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# MEMORANDUM

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Date: January 23, 2013

To: The Honorable Chairman and Members  
Pima County Board of Supervisors

From: C.H. Huckelberry  
County Administrator 

Re: **Community Center Upgrades**

When adopting the Fiscal Year 2012/13 Budget, a significant allocation of funding in the amount of \$1,342,488 was provided to upgrade a number of community center structures maintained by the County in various park facilities throughout the County. The Facilities Management Department was assigned the responsibility to carry out these upgrades and major maintenance efforts.

Attached is a January 15, 2013 Status Report from Facilities Management Director Reid Spaulding indicating the activity taken to upgrade and repair the various County Community Centers.

CHH/dph

Attachment

c: John Bernal, Deputy County Administrator for Public Works  
Reid Spaulding, Director, Facilities Management  
Rafael Payan, Director, Natural Resources, Parks and Recreation



## Memorandum

**DATE:** January 15, 2013  
**TO:** Chuck Huckelberry, County Administrator  
**FROM:** Reid H. Spaulding, R.A.  
Facilities Management Director  
**SUBJECT:** **Community Center Upgrades – Status Report**

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Below please find a brief update as to progress on much needed improvements to several of the County's Community Centers. From project approval to now, much of PCFM's staff effort has been geared towards the assemblage of scope and bidding documents which will shortly be distributed to our JOC contractors. It is important to note that we are formulating a strategy to stagger the bids in order to obtain the most competitive pricing and to ensure good participation among all of the County JOC contractors.

### **Agua Caliente**

**Bid Scope:** (Ranch House and Rose Cottage) New shingle roofs, exterior painting, floor repairs, parking lot and walks crack fill, re-seal and re-stripe parking lot

**Bids due:** JOC's due **January 18<sup>th</sup>**

**Construction:** February thru April

**Work Completed:** *Installed energy efficient lighting by PCFM Shops*

### **Ajo Community Center**

**Bid Scope:** Convert Evap to AC cooling, ceiling tile replacement, paint exterior trim and all interior, ADA restroom upgrades, install energy efficient lighting, install fire alarm system, crack fill, re-seal and re-stripe parking lot

**Bids due:** Public bids\* due **January 23<sup>rd</sup>**

**Construction:** March thru May

\*Public bid process used to encourage local Ajo participation

### **Catalina Community Center**

**Bid Scope:** Convert Evap to AC cooling, ceiling tile replacement, paint exterior and interior, ADA restroom upgrades, install energy efficient lighting, install fire alarm system, upgrade flooring

**Bids due:** JOC's and PCFM Shops due **end of February**

**Construction:** March thru May

### **Continental Community Center**

Bid Scope: Convert Evap to AC cooling, paint exterior and interior, ADA restroom upgrades, install energy efficient lighting, install fire alarm system, repair patio floor, improve HC parking

Bids due: JOC's due **end of January**  
Construction: February thru April

### **Drexel Heights Community Center**

Bid Scope: Replace damaged door hardware, lighting and flooring, re-seal masonry, install window coverings

Bids due: JOC and PCFM Shops **due mid-March**  
Construction: April & May

### **Picture Rocks Community Center**

Bid Scope: Replace ceiling tiles, install energy efficient lighting, paint interior and exterior, upgrade flooring

Bids due: JOC's and PCFM Shops **due end of February**  
Construction: March thru May  
**Completed Work:** *Multi-purpose Room has new flooring and re-painted*

### **Robles Ranch Community Center**

Bid Scope: Repair/replace exterior doors and flooring, re-paint portion of interior and exterior

Bids due: JOC's and PCFM Shops **due mid-March**  
Construction: April and May

### **Thomas Jay Community Center**

Bid Scope: Convert Evap to AC cooling, repair flooring and exterior doors, replace kitchen cabinets, paint exterior

Bids due: JOC's and PCFM Shops **due end of February**  
Construction: March thru May