



**PIMA COUNTY WORKFORCE INVESTMENT BOARD (WIB)  
Board Development Committee**

**Friday, November 14, 2014, 9:15 a.m.**

Pima Community College-Community Campus, Rooms A109-112  
401 N. Bonita Avenue, Tucson, AZ 85709

**Meeting Minutes**

**Members Present**

Michael Guymon     Frank Watts, Jr.  
Dorothy Kret         Paul Roughton  
Arnold Palacios     Gregg Johnson

**Members Absent**

Kim Murray  
Clarence Boykins  
Lea Márquez-Peterson

**Pima County Staff and Guests Present**

Charles Casey         Sandra L. Abbey  
Anna M. Cunes         Aric L. Meares

- I. Call to Order and Introductions: Dorothy Kret, Chair, 9:15 a.m. and members and guests introduced themselves.
- II. WIB Orientation for New Members – Dorothy Kret explained and discussed with attendees the history of the WIB, the WIB's mission and vision, the Workforce Investment Act (WIA), WIB Composition, WIB responsibilities and bylaws, WIB committee responsibilities, Open Meeting Law, Conflict of Interest, the Pima County One-Stop and the One-Stop customers.

**WIB Bylaws COMPOSITION AND TERM OF APPOINTMENT:**

1. The Board shall consist of active members of the mandated sectors they are to represent. Voting members shall be appointed by the Pima County Board of Supervisors in accordance with the Workforce Investment Act.
2. There will be no more than forty-five (45) voting members on the Board at any given time.
3. Board members are appointed for a three-year term. Except as provided in paragraph B (1), appointments for additional three year terms can be renewed in accordance with the WIA and regulations adopted pursuant thereto.
4. In addition to attending the monthly Board meeting, all board members shall participate  
Discussion and action can occur on any agenda item.

directly or through a designee as an active member on one of the Board's committees.

**WIB Bylaws VACANCIES:** A member's position may be deemed vacant pursuant to any of the provisions of ARS 38-291 or upon the member's ceasing to be employed or associated with the organization or sector with which the member was employed or associated at the time of the member's appointment. In the event that the member has changed employment, the Board Development Committee shall review the member's status and make an appropriate recommendation to the Board of Supervisors. The Board's first priority shall be to replace the member with another member from the organization or sector the member had represented.

**WIB Bylaws ABSENCES:** A member's position shall be deemed vacant pursuant to any of the provisions of ARS 38-291. In the event a member should be absent for three (3) consecutive meetings, the Board may recommend to the Board of Supervisors that this absence be deemed a resignation pursuant to ARS 38-291 and the Board of Supervisors may appoint a new member. A member may request a leave of absence by writing to the Board Development Committee. The request must include the time when the member will return.

Charles Casey reported that under the Workforce Innovation Opportunity Act (WIOA), the majority or 51% of the WIB must represent the private business sector and if the WIB decides to reduce the size of the WIB, it will require approval from the Board of Supervisors.

Charles Casey said that even the Targeted Sectors that have been defined by the WIB, may be changed. Charles Case also informed meeting attendees that the Workforce Arizona Council (WAC) is the statewide WIB and is supported by the Arizona Commerce Authority (ACA).

- III. Action Item: 10/10/14 Meeting Minutes approved. Frank Watts, Jr. moved to approve, Arnold Palacios seconded, and all approved.
- IV. Vacancies
  - A. General Education-K-12 Representative (Nicholas Clement). Alan L. Storm will remain in his current Education Category so this vacancy still exists.
  - B. Business Rep./Infrastructure-Communications Sector (Clayton Hamilton) Guy Gunther, CenturyLink. Might fill this vacancy or recommend someone else from CenturyLink.
  - C. Business Rep./Infrastructure-Extracting Natural Resources (Bev Paul-no longer with ASARCO). New member candidate might be recruited from Freeport McMoran, 800 E. Pima Mine Road, Sahuarita, AZ 85629 or the Arizona Mining and Industry Get Our Support (AMIGOS).
  - D. Tucson City Government Rep. (Regina Romero). Chris Kaselemis, Program Director of Economic Initiatives for the City of Tucson, being considered to fill this vacancy.
  - E. Business Rep. (Zara Larsen)
- V. Attendance Reports – reviewed and discussed.
- VI. WIOA Local Workforce Development Boards Composition: The committee will begin to consider filling the required representatives from Labor Organizations and Vocational Education.
- VII. Next Meeting: January 9, 2015
- VIII. Adjourned: 10:02 a.m.

*Committee reviews current composition of the WIB, member attendance and makes recommendations for new members.*

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