



**NOTICE OF MEETING OF THE
PIMA COUNTY WORKFORCE INVESTMENT BOARD (WIB)
Executive Committee**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Executive Committee and to the general public that the Executive Committee will hold a regular meeting open to the public on
Wednesday, September 24, 2014, 8:00 a.m.

Kino Veterans' Workforce Center, Classroom, 2801 E. Ajo Way, Tucson, AZ 85713

Meeting Summary

Members Present

Paul Roughton Vaughn Croft
Beverly Price
Dorothy Kret

Members Absent

Hank Atha Gregg Johnson
Rose Capono
Peg Harmon

Pima County Staff and Guests Present

Anna M. Cunes

- I. **Call to Order:** Paul Roughton, Chair, 8:06 a.m.
- II. **Action Item:** 08/27/14 Meeting Minutes reviewed.
- III. **12/12/14 WIB Annual Recognition and Meeting**
 - A. Outstanding Employer Award – Vaughn Croft will provide 2014 Award Nomination forms to Anna M. Cunes. Forms will be provided to Youth Council (YC) members. YC members will share forms with their organization’s staff. If the organization had youth employed at a business during the 2013-2014 year, the organization staff may nominate the outstanding business that employed their youth.
 - B. Outstanding Youth Award – designed to recognize one youth that was involved in a Pima County One-Stop Youth Program and who has met the following criteria: excellent leadership skills; ability to work well with others; possessed significant impacts/outcomes; and was reliable.
 - C. Vaughn Croft confirmed that an independent committee from the Pima County One-Stop will review nominations and recommend awardees.
 - D. Handouts will include 2014 Annual Reports and One-Stop mouse pads. Paul Roughton would like to have the 09/11 WIB and TREO “Sector Partnerships” forum information and an explanation of “Sector Partnerships” available at the 12/12 meeting either as a handout,

Discussion and action can occur on any agenda item.

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in Paul's "Chair Comments," in Gregg Johnson's 2014 Annual Report message, or in a section of the 2014 Annual Report.

IV. Board Development Committee Updates: Dorothy Kret, Chair

- A. Five current vacancies shown on list in meeting packet and discussed.
 - 1. Vacancy created by Bev Paul as of 07/01/14 - Paul Roughton said that HudBay is interested and he is having difficulty with finding someone from Freeport-McMoRan Inc.
 - 2. Vacancy created by Regina Romero as of 10/01/14 - Charles Casey will follow up with Chris Kaselemis, City of Tucson, Economic Initiatives Program Director.
 - 3. Vacancy created by Clayton Hamilton as of 07/01/14 – Paul Roughton believes someone other than Guy Gunther may need to fill this vacancy.
 - 4. Vacancy created by Noreen Nelson as of 07/01/14 – Marji Morris, Tucson Electric Power Company, will be on the Board Development Committee's 10/10/14 Agenda.
 - 5. Vacancy created by Alan L. Storm – Paul Roughton will speak to Alan L. Storm and let him know that his category is changing to the General Education, K-12 Category. Molly Gilbert, Arizona Tech Park, may be filling this business vacancy rather than Bruce Wright.
- B. Beverly Price will approach Gordon Goodyear to represent Biotechnology.
- C. Dot Kret mentioned that Pam Sutherland is working full time as the Outreach Director for the Arizona State University's Morrison Institute for Public Policy.
- D. New members will be matched with mentors – Sandra L. Abbey, Bruce W. Grant, Lee D. Lambert, Aric L. Meares (Loyalty Oath Pending), and Ramon Serrato. A group orientation may be scheduled rather than individual meetings being held for the mentors and new WIB members.
- E. Revisit New Board Member Orientation – Current process requires a WIB member to volunteer and be a new members' mentor. The mentor schedules a meeting with the new member so they can discuss WIB responsibilities, etc. The mentor also provides to the new member, the orientation information that is on a USB Flash Drive. Group orientations used to be conducted in the past.
- F. Review WIB Application Process – The committee agreed that new members may provide either a resume or a biography along with their WIB application. Anna M. Cunes will provide the WIB application to Paul Roughton and his staff will format the application so it is formatted properly for applicants to complete. Paul Roughton suggested that the committees' list should be numbered so the new member may select their committee choice(s) by priority and for the selected committee(s), the committee chair should contact the new member as a welcome and to explain what their committee responsibilities are.

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V. Youth Council Updates: Vaughn Croft, Chair

- A. The Council will plan a Youth Event for the Spring 2015.
- B. The Youth Council's 10/14/14 monthly meeting will be "on board" a Sun Link streetcar with an economic development presentation conducted by Michael Keith, CEO, Tucson Downtown Partnership.
- C. The Youth Council held their 09/09/14 monthly meeting at Sundt Construction's corporate headquarters on West River Road. Their Wildcat Training Room is very nice and is available for community meetings and training sessions. The room accommodates 40 people if classroom style and more people without tables.
- D. Youth Council members are encouraging their contacts to attend and/or participate at the 11/13 and 11/14/14 Arizona Transportation Builders Association (ATBA) "Construction Career Days" at the Tucson Rodeo Grounds, 8 a.m. to 2 p.m. Youth Council members may also help staff the One-Stop booth if the Business Services Team needs help or wants the additional support.

VI. Planning Committee Updates: Beverly Price, Chair

- A. 09/11/14 WIB and TREO "Sector Partnerships" Forum – Gregg Johnson will provide follow up information at the 09/25/14 "Planning Committee" meeting.
- B. "Industry Sector" Meeting - sector, date and location to be determined based on whether a "Partnership" was established at the 09/11 "Sector Partnerships" forum.
- C. 2013-2014 Annual Report – content will be discussed at the 09/25 monthly meeting.

VII. Future WIB Meeting Dates, Locations, Agendas

- A. January 9, 2015 - Arizona Tech Park, Rita Road and I-10, Presentation: Arizona Tech Park (*tentative*). Paul Roughton will follow up with Gregg Johnson.
- B. February 13, 2015 – Presentation: Bridges Out of Poverty - Employer Strategies.
- C. March 13, 2015 – Infrastructure Sector Presentations: Sundt and ATBA representatives.
- D. April 10, 2015 –WIB Retreat to include Current and New Members' Orientation (*tentative*).
- E. May 8, 2015 – Industry Sector Presentation/Panel (*to be determined*).

VIII. Next Meeting: October 22, 2014

IX. Adjourn: 9:01 a.m.

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