBG \$701,232 - Administration and Vouchers (emergency services to clients).
 - LIHEAP \$865,032 – Utilities, Administration and Vouchers.
 - TANF \$549,887 - Administration and Vouchers and contracted with "Big 8" agency partners including Arizona Housing, Chicanos Por La Causa, Interfaith Community Services, Primavera Foundation, PPEP, Tucson Urban League, Tucson Indian Center and Salvation Army. Pima County uses some funds to cover administration costs and to distribute to Pima County clients directly.
 - LIHEAP \$865,032 - Administration and Vouchers.



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TAP D.E.S. - \$15,000 for administration costs to distribute funds to qualified CenturyLink customers who must have a land line, due to a medical disability. Neighbors Helping Neighbors (NHN) \$1,703 - Utilities only.

F.E.M.A. Emergency Shelter Food Program (ESFP) - \$111,000 received two weeks ago and by mid-February, \$28,000 had been distributed.

- B. Contract Update – all agencies distributing funds except for those needing to spend other “expiring” funds first.
- C. Arizona Community Action Association Board Training and Conference, May 7-9, 2014, Phoenix, Arizona. Paul Appleby, Roy Tullgren and Lori Bable may be interested in attending Thursday only. CAAB funds could cover two car pools that would include mileage reimbursement and a box-type lunch. If CAAB members want to attend Thursday and Friday for the full conference, they may, and it will require a hotel stay. Rosemary Cora-Cruz will attend the March 20 and 21 Arizona Community Action Association Board meeting and will get the May 2014 conference agenda, fees, hotel, and other information to help CAAB members to make decisions on whether to attend or not. Scholarships may also be available for conference attendees.
- D. Agency Monitoring Report – International Sonoran Desert Alliance (ISDA), Ajo, Arizona. Rosemary Cora-Cruz and Nancy Zufelt, Pima County Program Monitor, visited two programs on January 28, 2014, that receive funding. ISDA is up to speed on all requirements and compared to 2010, Town of Ajo shows much improvement. Good visit.
 - 1. Housing Program - Inadequate housing rehab, building is old, not weatherized. They are using an apprenticeship program to help people living in area, to obtain electrical and construction skills, that they can use elsewhere and/or in the Ajo area for low-income homeowners.
 - 2. Youth Program - GED program for youth is in a warm, inviting place.

V. CAAB Issues *John Vasquez Bedoy*

- A. Election of Officers – Board needs to elect Chair today, due to Jim Watson's resignation. John Vasquez Bedoy nominated himself, Diane Brown seconded, and all approved. John will serve as Chair until June 30, 2014.
- B. John Vasquez Bedoy suggested that at next meeting, any CAAB members who want to serve as Vice Chair, will be invited to speak at the next meeting and explain why they want to serve as Vice Chair. Then the CAAB may vote at the next meeting, on the Vice Chair.
- C. Diane Brown nominated John Vasquez Bedoy for Vice Chair, seconded by Imelda Pines. Imelda Pines nominated herself for Vice Chair and Gloria Valenzuela seconded. Patricia Barnes Cannon nominated Gloria Valenzuela for Vice Chair and Diane Brown seconded. Lori Bable would like to understand why Imelda Pines and Gloria Valenzuela would like to serve as Vice Chair. John Vasquez Bedoy suggested that the CAAB discuss Imelda Pines and Gloria Valenzuela at the next meeting along with anyone else who expresses an interest to serve as Vice Chair.
- D. Terms – CAAB will vote on 2014-2015 officers at May 14, 2014 meeting.



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- E. New Board Appointments - 2 community representative seats available: 1 faith-based; 1-community based. Jim Watson, Chair, resigned as of last week and he recommended Mary, United Way, to replace his Labor representation, a recommended entity for this CAAB. Rosemary Cora-Cruz will follow up with Mary. Mary had submitted a letter of interest in the past. John Vasquez Bedoy suggested that the CAAB should look at individuals who expressed an interest in the past, to see if they are still interested in serving on the CAAB. Rosemary Cora-Cruz will email to the CAAB, the names of those who scored high. Lori Bable would like to see all top scoring candidates who would represent the recommended Labor entity.
- F. CAAB Roles – covered by Norma's presentation.
- G. CSBG Proposal Review Process – Rosemary Cora-Cruz asked if the CAAB wants to meet again or just the members who need additional training. Rosemary Cora-Cruz will provide the CAAB with one approved and one not approved RFP, to help the CAAB to better understand the forms, process, and criteria. For example, one RFP not approved or scored high could be the result of what the agency wants to use the funding for vs. another agency's impact. The RFP Committee should not deny or give low scores because of typo-s. The Committee should score the RFP based on what the agencies' impact or services will be, as a result of receiving funds. Rosemary Cora-Cruz shared the list of 2013 RFP awardees, by ranking, to the CAAB.

Lori Bable suggested that the CAAB should share UA training information and grant writing assistance to RFP applicants, to help applicants with the RFP application requirements and process.

Meeting will be scheduled for Tuesday, April 15, 2014, 5:30 p.m. for any CAAB members who want to go through a practice RFP, as a group. Evelyn Gonzales will run meeting if Rosemary Cora-Cruz is not available. RFP's will be emailed to CAAB in .pdf format, on or before April 1, 2014.

- VI. Call to the Board and Audience *John Vasquez Bedoy, Chair*

Flyers distributed: (1) FREE WORKSHOP "Take Control of Your Money in 2014!"
(2) AZ Mortgage Relief Fund.

- VII. Next Meeting: Wednesday, May 14, 2014, 5:30 p.m.

- VIII. Adjournment *12:42 p.m., John Vasquez Bedoy, Chair*

Accommodations for auxiliary aids available upon request; please contact Pima County Community Action Agency, (520) 243-6777.



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