



**Pima County
Workforce Investment Board**

QUALITY JOBS. QUALIFIED WORKERS.

PIMA COUNTY WORKFORCE INVESTMENT BOARD

Youth Council

**Thursday, April 16, 2015
3:30 to 5 p.m.**

Universal Avionics Systems Corporation, Corporate Conference Room
3260 E. Universal Way, Tucson, Arizona 85756

Meeting Minutes

Members Present

Liz Gulick
Jim Zarling
Johanna Duffek
Vaughn E. Croft, Chair

Arnold Palacios
Donna Bakerx
Deborah Dixon

Members Absent

Deborah Embry
Paul Lyons
Edward J. Nossem

Guests and Pima County Staff Present

Anna M. Cunes
Julio Peña
Michael Gates
Kate Harrison

MaryAnn Phininzy
Dana Katbah
Linda Reyes

- I. Called to Order: Dr. Vaughn E. Croft, Chair, 3:44 p.m.
- II. Action Item: 03/10/15 Meeting Minutes approved. Jim Zarling motioned to approve, Arnold Palacios seconded the motion, and all were in favor.
- III. Youth Council Retreat: Vaughn E. Croft said he would like to schedule the Youth Council Retreat for 06/09/15. The Retreat focus will be "Looking Back, Looking Forward" and the Youth Career Expos will be one Agenda item among others to be determined. The location is to be determined. Council members should plan on a 2 to 3 hour Retreat and need to decide whether they prefer a morning or afternoon Retreat. Vaughn E. Croft mentioned that the Youth Council Chair position will expire 06/30/15 and he does want to serve as Chair again, if elected. His current Pima County position will have reduced working hours from 40 to 20

Discussion and action can occur on any agenda item.

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hours per week, as of 07/01/15. WIB members will vote for a new Youth Council Chair at the 06/12/15 WIB Monthly Meeting.

- IV. Pima County Staff Report: Dana Katbah reported that the Pima County Board of Supervisors (BOS) are in the process of making decisions regarding agencies. 10% of funds have been cut from the general funds budget. The BOS normally have approximately 350 youth employed during the Summer Youth Employment Program and this year the number may go down to 315 or 320. Also related to the Summer Youth Employment Program, on 05/19/15, there is a Train-the-Trainer Session that prepares the Trainers for their 05/26/15 and 07/01/15 teaching days which are the Summer Youth Employability Skills Workshops for the Youth. Contact Dana Katbah if you are interested in being a Trainer.
- V. "Emerging Technologies Industry Sector" Youth Career Expo 2015 & Site Tour: Kim Murray, Universal Avionics Systems Corporation, provided a tour to Youth Council members and guests so they could see the Universal Avionics' rooms where the 05/06/15 Youth Career Expo will take place. Youth Council members who are available to help set up the tables and chairs were asked to arrive at 1 p.m. on 05/06/15. Deborah Dixon will have two youth volunteers to help with set up. Jim Zarling said he would look in to a possible donation or discount from Arizona Party Rental for tables and chairs. Arnold Palacios said he could provide the sound system. Dana Katbah said she will create the Passports and Arnold Palacios said Tucson Youth Development will be able to print them. Linda Leatherman is donating the personal computers for the "raffle," Deborah Dixon will write down the winner names and Arnold Palacios will select/draw the raffle tickets. Anna M. Cunes will coordinate the give aways and bags to be distributed to the youth attendees and have snacks and drinks available for the youth. MaryAnn Phininzy confirmed that she has seven AmeriCorps Volunteers available to serve as Breakout Escorts. Kate Harrison provided a DRAFT News Release to be sent 04/22/15. Vaughn E. Croft will create Certificates of Appreciation for Universal, Exhibitors, Speakers and Volunteers.
- VI. Next Meeting: May 12, 2015
- VII. Adjourned: 4:58 p.m.

Statement of Purpose: The Youth Council shall establish and maintain reciprocal partnerships with employers and youth service organizations to transition youth into successful contributing members of the community.

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