



Pima County Workforce Investment Board

QUALITY JOBS. QUALIFIED WORKERS.

NOTICE OF MEETING OF THE PIMA COUNTY WORKFORCE INVESTMENT BOARD

Performance and Accountability Committee

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Performance and Accountability Committee and to the general public that the Performance and Accountability Committee will hold a regular meeting open to the public on

Thursday, March 26, 2015, 8 a.m.

**Kino Service Center, Room 301
2797 E. Ajo Way, Tucson, AZ**

Meeting Minutes

Members Present

Chris Hazen-Molina Judy Clinco
Rose Capono, Chair Doug Jones

Members Absent

Kari Hogan
Wilette C. Diggs

Guests and Pima County Staff

Regina Suitt Susy Moncada, Special Projects Manager, D.E.S. Employment Services
Sharon Mikrut Dorothee Harmon
Dalila Perez Anna M. Cunes

- I. Called to Order: 8:08 a.m., Rose Capono, Chair
- II. Action Item: January 8, 2015 Meeting Summary reviewed.
- III. Pima County Staff Report: Dorothee Harmon, explained that the Workforce Innovation and Opportunity Act (WIOA) will have required "Core Program Partners" that must include Adult Education, Vocational Rehabilitation, Employment Service, and Adults, Dislocated Workers and Youth Title I Programs. The State has the option to also add Temporary Assistance for Needy Families (TANF) as a "Core Program Partner."

Discussion and action can occur on any agenda item.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES.
Please call 724-6766 (48 hours in advance) to make arrangements.

The current WIA One-Stop partners will also be mandated One-Stop partners under WIOA. The local "Core Program Partners" (BFF's) have been meeting monthly immediately following the monthly WIB meetings since 09/12/14 because they will be required to plan together, and of interest to the Performance and Accountability (P&A) Committee, be measured together on shared performance measures. The BFF's have been acquainting themselves with each other in regards to programs, how our current different performance measures function, how services are configured and delivered and in many cases, we are already working together quite closely. On the performance side, we have been pretty separate. We measure and track different things and we report in different systems. We are all very curious how this will unfold under the new law. We will have an extra implementation year for performance reporting but by 2016 we will all be measured in the same system. At the 01/09/15 WIB Monthly Meeting, Charles Casey mentioned that the P&A Committee would need to start shifting its scope of focus from just the Title I programs to looking at the "Core Program Partners" as being the local board for all of the WIOA activities. That means the "Core Program Partners" are equal in their emphasis and focus for the WIB and the workforce system. In the first years of the WIA, there used to be a report for all mandated partners to have an opportunity to provide information to the WIB what they were doing in terms of service levels and basic indicators of activity. We pulled that report out and circulated it and at the 03/13/15 BFF's meeting, the group agreed that the framework would work for everyone even though there is some information that some organizations may not track or it will not be relevant. The "Quarterly Performance Data" report was provided to attendees.

Some of the BFF's were at today's meeting and Anna M. Cunes asked if the BFF's should be added as official voting P&A Committee members and the Committee agreed "yes." Loyalty Oaths will be provided at the next P&A Committee meeting.

The present BFF's introduced themselves:

Susy Moncada, Special Projects Manager, Department of Economic Security (D.E.S.) Employment Services, was present to represent Peggy Feenan. Susy said that she, Chris or Belinda may attend future meetings depending on schedules. She explained that the D.E.S. works with job seekers, Unemployment Insurance (UI) claimants, and provides one on one assessments at the Pima County One-Stops and they are funded under the Wagner-Peyser Act. There are two D.E.S. Employment Specialists who are located at the Rio Nuevo One-Stop Career Center and three at the Kino One-Stop Career Center.

Dorothee Harmon explained that there was a time when fewer D.E.S. staff were at the One-Stop Centers. There are several different agencies located at the One-Stop Centers and Pima County staff have worked to improve the flow of services needed by the clients. All inquiries – in person or by phone - are encouraged to attend a One-Stop Orientation Workshop so people can learn about all the programs and partner services that are available. Pima County One-Stop Workforce Development Specialists take turns conducting the Workshops. Judy Clinco said she would like to

Discussion and action can occur on any agenda item.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES.
Please call 724-6766 (48 hours in advance) to make arrangements.

attend an Orientation. Anna M. Cunes will email the April 2015 schedule to the P&A Committee in case other Committee members would like to attend an Orientation.

Regina Suitt (pronounced suit), Dean of Adult Education, Pima Community College (PCC) said she remembers completing the forms and asked if there are any other measures that need to be reported on, or do we want to stick to these? PCC Adult Education serves about 6,000 adult basic education, GED preparation, citizenship, and English as a Second Language students each year. PCC Adult Education is the second largest provider in the State of Arizona. There are 25 funded programs in Arizona that receive State funding and are matched with WIA funding. PCC has three large learning centers and various community sites that offer classes online and from 8 a.m. to 9 p.m. PCC runs the High School Equivalency (HSE) testing center in Pima County. PCC has a full time teacher that divides his time at the Kino One-Stop and the Rio Nuevo One-Stop. PCC has had a full time instructor dedicated to the One-Stop for more than 10 years. PCC was recently awarded an IBEST grant for people who want to obtain a behavioral health certificate. PCC serves youth starting at age 16.

Sharon Mikrut, Region II Program Manager, Arizona D.E.S. Rehabilitation Services Administration (RSA). Sharon said people know RSA more as Vocational Rehabilitation (VR). They help people with disabilities to secure and retain employment. The person must have a documented physical or mental disability and must be interested in employment. They have to have a disability related barrier to employment which could be a learning disability, the need for special accommodations at the work site, or a hearing or site impairment. VR has a lot of training and education funding opportunities that people are not aware of. 55.8% is the rehabilitation rate that is required by the federal government. There are five offices in Tucson and the Irvington location is the largest. There is one staff person at the Rio Nuevo One-Stop and one staff person might be added to the Kino One-Stop in the future. VR works with youth as young as 14.

Dorothee Harmon said she is the representative for the Adults, Dislocated Workers and Youth Title I Programs.

Dorothee Harmon said that there is another Adult Education grantee in Pima County and Debbie Tinajero, Program Coordinator, Pima County Adult Probation, is the representative. She was not available to attend today's meeting. Adult Probation serves youth ages 18 to 21.

The P&A Committee members introduced themselves:

Chris Hazen-Molina, Owner/Executive Life Coach, Heartfelt Workforce, has served on the WIB for seven years as a business representative. She teaches people to self manage themselves in the workplace and they learn skills that can be taken and used at home also.

Rose Capono, Generalist II/Human Resources, Southwest Gas Corporation, has served on the WIB for four years as a business representative.

Discussion and action can occur on any agenda item.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES.
Please call 724-6766 (48 hours in advance) to make arrangements.

Doug Jones, Owner and President, Sabino Electric, Inc., serves on the WIB as a business representative. Doug worked for a community college in Michigan and trained full time for six years in the electrical apprenticeship program and adult education. Mostly in the construction area.

Judy Clinco, Founder, Owner and CEO, Catalina In-Home Services, Inc., serves on the WIB as a business representative. Her business provides care and support for elderly so they can live at home with independence and dignity. Because of the critical shortage of professional direct care workers, in 2001, Judy started the Care Giver Training Institute.

Dalila Perez, Program Coordinator, Pima County Community Services, Employment and Training, started at Tucson Youth Development as a summer employee for three years and was later hired as the executive secretary. After ten years, she came to work for Pima County and her background is information technology. Dorothee Harmon mentioned that Dalila is the MIS gatekeeper and the heart of our performance management.

- IV. The P&A Committee reviewed the Rapid Response Events for November and December 2014 and February 2015. There were no Events in January 2015. Dorothee Harmon mentioned that the regional behavioral health authority (RBHA) is defined through a competitive process. The State conducted the process last year and Community Partnership of Southern Arizona (CPSA) will not be the RBHA. The contract was awarded to Simpatico. Approximately 200 people may be affected. Some may be hired by Simpatico and some may be retained by CPSA after they reorganize. CPSA is paying employees to go through 30 hours of One-Stop seminars.
- V. WIA Monthly Reports were reviewed and discussed by the P&A Committee.
 - A. Pima County One-Stop Customer Service Levels, Average Wage and Monthly Services – December 2014, January 2015, February 2015.
 - B. Agencies and Industries – December 2014, January 2015, February 2015.
- VI. Eligible Training Provider List (ETPL): no new providers.
- VII. Next Meeting: May 18, 2015, 3 p.m.
- VIII. Adjourned: 9:05 a.m.

Discussion and action can occur on any agenda item.

AUXILIARY AIDS AND SERVICES ARE AVAILABLE UPON REQUEST TO INDIVIDUALS WITH DISABILITIES.
Please call 724-6766 (48 hours in advance) to make arrangements.