



**Request for Proposal (RFP) Numbers:** RFP-CSET-2015-3, RFP-CSET-2015-4  
RFP-CSET-2015-5, RFP-CSET-2015-6

**Program Year:** 2016-2017

**Release Date:** Thursday, August 13, 2015, 10:00 a.m., MST

**Due Date:** Friday, September 4, 2015, 3:00 p.m., MST

### **2nd Technical Assistance Session**

Thursday, August 27, 2015, 3:00 to 5:00 p.m.

Pima County CSET, Kino Service Center, Lab 1, Meeting Room 223

2797 East Ajo Way, Tucson, AZ 85713

520.724.6766

Questions and Answers from the Technical Assistance Session shall be posted at <http://webcms.pima.gov/cms/one.aspx?portalId=169&pageId=24903>.

Additional questions may be submitted to [Anna.Cunes@pima.gov](mailto:Anna.Cunes@pima.gov) before 5:00 p.m. on Tuesday, September 1, 2015. These Questions and Answers will also be posted on the CSET website.

### **Questions and Answers**

**Q:** I think I'm to submit RFP #3 for CASA and RFP #4 for Advent, is that correct?

**A:** You are correct. RFP-CSET-2015-3 is for CASA and RFP-CSET-2015-4 is for Project Advent.

**Q:** Do I write my RFPs for the current capacity we have same as the current levels of 16 and 15 (one case manager per program here) or am I supposed to indicate we would serve more than double/triple what we can currently serve?

**A:** There is nothing to preclude an agency from proposing for all the funds. However, Pima County usually funds two or more agencies for each Supporting Housing Program project because we believe that gives the system better options for homeless job-seekers.

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### **Questions and Answers**

**Q:** In regards to RFP-CSET-2015-5, does the proposing agency need to contact or collaborate with another agency in order to meet the RFP requirements?

**A:** No. Each agency should apply for any or all of the RFPs.

**Q:** When will the Risk Assessment be completed?

**A:** New applicants will be Assessed prior to determination of final award. Existing participating agencies will be reviewed for current Risk Assessment or their Risk Assessment will be updated.

**Q:** Do we have to serve two parent households if we have been serving single parent households?

**A:** No. HUD requires a Family Unit to include 1 Adult + 1 Child.

**Q:** What is the length of time clients will receive housing assistance?

**A:** Up to 24 months.

**Q:** Where can I locate this referenced information? "HUD's 2014 CoC Program Renewal Project asks applicants to address two questions on the Educational Rights of children and youth ages 18 to 24 when Supportive Services for Participants are related to the educational rights of children and youth (including birth to 5, school-aged youth, and youth between 18 and 24) in homeless situations."

**A:** Visit <http://www.nychomeless.com/downloads/pdf/NOFA/2014-NOFA/FY-2014-Renewal-Project-Detailed-Instructions.pdf> and see Pages 75 and 76.

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**Q:** In regards to RFP-CSET-2015-5, is the agency supposed to sign the lease?

**A:** Yes. The lease is between the agency and the Landlord.

**Q:** Also in regards to RFP-CSET-2015-5, is the agency required to have the units ready for occupancy and reserved for clients?

**A:** Yes. The units should be ready for occupancy with an Occupancy Agreement.

**Q:** Given the fact that HUD has not increased and does not indicate it will increase any of the funding for renewal programs, how does Pima County propose we present Year 2, 3, 4, and 5 budgets?

**A:** Present years 2, 3, 4, and 5 with the expectation that the budget will remain the same, but be prepared to adjust if reductions occur.