



Board of Supervisors Memorandum

June 16, 2015

Outside Agency Funding Recommendations for Fiscal Year 2015/16

Introduction

Attached are the Pima County Outside Agency funding recommendations for Fiscal Year 2015/16. Overall Outside Agency funding recommended is \$4,622,775, and the funding by category is as follows:

| | |
|-------------------------------------|-------------|
| Outside Agency Committee Funding | \$2,114,400 |
| Economic Development Agency Funding | 1,222,335 |
| General Services Agency funding: | 1,286,040 |

Background

The Outside Agency Program provides financial support to nonprofit community organizations that collaborate with the County to provide public services to County constituents. There are three Outside Agency funding categories.

1. Outside Agency Committee Services. These services are advertised in a Request for Proposals every two years. The Outside Agency Advisory Committee reviews the proposals and makes funding recommendations to the Board of Supervisors annually.
2. Economic Development Outside Agency Services. These agencies provide direct business and economic development services or support specific economic development activities such as tourism and workforce training and education.
3. General Service Agencies. These agencies provide intergovernmental services, such as the Pima Association of Governments (PAG) and the Metropolitan Education Commission; use County funds as a match to secure major federal formula funds, such as the Pima Council on Aging; or provide particularly critical health or other basic community services.

Recommended funding by agency is shown in the attached information sheets. There is a 10 percent reduction in Outside Agency Committee funding and a 2 percent reduction in most other agency funding. In the Economic Development program, I am recommending \$60,000 of new funding for the DM-50 to support their effort to maintain Davis-Monthan Air Force Base and Arizona Air National Guard missions in Pima County. In the General Services program, I am recommending no reduction in funding to PAG, since it provides legally required, regional public works planning.

The Outside Agency Committee and General Service programs are funded with County General Funds and are managed by the Community Development and Neighborhood Conservation Department. The Economic Development agencies are funded partly by General Funds and partly by the Pima County economic development bed tax and are managed by the Economic Development and Tourism Department.

Outside Agency Committee Recommendations

Outside Agency funding recommendations are contained in the attached May 15, 2015 memorandum from Ms. Jeannine Mortimer, Chair of the Outside Agency Advisory Committee. The memorandum forwards the Committee's recommendations for Fiscal Year 2015/16 funding and reports the Committee work during FY 2014/15. Please note that in February, anticipating FY 2015/16 budget challenges, I directed that the Outside Agency Committee budget be reduced by 10 percent from the funding level of FY 2014/15 and that all other General Fund agencies be reduced by two percent. The Committee accepted this direction and voted to reduce funding to all agencies by an equal percentage. It also voted to eliminate funding for two programs operated by the San Ignacio Yaqui Council. The Committee voted not to fund the San Ignacio programs because this agency has consistently failed to provide required program and fiscal reports and failed to send any representation to Committee meetings to address these programmatic deficiencies. Funding to this agency had been reduced for similar reasons in FY 2014/15, yet reporting problems have worsened in FY 2014-15.

The Committee memorandum forwards a new, draft procedure for making recommendations to the Board of Supervisors regarding funding requests received by the Board in the middle of a fiscal year. Developing such a procedure was requested by the Board in January 2015. I approve the draft procedure and will publish it as a new Administrative Procedure.

Outside Agency Program Benefits to the County

The Outside Agency Programs complement and expand services provided directly by the County. The program provides significant benefits to the County and to the community, including:

1. Improved access to services by providing application and service points across a wide geographical area;
2. Ability to deliver services in rural and isolated communities where it would be prohibitive and expensive to station County staff;

3. Expands local resources by providing funds to nonprofit agencies that can be used as match to leverage grants from outside funding sources;
4. Promotes collaboration and sharing of resources and service referrals among community agencies and across multiple funding sources; and
5. Lowers costs to the County through the use of volunteers and part-time staff and use of private buildings that do not incur County capital and maintenance costs.

Recommendation

I recommend the Board of Supervisors approve the Fiscal Year 2015/16 Outside Agency funding recommended by the Outside Agency Advisory Committee and staff, appropriate the \$4,622,775 required to fund this program, and authorize the Board Chair to execute grant contracts and any other necessary documents with each of the recommended agencies.

Respectfully submitted,



C.H Huckelberry
County Administrator

CHH/mjk – June 9, 2015

Attachments

- c: Jeannine Mortimer, Chair, Pima County Outside Agency Advisory Committee
Hank Atha, Deputy County Administrator for Community and Economic Development
Tom Burke, Deputy County Administrator for Administration
Margaret Kish, Director, Community Development and Neighborhood Conservation
Tom Moulton, Director, Economic Development and Tourism
Keith Dommer, Director, Finance and Risk Management
Robert Johnson, Budget Manager, Finance and Risk Management



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 06/16/2015

Title: Outside Agency FY 2015-2016 Funding Recommendations

Introduction/Background:

The Outside Agency Program provides financial support to nonprofit community agencies that collaborate with the County to provide public services to County constituents. The three funding categories include: The Outside Agency Committee Services; the Economic Development Outside Agency Services; and the General Services Agencies. Prior to funding recommendations being made, each agency and/or program is reviewed for both programmatic and financial performance, contract compliance and potential risk. The total Outside Agency funding recommendation for FY 2015-16 is \$4,622,775.

Discussion:

Due to budgetary considerations, the County Administrator reduced the available funding for Outside Agency Program for FY 2015-16. There is an 8% reduction to the Outside Agency Committee Services and a 2% reduction to the Economic Development and General Service agencies. It should be noted that the Outside Agency Committee is recommending the de-funding of two programs operated by the San Ignacio Yaqui Council in the amount of \$48,717. The decision is based upon the agency's lack of capacity to provide required programatic and financial reports in a timely manner and the lack of ability to correct programmatic deficiencies.

Conclusion:

The Outside Agency Program compliments and expands services provided directly by the County There will be an eight percent (8%) cut across the board for programs reviewed and recommended by the Outside Agency Committee and a two percent (2%) cut across the board for programs recommended in the Econmic Development and General Services category. (see spreadsheet attached)

Recommendation:

It is recommended that the Board of Supervisors approve the attached list of Fiscal Year 2015/16 Outside Agency Grants, appropriate funding in the total amount of \$4,622,775 to fund the Outside Agency program, and authorize the Chair of the Board to sign funding contracts with each of the agencies listed.

Fiscal Impact:

General Funds

Board of Supervisor District:

- 1 2 3 4 5 All

Department: CDNC

Telephone: 520-724-6745

Department Director Signature/Date: Margaret M. Kue 06/02/2015

Deputy County Administrator Signature/Date: *J. G. A.* 6-2-15

County Administrator Signature/Date: *C. D. Mulberry* 6/2/15



PIMA COUNTY
COMMUNITY DEVELOPMENT

Date: May 7, 2015

To: Honorable Members of the Board of Supervisors
Mr. C. H. Huckelberry, County Administrator

From: Ms. Jeannine Mortimer, Chair
Outside Agency Community Advisory Committee

Re: FY 2015-16 Recommendations for Funding

The Outside Agency Community Advisory Committee (the Committee) consists of six individuals, with one appointed by each member of the Board of Supervisors to serve as their representatives and one appointed by the County Administrator. This Committee is staffed by the Community Development and Neighborhood Conservation Department (CDNC). The Committee is responsible to review and make recommendations on five of the six Outside Agency (OA) service categories including: Community Services; Emergency Food and Clothing; Senior Support; Support Services, Shelter and Domestic Violence; Youth, Young Adult and Family Support. The Committee does not make recommendations for the CDNC General Services category nor does the Committee review funding requests for the Economic Development and Tourism OA funds.

The CDNC OA funding process is based on a two year funding cycle with a community planning process held during even years and a review of agency performance in the odd years. For FY 2015-16, the OA Committee is in the second year of the two year cycle. The Committee held four public meetings in order to review programmatic and financial performance, to evaluate the progress of agencies new to the OA funding and to assess issues with programs that were identified to be at risk for contractual compliance.

FY 2015-16 Funding Recommendations

- The County Administrator reduced the CDNC Outside Agency FY 2015-16 budget by 10% for the five service categories that fall under the responsibility of the Committee resulting in a decrease of \$234,936.
- The Committee has struggled for several years with the capacity of the San Ignacio Yaqui Council to administer County grants. CDNC staff has provided technical assistance over the years and the Committee has addressed concerns directly with the Program Manager. It is with deep regret that the Committee is recommending that the County not fund this agency for FY 15-16. It is recognized that this will create a hardship for the San Ignacio Yaqui Council and the community members which rely on the agency for needed services.
- With the elimination of the San Ignacio programs, the remaining programs will receive an eight percent (8%) across the board funding reduction. (Attachment A)

Pima County Community Development and Neighborhood Conservation

Kino Service Center

2797 East Ajo Way, 3rd floor, Tucson, Arizona 85713 • Phone: 520-243-6777 • Fax: 520-243-6796

The Community Food Bank (CFB) has begun work on a new initiative, the Food Systems Collaborative (the Collaborative). Mr. Michael McDonald, CEO of the CFB met with 10 of the 11 agencies that receive support through the OA process for food related programs, and these agencies have expressed full support for the Collaborative. (note CFB was unable to reach San Ignacio) These agencies see the Collaborative as a method to become more effective and efficient in the delivery of services, sharing of best practices, and maximizing the utilization of equipment and vehicles for the distribution of food. Organizations can increase their own capacity for the administration of programs, employee skills and community planning. The OA Committee unanimously supported the development of the Collaborative and will provide direction to staff for purposes of the FY 2015-2016 application process.

The Committee By-laws were reviewed and a typo-graphical error was noted. It was determined that Article VII of the By-Laws sufficiently outlines a process to address Committee decisions for an appeals process. The By-laws will replace the process used in May of 2014. Article I of the By-Laws allows for the Committee to assume duties related to the review of requests for County funding outside of the OA process.

Policies for a County "Small Grant Fund Request", developed by CDNC staff, were reviewed and approved by the Committee as was a separate application form for this purpose. The Committee understands that the County Administrator may refer funding requests that come outside of the regular OA cycle to the Committee for their review and recommendation. (Attachments B and C)

In the fall, the Committee will review the OA FY 14-15 Annual Report and determine priorities for funding and target funding ranges for each of the five service categories. It is anticipated that the Outside Agency community planning process will begin in October, 2015 with the release of an application for funding requests.

As the Outside Agency Chair, I applaud the County Administrator and Board of Supervisors for your efforts in funding the Outside Agency Program even in these times of significant budget constraints. The Outside Agency process is community based and transparent; an extraordinary program. The Committee recognizes the responsibility that it has been given to evaluate the needs of Pima County and make these recommendations to the County Administrator and the Board of Supervisors.

Outside Agency Community Advisory Committee Members

| Committee Member | Representing | District |
|-----------------------------|---------------------|----------------------|
| Jeannine Mortimer, Chair | Ray Carroll | 4 |
| Rosalva Bullock, Vice-Chair | Richard Elias | 5 |
| Onita Davis | Ally Miller | 1 |
| Mary Soltero | Ramon Valadez | 2 |
| Terri Hutts | Sharon Bronson | 3 |
| Steve Huffman | Chuck Huckelberry | County Administrator |

- c: Members, Outside Agency Advisory Committee
- Hank Atha, Deputy County Administrator
- Jan Leshner, Deputy County Administrator
- Margaret Kish, Director, Community Development and Neighborhood Conservation

**COMMUNITY DEVELOPMENT AND NEIGHBORHOOD CONSERVATION DEPARTMENT
FY 2015-16 Outside Agency Funding Recommendations**

Community Services

Agency/Program/Funding Recommendation

| | |
|--|----------------|
| Catholic Community Services dba COPD/Support Services for the Deaf, Deaf Blind, Hard of Hearing/36,700 | 36,700 |
| Our Family Services/Center for Community Dialogue/35,000 | 35,000 |
| Southern AZ Legal Aid (SALA)/Homeowner and Tenant Protection Program/67,300 | 67,300 |
| Southwest Fair Housing Council/Don't Borrow Trouble Pima County/14,500 | 14,500 |
| United Community Health Center/Green Valley Transportation Assistance/28,800 | 28,800 |
| TOTAL COMMUNITY SERVICES 182,300 | 182,300 |

Emergency Food and Clothing

Agency/Program/Funding Recommendation

| | |
|---|----------------|
| Arivaca Coordinating Council/Human Resource Group, Inc./45,000 | 45,000 |
| Impact of Southern AZ (aka Catalina Community Services)/Emergency Food Bank/29,000 | 29,000 |
| Impact of Southern AZ (aka Catalina Community Services)/Clothing Bank/30,000 | 30,000 |
| Catholic Community Services dba Pio Decimo Center/Emergency Food and Clothing/25,000 | 25,000 |
| Community Food Bank, Inc./Caridad Feeding and Training/23,000 | 23,000 |
| Community Food Bank, Inc./Emergency Food Assistance/321,000 | 321,000 |
| Community Food Bank, Inc./Rural Branch Banks/68,800 | 68,800 |
| Diaper Bank of Southern Arizona /Diapers for Infants, People with Disabilities and Seniors/13,800 | 13,800 |
| Southern AZ AIDS Foundation (SAAF)/Food, Nutrition and Basic Needs for Low-Income People with Aids/95,000 | 95,000 |
| Tucson Metropolitan Ministry Family Services, Inc./Community Closet/19,200 | 19,200 |
| TOTAL EMERGENCY FOOD AND CLOTHING 669,800 | 669,800 |

Senior Support

Agency/Program/Funding Recommendation

| | |
|--|----------------|
| Administration of Resources and Choices/Elder Shelter/32,200 | 32,200 |
| Interfaith Community Services (ICS)/Special Diets Meals for At Risk Seniors/19,700 | 19,700 |
| Interfaith Community Services (ICS)/Transportation Services for At Risk Seniors/20,400 | 20,400 |
| Mobile Meals of Tucson, Inc./Mobile Meals/20,000 | 20,000 |
| Our Family Services, Inc./Senior Companion Program/28,500 | 28,500 |
| San Ignacio Yaqui Council, Inc./Old Pascua Senior Nutrition & Socialization/0 | - |
| Southern AZ Association for the Visually Impaired (SAAVI)/Health and Wellness for Blind Seniors/14,000 | 14,000 |
| St Luke's in the Desert, Inc. dba St Luke's Home/Senior Resident Dietary/22,000 | 22,000 |
| Tucson Urban League, Inc. /Senior Breakfast and Transportation/25,000 | 25,000 |
| TOTAL SENIOR SUPPORT 181,800 | 181,800 |

Support Services, Shelter & DV

Agency/Program/Funding Recommendation

| | |
|---|---------|
| Emerge! Center Against Domestic Abuse/Comprehensive Domestic Abuse/112,500 | 112,500 |
| Green Valley Assistance Services, Inc./Temporary Monetary Assistance/16,200 | 16,200 |
| Habitat for Humanity/Shelter and Transitional Housing Infrastructure/31,400 | 31,400 |
| Interfaith Community Services (ICS)/Eastside Emergency Financial Assistance/15,300 | 15,300 |
| International Rescue Committee: Tucson Office/Refugee Early Employment/16,500 | 16,500 |
| Our Family Services, Inc./New Beginnings for Women and Children Emergency Shelter Services/35,200 | 35,200 |
| Our Family Services, Inc./Common Unity/17,000 | 17,000 |
| Primavera Foundation, Inc./Casa Paloma Drop in Center and Transitional Housing/23,000 | 23,000 |
| Primavera Foundation, Inc./Catalina Men's House/32,000 | 32,000 |

| | |
|---|----------------|
| Primavera Foundation, Inc./Relief and Referral/27,000 | 27,000 |
| San Ignacio Yaqui Council, Inc./Emergency Employment and Social Service/0 | - |
| Tucson Metropolitan Ministry Family Services, Inc. /Emergency Housing Assistance/14,700 | 14,700 |
| Tucson Urban League, Inc./Case Management Emergency Assistance Service/28,000 | 28,000 |
| Young Women's Christian Association of Tucson (YWCA)/Women's Counseling Network/19,000 | 19,000 |
| Young Women's Christian Association of Tucson (YWCA)/Y Works, Employment, Education and Training/19,100 | 19,100 |
| TOTAL SUPPORT SERVICES, SHELTER, DV 406,900 | 406,900 |

Youth, Young Adult and Family Support

Agency/Program/Funding Recommendation

| | |
|---|----------------|
| Arizona Children's Association dba The Parent Connection/Parents and Teachers/First Steps/20,700 | 20,700 |
| Arizona Children's Association dba Las Familias/Las Familias Children's Sexual Abuse Treatment/22,500 | 22,500 |
| Arizona Youth Partnership/Rural After School/23,000 | 23,000 |
| Casa de los Niños/Family Respite Care/17,300 | 17,300 |
| Catholic Community Services dba Pio Decimo Center/Child Care for Working Poor/92,200 | 92,200 |
| Chicanos por la Causa, Inc./Corazon de Atzlan Wellness Program/17,000 | 17,000 |
| Child and Family Resources, Inc./Pre-Adolescent Diversion/15,300 | 15,300 |
| Girl Scout Council of Southern Arizona/Adelante Jovencitas/20,600 | 20,600 |
| International Sonoran Desert Alliance (ISDA)/Ajo de las Artes GED and Jobs/41,500 | 41,500 |
| Jewish Family and Children's Services of Southern Arizona/Project Safe Place/19,600 | 19,600 |
| One on One Mentoring/Volunteer Mentor/14,300 | 14,300 |
| Our Family Services, Inc./At Risk Kids -Homeless/18,400 | 18,400 |
| Our Family Services, Inc./South Tucson Community Services/89,500 | 89,500 |
| Pima Prevention Partnership/Pima County Teen Court/21,700 | 21,700 |
| Southern Arizona AIDS Foundation/Project ALLY/36,000 | 36,000 |
| Tu Nidito Children and Family Services/Children to Children Grief Support/17,900 | 17,900 |
| Tu Nidito Children and Family Services/Pathways Support for Seriously Ill Children/17,200 | 17,200 |
| Tucson Urban League, Inc./Project YES/32,100 | 32,100 |
| University of AZ Pima County Cooperative Extension/4-H Challenge/20,500 | 20,500 |
| Southern Arizona AIDS Foundation/Wingspan Eon Youth/24,300 | 24,300 |
| Southern Arizona AIDS Foundation/Wingspan Anti-Violence/24,800 | 24,800 |
| Youth on Their Own/Stipends/67,200 | 67,200 |
| TOTAL YOUTH, YOUNG ADULT AND FAMILY SUPPORT 673,600 | 673,600 |

General Services

Agency/Program/Funding Recommendation

| | |
|--|---------|
| Catholic Community Services dba Pio Decimo Center/Case Management for Homeless Families/38,500 | 38,500 |
| St. Elizabeth Health Center/Medical Home for Uninsured/49,000 | 49,000 |
| Child and Family Resources, Inc./Healthy Families/40,100 | 40,100 |
| Community Food Bank, Inc./Rural Summer Meals/20,500 | 20,500 |
| El Rio Santa Cruz Neighborhood Health Center/El Pueblo TCE/163,200 | 163,200 |
| Jewish Family and Children's Services of Southern AZ/HOME/39,300 | 39,300 |
| Catholic Community Services dba Pio Decimo Center/Robles Community Connections/19,600 | 19,600 |
| Metropolitan Education Commission/Operating Costs/50,400 | 50,400 |
| Metropolitan Education Commission/Regional College Access Center/31,800 | 31,800 |
| Non Profit Industries/19,600 | 19,600 |
| *Pima Association of Governments/Regional Planning/298,000 | 298,000 |
| Pima Council on Aging, Inc./Elder Rights and Benefits/132,300 | 132,300 |
| Pima Council on Aging, Inc./Neighbors Care/58,000 | 58,000 |
| Pima Council on Aging, Inc./Retired and Senior Volunteers/31,360 | 31,360 |
| Pima Council on Aging, Inc./Home Delivered Meals/19,680 | 19,680 |

| | |
|--|------------------|
| Pima Council on Aging, Inc./Family Caregiver Support/19,600 | 19,600 |
| Pima County Community Land Trust/Operating Support/49,000 | 49,000 |
| Rise (Desert Waste Not Warehouse)/Equipment Recycling Center/21,100 | 21,100 |
| Southern Arizona Buffelgrass Coordination Center, Inc./Buffelgrass Control and Eradication/47,300 | 47,300 |
| **Tucson Clean and Beautiful/Operating Costs/\$40,000 | 40,000 |
| University of Arizona Board of Regents/TCM Mobile Health Program/45,200 | 45,200 |
| University of Arizona Cooperative Extension/Pima County Cooperative Extension/36,100 | 36,100 |
| United Way of Tucson and Southern Arizona/Earned Income Tax Credit Volunteer Tax Assistance/16,400 | 16,400 |
| TOTAL GENERAL SERVICES 1,286,040 | 1,286,040 |
| *PAG: \$185,226 DOT and RWRD | |
| **Tucson Clean & Beautiful: \$20,000 RWRD; \$20,000 Flood Control | |

| | |
|--------------------------------------|------------------|
| Overall Total CDNC OA Program | 3,400,440 |
|--------------------------------------|------------------|

**ECONOMIC DEVELOPMENT AND TOURISM DEPARTMENT
FY 2015-16 Outside Agency Funding Recommendations**

Economic Development

Agency/Program/Funding Recommendation

| | |
|---|------------------|
| Ajo Chamber of Commerce/Small Business and Tourism Development/34,300 | 34,300 |
| DM 50/Community and Economic Assistance/60,000 | 60,000 |
| El Tour/Provide Major Bicycle Event/25,540 | 25,540 |
| *Job Path/Job Training Services/422,845 | 422,845 |
| Santa Cruz Valley Heritage Alliance/Heritage Education and Tourism/14,700 | 14,700 |
| **TREG/Regional Economic Development/441,000 | 441,000 |
| Tucson Botanical Gardens/Water Conservation Services/36,400 | 36,400 |
| Tucson Children's Museum/Children Development Programming/48,650 | 48,650 |
| Tucson Meet Yourself/Cultural Heritage Education and Tourism/27,930 | 27,930 |
| Tucson Pima Arts Council/Art Programming Youth and Rural/110,970 | 110,970 |
| TOTAL ECONOMIC DEVELOPMENT 1,222,335 | 1,222,335 |
| *Job Path: \$313,326 Bed Tax ED; \$109,519 EDT General Fund | |
| ** TREG : \$176,473 Bed Tax ED; \$264,527 EDT General Fund | |