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# MEMORANDUM

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Date: July 5, 2017

To: The Honorable Chair and Members  
Pima County Board of Supervisors

From: C.H. Huckelberry  
County Administrator *CHH*

Re: **Proposed Procurement Code and Policy Changes**

On June 21, 2017, an Executive Summary on Proposed Procurement Code and Policy Changes was distributed. The details of the proposed Code and Policy changes are now being provided after the collection, review and consideration of questions and comments from departments and from the individual Board of Supervisors' offices.

Binders containing the two proposed Ordinances to amend Pima County Code Title 11, Procurement, and Title 20, Small Business Enterprise; the legislative style versions of the two Codes for ease of comprehensive review; and the legislative style of proposed changes to Board of Supervisors Policy D29 Series, Procurement, will be distributed to your offices for review. The intent is to submit these items for action at the August 21, 2017 Board of Supervisors meeting.

The Procurement Director is available to answer your questions.

CHH/mjk

c: Tom Burke, Deputy County Administrator for Administration  
Mary Jo Furphy, Procurement Director