

ADMINISTRATIVE PROCEDURES



Procedure Number: 3-3

Effective Date: 11/04/1991

Revision Date: 05/30/2003

C. D. Durberry
County Administrator

SUBJECT: **HOLIDAY FESTIVITIES**

DEPARTMENT RESPONSIBLE: **Office of the County Administrator**

I. STATEMENT

Department Directors are urged to exercise appropriate discretion in the planning of holiday parties to avoid situations where employees will be carelessly driving or performing job functions after such parties. The risk of County liability for injuries to others and for worker's compensation is greatly increased in such situations. Because of these risks, the consumption of alcoholic beverages on County property is strictly prohibited.

Legal Reference: Pima County Ordinance, Chapter 2.12