



# Board of Supervisors Memorandum

September 10, 2013

## Quarterly Contracts Report – Second Quarter 2013

### Background

As required by Pima County Code Section 11.08.010, the quarterly report on contracts and amendments awarded or signed by the Procurement Director for the period April 1, 2013 through June 30, 2013 is provided for review.

In keeping with Pima County's ongoing quest for a sustainable future and in compliance with Resolution No. 2007-84, Procurement has not provided hardcopies of the Executed Contracts report. Detailed report information may be accessed online through the Clerk of the Board's intranet site by clicking this agenda item for the September 10, 2013 meeting.

### Report

A total of 154 contracts and amendments were awarded or signed by the Procurement Director for expenditures of \$8,258,624 and revenue of \$1,708,431. The attached graph represents contracts processed for the second quarter of 2013.

The Executed Contracts report has nine fields identifying the Award Category, Department Name, Vendor Name, Contract/Document Number, Expense Amount, Revenue Amount, Authorization Date, Termination Date, and Description.

Fifteen Award Categories were awarded or amended this period as follows:

<b>Award Type</b>	<b>Total</b>
Animal/Veterinary Services	1
Construction	39
Consulting/Professional (other than Medical and Legal)	16
Cooperative Agreement	10
Engineering Services	5
Grants/Funding	6
Intergovernmental Agreements	6
Legal Services	3
Medical Services	1
Permits, Licenses and Insurance	13
Purchase of Materials and Services	25
Real Estate Leases	11
Real Property Acquisition Agreement	8
Sewer Services	8
Software Support Services	2
<b>Total</b>	<b>154</b>

The Honorable Chairman and Members, Pima County Board of Supervisors  
Re: **Quarterly Contracts Report – Second Quarter 2013**  
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Recommendation

Staff recommends the Board of Supervisors accept the quarterly report on contracts and amendments awarded or signed by the Procurement Director for the period April 1, 2013 through June 30, 2013.

Respectfully submitted,



C.H. Huckelberry  
County Administrator

CHH/mjk – August 20, 2013

Attachment

c: George Widugiris, Director, Procurement

# Executed Contracts by the Procurement Director

