

**PIMA COUNTY WIRELESS INTEGRATED NETWORK
(PCWIN)
EXECUTIVE MANAGEMENT COMMITTEE**

Pima County Sheriff's Administration Building
1750 East Benson Highway, 3rd Floor
Thursday, August 23, 2007
9:00 a.m.

SUMMARY OF MEETING

Note: The following is a summary of what transpired at the August 23, 2007 EMC meeting. Cassette tape and materials provided are available upon request.

I. Call to Order: Bureau Chief Brad Gagnepain, Alternate Chairman, 9:00 a.m.

Roll Call: Catherine Hanna, Pima County Sheriff's Department

Members Present

Bureau Chief Brad Gagnepain, Pima County Sheriff's Department (*1st Alternate*)
Chief Richard Saunders, Tohono O'odham Police Department
Lt. Jason Larter, Oro Valley Police Department (*2nd Alternate*)
Asst. Chief Ray Allen, Tucson Fire Department (*1st Alternate*)
Chief Richard Vidaurri, Marana Police Department
Asst. Chief Gary Bynum, Drexel Heights Fire District (*1st Alternate*)
Asst. Chief Albert Pesqueira, Northwest Fire District (*1st Alternate*)
Deputy Chief Kermit Miller, Tucson Police Department (*1st Alternate*)
Mr. Kerry Reeve, Pima County OEM & Homeland Security (*2nd Alternate*)

Members Absent

Sheriff Clarence Dupnik, Pima County Sheriff's Department
Chief Doug Chappell, Drexel Heights Fire District
Chief Daniel Sharp, Oro Valley Police Department
Chief Jeff Piechura, Northwest Fire District
Chief Dan Newburn, Tucson Fire Department
Chief Richard Miranda, Tucson Police Department
Mr. Dennis Douglas, Pima County OEM & Homeland Security

Others Present

Chris Balderson, M/A Com	Chuck Kmet, Tohono O'odham Emerg. Services
Manny Barreras, Motorola	Rick Mansur, Raytheon
David Bremson, M/A Com	Kevin Mayhew, Tucson Police Department
Rick Brown, Marana Police Department	John Moffatt, PC Office of Strategic Planning
Frank Brzezinski, Raytheon	Marie Nemerguth, City Manager's Office
Carl Drescher, City of Tucson	Tim Piper, Raytheon
Woody Dyche, Northrop Grumman	Luis Puig, UAPD Communications
Matthew Fenton, U of A Police Department	Paul Punske, Motorola
William Fleming, Motorola	Patrick Quinn, Tucson Fire Department
John Garcia, SAIC	Jim Reed, TYCO
William Guerra, Lockheed Martin	Mike Sacco, PCSD Communications Section
David Havens, Lockheed Martin	Andy Smith, Golder Ranch Fire Department
Steve Howard, TYCO	Karen Steinfeld & Rick Summers, Raytheon
Joe Jakoby, City of Tucson IT	Ed Vigil, Motorola
Pat Joy, PCSD Communications	Paul Wilson, Pima County Sheriff's Department

**II. Approval of Minutes
Bureau Chief Brad Gagnepain, Pima County Sheriff's Department**

Chief Gagnepain proposes approval of the minutes for the July 26, 2007, Executive Management Committee (EMC) meeting. Dep. Chief Miller moves to approve the minutes and Asst. Chief Allen seconds the motion. Motion is unanimously carried.

Materials provided: EMC summary dated July 26, 2007.

NOTE: Chief Gagnepain explains that the Executive Session item will be moved from Item III to Item XIII to address the remaining agenda items while the public members are present. No objections were noted.

NOTE: Item V (Tohono O'odham MOU Update) will be discussed before Item IV (Business Plan).

**III. Tohono O'odham MOU Update / Participation
Bureau Chief Brad Gagnepain, Pima County Sheriff's Department**

Prior to discussing this item, Captain Wilson refers the Committee to several handouts which are included in their meeting materials for review:

- CTA Communications' Project Status Report
- Revised CIP Monthly Project Expenditures for PCWIN
- Revised Proposed Projections (illustrated by Quarter)

Captain Wilson refers to the Committee for questions. He receives no response.

Captain Wilson reminds the Committee that during the June 28, 2007 meeting, the Executive Management Committee asked the Tohono O'odham Nation to continue to pursue their efforts to push their MOU through the Legislative Council to affirm the Nation's commitment to the PCWIN project. The Nation was given a deadline date of August 21, 2007 to execute the MOU. This morning, Chief Saunders presented the Committee with a letter from Chairman Ned Norris, Jr., to Captain Wilson, requesting to extend the MOU deadline to the end of October 2007. Captain Wilson asks Chief Saunders to address the Committee.

Chief Saunders explains that the extension will allow the Nation's representatives more time to update the new Chairman, Legislative Council, and surrounding community districts on the status of the project. He stresses that the Nation will continue in their effort to move forward with the PCWIN project and work with their legal advisers on the MOU in question.

Captain Wilson explains that there are three (3) ways to move forward with the Nation. He refers the Committee to their agenda packets for those options:

1. Approve a motion to exclude further participation in the Pima County Wireless Integrated Network project of the Tohono O’odham Police Department and Tohono O’odham Fire Department and direct a recommendation to the Pima County Citizen’s Bond Advisory Committee to amend the Pima County Bond Implementation Plan, Pima County Ordinance No. 2004-18 accordingly to reduce the scope of the defined project benefits and revise the membership of the Executive Management and User Committees to include representatives of participating agencies.
2. Direct staff to proceed with procurement and implementation excluding benefit to the Tohono O’odham Nation until such time that their support and commitment is forthcoming. The immediate impact is to make portions of the conceptual design optional purchases in the RFP language, and to amend our acceptance coverage test plans. As the project unfolds, funding may or may not provide for the additional optional purchase of infrastructure and subscriber equipment to meet the needs of the Tohono O’odham Nation public safety agencies. The burden of the additional costs may have to be borne by the Nation. Eventually, the Pima County Bond Implementation Plan would require amendment to reduce the scope of the project if the Nation’s support is not forthcoming. Unfortunately, this alternative would result in a prolonged inability to accurately predict project costs. Future financial liabilities will not be fully understood until the scope issue is resolved.
3. Continue to delay completion of the RFP and procurement until the Nation has responded to our request.

Deputy Chief Miller asks for clarification on Option #2. Captain Wilson asks that the Committee keep in mind that the RFP preparation must be completed. That will be based on the Nation’s participation and whether or not Kitt Peak and Quijotoa Ridge will be available for use. The Committee can give direction to staff to create alternative options on how to build out the system, which would not include the Nation. Staff work can begin today and the Committee can delay a final decision on what to do with the Nation to a later date. Captain Wilson cautions the Committee that the scope issue will have to be dealt with eventually. Question raised of the possibility to work around the Nation as an alternate option. Option #2 is as a “phased” approach; an agency may choose not to participate at some point, but the Committee may choose to plug that agency back in at a later time. The final financial liability cannot be determined until an optional purchase is made.

Deputy Chief Miller assumes the Nation will participate and wants to plan for that, but wants the Committee to have an alternate option when going out to bid. Captain Wilson explains that if the assumption is that the Nation will support participation, the plan develops as it is today. If the Committee comes back in October and chooses to change the scope again, it further delays the Business Plan and RFP report.

Chief Saunders explains that Mr. Chuck Kmet, Emergency Administrator for the Tohono O’odham Nation, is present for additional updates.

Mr. Kmet thanks the Committee for their patience with the Nation, explaining that they have had one disaster after another to deal with, which has caused delays in progress with other business. He explains that the MOU includes two (2) components; the participation of the Nation and the technical (site) elements. If PCWIN cannot move forward because of the Nation's concerns for the mountaintops, public safety representatives cannot do anything about it. As stated in the letter, the Nation wants to be a part of PCWIN, but if the Legislative Council decides that they cannot commit those mountaintops, public safety representatives will have to deal with the outcome regardless. Mr. Kmet asks the Committee to re-examine the MOU and consider the possibility of making the Nation's participation separate from the technical aspect of the project. He identifies the difficulties, but if the Nation's participation is terminated, PCWIN will have to find alternative design options nevertheless. He stresses that the Nation will continue to move forward, but nothing will be rushed because that's when the Legislative Council will pull back.

Chief Gagnepain explains that the Committee has never rushed the Legislative Council, but in fact, the Committee has done everything they could to meet the needs of the Nation through this MOU. The Committee has been very patient in working with the Nation to iron out any concerns brought to the table. Mr. Kmet explains that he didn't mean to imply that PCWIN representatives were rushing Council representatives.

It was noted that the MOU is a memorandum of understanding, which is designed to reaffirm the Nation's support to the project, although the Tribal Government views the MOU as establishing an ordinance. The document is designed to show support for the project, adding that the Committee is in a state of frustration because the project remains halted and cannot move forward without those key decisions. Chief Gagnepain explains that decisions must be made regarding the Nation and the Business Plan; otherwise the Committee is forced to return to the voters and explain that the \$92 million dollars they gave the Committee can't be spent due to a lack of decision making.

Assistant Chief Allen suggests that the Committee stay away from Option #1, but instead consider a variation of Option #2. The Committee should accept the Nation's letter at face value, although the Committee cannot wait for long periods of time. He asks if the project can move ahead under the assumption that the Nation is going to participate and structure the RFP to allow the vendors to provide the Committee with two (2) options to review. Captain Wilson explains that requesting two (2) options from the vendors will prove difficult because a portion of the RFP will explain what PCWIN's expectations are when it comes to coverage and coverage acceptance testing. Chief Gagnepain states that the Committee's obligations are with the taxpayers who are paying for this project and if the Nation does not participate, alternative solutions will be found to cover Ajo and eastern Pima County.

Chief Vidaurri states that he recalls alternative solutions identified in a previous meeting if the Nation cannot participate in the project. Captain Wilson explains that the Technical Committee put together four (4) alternative radio systems solutions for consideration, although they could not provide a recommendation to the EMC because their meeting on August 15, 2007, did not make a quorum.

The four (4) options are as follows:

Option #1:

- **Original Design Elements Less Kitt Peak and Quijotoa Sites**
- **Substitute microwave link between Confidence Peak and Keystone**
- **May include a small system controller at the Ajo Substation in case the link was lost**
- **Users would still have radio service and coverage with connectivity back to Tucson**
- **Kitt Peak and Quijotoa could be easily added at a future date**
- **\$2,737,881.69 less than Conceptual Design**

Option #2:

- **Stand Alone System for Western Pima County**
- **Substitute microwave link between Confidence Peak and Keystone**
- **No connectivity back to Tucson**
- **\$3,390,841.69 less than Conceptual Design**

Option #3:

- **Expansion of Yuma Regional Communications System to Service Western Pima County**
- **Substitute microwave link between Confidence Peak and Keystone**
- **Yuma has a P25, 800 MHz radio system**
- **This option would use Yuma's system and controller in the Ajo area**
- **Microwave may be placed up to Oatman**
- **The Oatman site can eventually connect PCWIN to DPS**
- **\$800,000 grant funding (Stone Garden) will benefit Pima County and the border by connecting microwave links**
- **Additional funding may possibly come from the PSIC grant**
- **\$2,927,981.69 less than Conceptual Design**

Option #4:

- **Original Design Elements Less Quijotoa**
- **Substitute microwave link between Confidence Peak and Keystone**
- **Quijotoa site availability cannot be assumed**
- **\$2,227,099.44 less than Conceptual Design**

Captain Wilson states that the Technical Committee still needs to answer whether or not Quijotoa Ridge will be available to PCWIN if the Nation does not otherwise participate. The way to find that answer would be to go to the Tohono O'odham Utility Authority (TOUA) and discuss what responsibility they have with that site and whether or not the site can be made available to PCWIN without political influence. Chief Saunders states that the TOUA is an enterprise of the Tohono O'odham Nation and the decisions will remain at the discretion of the Nation.

Chief Gagnepain refers to the Committee for questions.

Motion

Assistant Chief Bynum makes a motion that the Committee “exempt the Tohono O’odham Nation from the PCWIN project to move forward with the Business Plan.” Asst. Chief Pesqueira seconds the motion. Votes show five (5) Committee members approve of the motion; three (3) oppose the motion; one (1) abstains from the vote.

Discussion

Chief Gagnepain explains that this vote does not keep the Committee from coming back and adding the Nation if the MOU is signed and approved. Captain Wilson explains that the motion gives direction to bring the matter before the Bond Advisory Committee and the Board of Supervisors to reduce the scope of the project. Chief Gagnepain explains that the door remains open if the Nation executes the MOU.

Assistant Chief Allen states that since the Committee did not have an opportunity to discuss this issue prior to the vote, he remains curious on how this action can be taken despite the extension letter from the Nation and the fact that three (3) fire agencies question future project participation due to cost. He expresses concern over taking the action to exclude the Nation when they have presented a letter explaining their participation. Chief Gagnepain explains that the concern is over the MOU; an affirmation of commitment which this Committee presented in November 2006.

Assistant Chief Pesqueira explains that this Committee has tough decisions to make and states that the number one priority is to decide what is in the best interest of the taxpayers. He adds that waiting for the Nation to commit to this project is not in the best interest of the taxpayer. Asst. Chief Allen feels the Committee has options which will allow the project to move ahead. Those options will assume that the Nation will participate and allow the vendors to come back with other options to work with. Asst. Chief Pesqueira states that the issue is the participation of the Nation; not whether or not other agencies can or cannot afford to pay for the system.

Asst. Chief Allen explains that the project could move forward with the option of assuming that the Nation will participate and change it at a later date. He adds that he understands that the Business Plan may require additional changes and is portrayed as the “framework” of the project, but feels that the Nation should not be excluded while such changes are taking place.

Assistant Chief Bynum states that if the Nation was given their MOU in June of this year, he could understand the extension, but the previous tribal government had the opportunity to resolve the issue and failed to do so. He adds that this Committee has been together for four (4) years and needs to put a system into operation.

Chief Saunders explains that although the Committee has made their decision to exclude the Nation from the project, he will take the information back and update the Legislative Council. He adds that the Nation will move forward and continue in their effort to make strides with their equipment enhancement projects and seek out additional opportunities.

Chief Gagnepain clarifies that this motion was set to move forward with the project and their exclusion is contingent upon their decision to participate. If the Nation chooses to participate the door will not close. Captain Wilson asks the Committee under what circumstances would the door be open. Chief Gagnepain states that a signed MOU would allow for the door to be open, but refers to the Committee for additional suggestions.

Captain Wilson asks if the PCWIN will continue to carry the costs that were projected to meet the needs of the Nation. If not, does the Nation come back at a future date with the MOU and have to buy their way back in or does the Committee re-establish their budget? Assistant Chief Bynum states that it depends on the timeframe. Chief Saunders states that he believes the Nation is approximately 50% complete with their review of the MOU. The legal department has reviewed the document and it's a matter of getting the Legislative Council's approval. The Nation does not look at the document as a simple MOU; they take these matters very seriously.

Captain Wilson explains that he will prepare the necessary documentation for the Bond Advisory Committee.

Materials provided: CIP Total Project and Monthly Expenditures thru FY 2006/2007, dated August 10, 2007; Comparison of Proposed Projection to Current Projection, dated August 16, 2007; CTA Communications Project Status Report, dated August 23, 2007; Letter from Mr. Ned Norris, Jr., Chairman of the Tohono O'odham Nation, to Captain Paul Wilson, dated August 21, 2007.

IV. Business Plan Bureau Chief Brad Gagnepain, Pima County Sheriff's Department

Captain Wilson explains that since the last EMC meeting City of Tucson and County staff have met to identify and discuss a couple of issues. Revisions to the Business Plan were addressed and Captain Wilson plans to have recommendations for the Committee during the September meeting. The issues discussed fall into three (3) categories:

Governance

The City is seeking flexibility for modifying the governance structure in the future. There is a method already permitted within the Bond Implementation Plan and continued discussions on the language will be addressed.

Financial Strategy

General concerns regarding annual cost to the City, unavailability of funds deposited to equipment replacement fund to meet other pressing needs, and protection of the funds for exclusive use of the PCWIN project.

Maintenance Organization

The Business Plan describes a maintenance organization that falls under the direction of the PCWIN Director and the Executive Management Committee and includes provisions for staff to be contributed to maintenance operations from the City, County and possibly other participants.

The City is concerned that this will result in a level of maintenance that will not meet the standard the City currently provides for its legacy systems.

The City and County continue to work through the governance and maintenance organization issues and hope to be able to present recommendations to the Executive Management Committee in September.

Captain Wilson explains that following the July meeting, the current revision of the Business Plan was posted on CTA's secure website. A notice was distributed to each of the chiefs of the participating agencies informing them that the plan had been posted and asking that they review it and submit comments to the PCWIN support office or to the Executive Management Committee members directly.

Arivaca Fire Department listed the overall annual expense as their primary concern. Captain Wilson explains that Arivaca Fire Department pointed out that many of the fire districts rely on grant funds to make equipment purchases and may not be able to use those funds to pay for an equipment replacement fund, thereby transferring those expenses from what would have been a grant expense to their general operating budgets. Captain Wilson states that this concern is something to consider when reviewing the projects options.

Additionally, the Mount Lemmon Fire District provided a direct comment about the annual costs projected. The commenter indicated they would not be able to afford the cost. A representative of the Northwest Fire District noted that their radio system has been upgraded over the past couple of years and that a transition to PCWIN might result in loss of use of their investment.

Captain Wilson states that City and County representatives will continue to discuss issues identified and will be prepared to provide recommendations to the Committee at the September meeting.

Chief Gagnepain refers to the Committee for questions. He receives no response.

Cost

Captain Wilson explains that today's discussion will revolve around the cost issue and discuss ways for the Committee to consider dealing with it.

Captain Wilson explains that when you look at the cost as characterized in the Business Plan, it falls into three (3) categories. The first is all of the expenses associated with operating and maintaining infrastructure of the systems; salaries, equipment, vehicles, utilities, and a shop. It remains important to maintain a budget to provide those services. The other two (2) areas fall under the category of equipment replacement. The project will set money aside through monthly subscriber fees to build an account from which future purchases for subscriber equipment can be made. This plan includes a 7-year lifecycle and draw a 4% annual interest rate.

The core infrastructure equipment replacement fund was based on analysis from what our current cost projections were and anticipating what it would cost to replace new purchases after a 15-year lifecycle; increasing those costs with inflation over time at 2.5% per year and 4% interest on the investment.

Captain Wilson states that changes to the plan should focus on the subscriber replacement fund. One option would be to make it the responsibility of the agency to replace their own equipment within their schedule; or give agencies the option to either pay into a replacement fund or choose to be responsible for the replacement costs themselves.

Another area where dollars can be impacted on a per-unit cost is the option of bringing additional users onto the PCWIN system. As you bring more users on, you get more cost benefit, sharing the costs over a broader community of users, although PCWIN is not in a position to predict or commit other participation at this time. The door is open and there are large communities out there for consideration.

Captain Wilson refers the Committee to the Cost Recovery Plan Memorandum for review.

Captain Wilson asks the Committee to discuss how to deal with the cost model published in the Business Plan and give staff direction. Chief Gagnepain asks Captain Wilson if he presented these cost options with those agencies who are finding the cost projections difficult to consider. Captain Wilson states, "no," adding that he stressed the services they would receive with that cost; the coverage footprint included in the design, and the benefit of setting monies aside for future replacement; all of which are not currently provided to them. Captain Wilson explains that Arivaca Fire Department sent a follow-up email, expressing their commitment to the project and hope that the Committee finds a way to help reduce the costs taking into consideration that equipment purchases will be made with grant dollars.

Assistant Chief Bynum states that he hopes agencies understand that the cost projections are based on what they requested.

Deputy Chief Miller suggests giving agencies an option for participation in the subscriber replacement fund to consider in the Business Plan. Chief Gagnepain asks Captain Wilson to take this direction and present the subscriber equipment option for consideration during September's EMC meeting.

Deputy Chief Miller motions to table the Business Plan adoption until the September meeting. Asst. Chief Pesqueira seconds the motion. Motion unanimously carries.

Materials provided: PCWIN Radio Systems Cost Recovery Planning (Revised 08/08/07), dated July 25, 2007.

**V. Radio System Alternatives for Western Pima County
Bureau Chief Brad Gagnepain, Pima County Sheriff's Department**

Captain Wilson explains that the Technical Committee did not have a quorum at their August 15th meeting; therefore, no recommendations were made regarding alternative system designs. Captain Wilson asks that the Committee give direction to the Technical Committee to come up with recommendations on how to best provide coverage for western Pima County.

Chief Gagnepain refers to the Committee for questions. He receives no response.

**VI. County Fire District Dispatch
Bureau Chief Brad Gagnepain, Pima County Sheriff's Department**

Captain Wilson explains that there was a County Fire District Dispatch meeting on August 9, 2007, where several districts explored and discussed cost and the organizational structure for standing up as an independent County dispatch organization.

Assistant Chief Bynum explains that the meeting explored what fire districts would be interested in joining the organization, how the organization would be designed, and begin developing a budget for dispatch of County fire services. Asst. Chief Pesqueira explains that following the meeting, himself, Chief Piechura, Chief Chappell had another meeting to develop a rough draft on anticipated cost. The plan is to have another meeting in September 2007. Captain Wilson asks that the Committee be updated on their progress.

Materials provided: Letter from Chief Doug Chappell, of the Drexel Heights Fire District, regarding the County Fire Dispatch Operations Meeting, dated August 13, 2007.

VII. Legacy Communications Systems – Cost Survey Spreadsheet Bureau Chief Brad Gagnepain, Pima County Sheriff’s Department

Captain Wilson asks Lt. Mike Sacco to give the Committee an update regarding the Cost Survey Spreadsheet.

Lt. Sacco explains that a Cost Survey Spreadsheet was distributed in June to help document an agency’s current maintenance and operations costs. Those costs would be compared to future costs for the PCWIN project. The spreadsheet was well thought out and easy to use; however, there was a bit of confusion noted regarding what information was requested, making comparisons difficult. Some surveys came back incomplete or inaccurate. Lt. Sacco explains that twenty-three (23) agencies have returned their spreadsheets. At this point, comparisons are being made, but in order to accomplish the goal of the spreadsheet, more research is needed.

Captain Wilson explains that he doesn’t feel this spreadsheet will have the outcome the Committee was anticipating. The goal was to have a side-by-side comparison of an agency’s current costs versus future costs. A number of factors have come into play, which are not permitting agencies to obtain accurate information on current costs. A detailed side-by-side comparison is not feasible unless more information is requested, which would take a detailed financial audit of each agency to make the survey more precise. Information is still requested for comparison, but will have to include a description of PCWIN’s observations of those numbers. Captain Wilson reiterates that he doesn’t feel this survey will provide the results the Committee was looking for.

Chief Gagnepain refers to the Committee for suggestions or comments. He receives no response. Captain Wilson explains that he will move forward in the direction of documenting survey observations.

VIII. Grant Funding Bureau Chief Brad Gagnepain, Pima County Sheriff’s Department

Captain Wilson asks Lt. Sacco to update the Committee on the 2005 earmark (\$369,000) originally planned for making site modifications at Elephant Head, which is no longer being used according to the Conceptual Design. Those dollars have been reallocated for the purchase and installation of the administrative telephone network for the 22nd Street facility.

Lt. Sacco explains that he received notice from the COPS Office that PCWIN was granted the earmark and purchasing a suitable phone switch is moving forward. The grant includes the administrative phone switch (different from the 9-1-1 switch), call management software, and the phone switch implementation.

Captain Wilson reminds the Committee that the City of Tucson reallocated 2004 funds to establish a microwave link between the 22nd Street facility and the City facilities. A work order for the equipment has been cut and the funds will be used to pay for that equipment.

Captain Wilson explains that in regards to the Public Safety Interoperability Communications grant (\$1B), Congress recently made changes to the grants requirements. Arizona was awarded \$17.7M and states are now required to set a portion of those funds aside to create a disaster recovery plan for radio communications. Additionally, funding for planning and coordination and software are now eligible costs. Funding is now also permissible for equipment operating in bands other than the 700 MHz band. Captain Wilson explains that the grant program has extended their deadline for the State Interoperability Communications Plan by one (1) month, now set for December 3, 2007. The Public Safety Communications Commission (PSCC) continues to develop that plan and will submit for review in September, with a draft by September 30, 2007. The PSCC has contracted with a vendor to author the document although information is still being collected. PSCC is in discussions with the State regarding investment justifications and how they apply to the PCWIN project. Governor Napolitano expressed interest in targeting those dollars towards Yuma, Phoenix, and Tucson to make those areas interoperable within two (2) years. Additionally, the Governor has committed a large portion of her staff to take on this challenge.

Mr. Reeve asks if the Governor's intentions for funding include the AIRS System. Captain Wilson explains that he envisions the possibility of the investment justifications to include the build out of the AIRS System and may even focus on improving the wide area network system. No justifications have been defined, although several options have been discussed.

Captain Wilson explains that AIRS is an extension of the old public safety channels where anyone can get on a radio and receive an answer. AIRS will tie VHF, UHF, and 800 MHz together to create a repeater solution and deploy it around the state. Suites in Pima County are installed at Mount Lemmon and Keystone, but the dispatch consoles have not been connected. The State has been asked to give a transition briefing before this capability is put to use.

**IX. Committee Appointment
Bureau Chief Brad Gagnepain, Pima County Sheriff's Department**

Captain Wilson explains that the Committee has one (1) nomination for Technical Committee representation:

- The City of Tucson nominates Mr. Isaiah Twombly to represent the Tucson General Services Department on the Technical Committee.

Assistant Chief Bynum motions to authorize Mr. Twombly to represent his respective agency on the Technical Committee. Lt. Larter seconds the motion. Motion unanimously carries.

X. New Business, Bureau Chief Brad Gagnepain, Pima County Sheriff's Department

Chief Gagnepain asks if anyone would like to address the Committee. He receives no response.

XI. Call to the Public

Chief Gagnepain asks if anyone in the audience would like to address the Committee. Captain Wilson explains to the audience that he does not expect further public discussion following Executive Session.

Mr. Chuck Kmet, of the Tohono O'odham Nation, speaks about the action taken in Item III. He explains that although the MOU was originally submitted to the Nation in November 2006, the final document was not completed until March or April 2007. Mr. Kmet adds that he hopes that the public is made aware of what everyone brings to the table because it sounds like some agencies are not bringing anything to the table in his opinion. Mr. Kmet states that in regards to Robert's Rule of Order, the Committee typically has discussion once a motion is made and expresses concern that the Nation was excluded without discussion. He adds that he accepts the vote nonetheless.

Chief Gagnepain refers to the Committee for an amendment. Asst. Chief Bynum explains that he does not see a problem with giving the Nation a reasonable period of time to execute the MOU, but believes the Committee should plan and move forward as if the Nation was not involved.

Captain Wilson explains that the motion that was passed was to exempt the Nation from the project, giving him direction to prepare a recommendation for the Bond Advisory Committee and the Board of Supervisors to reduce the scope of the project. Chief Gagnepain explains that if the Nation can come back with an MOU by September's meeting, the Committee would allow for their return. Chief Gagnepain urges Chief Saunders to return to the Nation's legislative body and stress the importance of a decision regarding the MOU. Chief Saunders states that his understanding is that the Nation has been excluded and follow-up discussion allowed for an additional timeline. Captain Wilson explains that an additional timeline was not part of the motion; the motion was to exclude the Nation.

Chief Gagnepain refers to Asst. Chief Bynum to reconsider his original motion on excluding the Nation from the project.

It was discussed that the City and County representatives are putting together an approach, which will offer ways for an agency to join the project. A key difference is that the Nation was described in the implementation plan as one of the benefiting agencies from the bond package. The question is do they rejoin the project at a cost to them or through the bond funds. A concern was noted that this may penalize the Nation if they had to pay for future costs.

Asst. Chief Allen proposes giving the Nation until the end of October to execute the MOU and suggests amending the motion to move forward as if the Nation is a participant. When the RFP is ready to be adopted and the MOU is not executed, the Committee can move to exclude them at that time.

Dr. Moffatt notes that the RFP needs to represent how PCWIN implements their system. The Business Plan establishes how to plan, move forward, and outline agency participation. When it comes time for the RFP the numbers we've provided change and unfortunately there is a large amount of money involved in Kitt Peak, Quijotoa Ridge, and agency subscriber equipment. The RFP has to be as accurate when it's released for bid. Giving vendors several options to work with without knowing what access we have to site locations won't allow for accurate proposals.

Assistant Chief Allen states that it is the vendors' obligation to come back with proposals and understands that it won't be an easy task. If the vendors go with the assumption that the Nation is participating, and include an option to take them out, they now have two (2) options to propose to the Committee. Captain Wilson cautions that the Committee must consider whether vendors can conform to the specifications of the RFP. If the Committee's specifications aren't clearly identified, vendors may not have the ability to meet those requirements. Captain Wilson adds that today's action by the Committee still has to be taken to the Bond Advisory Committee for their approval. The Board of Supervisors will make the final decision on this recommendation.

Assistant Chief Bynum declined to amend his previous motion. Chief Gagnepain refers to the Committee for another motion. Asst. Chief Allen requests to make a substitute motion to not exclude the Nation from the project. There was no second. Chief Gagnepain explains that the Nation was already excluded and Captain Wilson adds that another agenda item can be presented for the September meeting to discuss this issue.

XII. Date-Time-Location of Next Meeting(s)

Thursday, September 27, 2007, @ 9:00 AM
Pima County Sheriff's Department
1750 East Benson Hwy
SOC/3rd Floor

XIII. Executive Session

Bureau Chief Brad Gagnepain, Pima County Sheriff's Department

Assistant Chief Bynum motions that the Executive Management Committee go into executive session to discuss agenda items III.A and III.B. Lt. Larter seconds the motion. Motion unanimously carries.

Executive Session, 10:41 a.m.

Executive Session Complete, 11:01 a.m.

Motion

Assistant Chief Bynum motions to withdraw the County's offer to purchase property at 1212 S. Palo Verde and cease further negotiations. Lt. Larter seconds the motion. Motion unanimously carries.

Materials provided: PCWIN Executive Session Notes by Captain Paul Wilson, dated August 23, 2007.

XIV. Adjournment

Chief Gagnepain asks for a motion for adjournment. Asst. Chief Pesquiera moves to adjourn the meeting. Captain Mayhew seconds the motion. Motion is unanimously carried.

Meeting adjourns at 11:02 a.m.

Minutes prepared by: Catherine Hanna