



MEMORANDUM

Date: December 9, 2013

To: The Honorable Chairman and Members
Pima County Board of Supervisors

From: C.H. Huckelberry
County Administrator 

Re: **Cost of Vail Incorporation Election**

Pima County is required by law to conduct elections for communities that desire to incorporate. The latest election occurred for the possible Vail incorporation.

I am enclosing two itemized invoices associated with this election; one from the Recorder (or Voter Registrar) and the other from the Elections Department. As you can see, the Recorder's costs were \$18,548.96, and the Elections Department costs were \$19,139.65. Total costs incurred by the County for conducting this election were \$37,688.61.

CHH/anc

Attachments

c: The Honorable F. Ann Rodriguez, Pima County Recorder
Ellen Wheeler, Assistant County Administrator
Brad Nelson, Elections Director



F. Ann Rodriguez, Pima County Recorder

BREAKDOWN OF INVOICE CHARGES

Proposed Town of Vail

November 5, 2013 General Election

	Number	Cost/Unit	Total
Early Ballot Processing	107	\$5.75	\$615.25
PEVL Ballots	4,646	\$3.00	\$13,938.00
Signature Roster Printing	4	\$18.00	\$72.00
Signature verification on returned ballots	2,976	\$0.75	\$2,232.00
Replacement ballots by mail	18	\$3.00	\$54.00
Replacement ballots by satellite location	17	\$1.25	\$21.25
Voter Registration list maintenance fee – active voters	7,319	\$0.025	\$182.98
Voter Registration list maintenance fee – inactive voters	859	\$0.025	\$21.48
Provisional Ballots	86	\$16.00	\$1,376.00
TOTAL			\$18,548.96



PIMA COUNTY ELECTIONS DEPARTMENT

Vail Incorporation

Election Date November 5, 2013

Invoice Date: November 22, 2013

(charges will not be invoiced since incorporation did not pass)

Salaries, Benefits (permanent & temporary employees)	\$ 4,730.21
Poll Worker Pay	\$ 4,468.48
Overtime (permanent & temporary employees)	\$ 1,469.00
Early Ballots/ Provisional Ballot Processing:	\$ 1,511.50
Ballot Card Printing:	\$ 2,381.00
Advertising:	\$ 2.19
Professional Services: Federal Express Package/ Artwork for printer	\$ 4.66
Computer : Total Hours 11.75 @ 65.00 Per Hour	\$ 763.75
Building Rental – Hotel (\$0) / Polling Sites (\$1600.00)	\$ 1,600.00
Precinct Package Preparation Fee: \$200.00 X (4 / VA)	\$ 800.00
Voting Booth/ Steel Cage Rental	
Voting Booth (Regular) \$6.50 per booth X (4 / VA)	\$ 26.00
Handicap Booth \$8.00 per booth X (4 /VA)	\$ 32.00
Steel Cage & Lock : \$55.00 per cage X (9 / VA)	\$ 220.00
Other: Vehicle Rental (\$429.42), Mileage (\$60.59),	\$ 1,130.86
Graphic Services (\$258.25), Fernando Herran –Translation (\$382.60)	
Total	\$ 19,139.65

(Payment due within 30 days from invoice date)

**Please mail payment to:
Pima County Elections
6550 S. Country Club Road
Tucson, Arizona 85756**