



## MEETING REQUEST FORM

To meet with Supervisor Elías, please complete the following form and include the requested supporting information in an e-mail to [D5scheduling@pima.gov](mailto:D5scheduling@pima.gov).

### Contact Information

Name of requestor

Organization

Phone (business)

Phone (mobile)

E-Mail

### Meeting Information

Topics to be discussed & purpose of Supervisor's participation:

Available dates:

*Please allow a 2-3 week window for meeting requests, or indicate an urgent need to meet sooner.*

Event location:

District Five Office, 130 W. Congress St., 11<sup>th</sup> floor  
Offsite:

List of attendees in meeting:

Type of working meeting

Working breakfast meeting  
10 a.m. office meeting  
Working lunch meeting  
2 p.m. office meeting

Please send a completed copy of this document and any supporting materials to [D5scheduling@pima.gov](mailto:D5scheduling@pima.gov).

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Office Use Only:

Approved

Tentative

Declined

Staff delegate:

Notes: