

# Workforce Investment Board

## Executive Committee

September 26, 2012 – 8:00 a.m.

Kino Service Center  
2797 E. Ajo Way  
Room 301  
Tucson, AZ

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### MEETING SUMMARY

#### **Members Present:**

Gregg Johnson  
Clayton Hamilton  
Noreen Nelson  
Vaughn Croft  
Peg Harmon  
Chris Hazen Molina

#### **Staff & Guests:**

Charles Casey  
Risé Hart

- I. **Call to Order** – at 8:00 a.m. Gregg Johnson chaired the meeting.
- II. **Meeting Summary** – Reviewed.
- III. **Review WIB Reappointment List** – Reviewed. There are 10 members who have missed WIB meetings frequently. Issues: attendance (missed two in a row), lack participation on a subcommittee, effects quorum, business is not represented at meetings, and balance of businesses. Peg Harmon reported that Nicholas Clement will be retiring next year. Gregg Johnson will contact Jim Zarling, Meredith Wilson (Chris will be her mentor), Alan Storm, Carl Rosborough, Jill Pearson, Doug Jones, and Willette Diggs regarding their participation and Noreen will contact Charles Monroe and Kari Hogan.
- IV. **Update on committee activities from each Chair**
  - Youth Council – *Vaughn Croft*
    - Conducting a county-wide School Survey on Career Exploration and Development for all school youth.
    - Youth and Employer Awards – To be presented at the December WIB Annual Holiday Event.
  - Planning – *Gregg Johnson*
    - Suggested awarding an outstanding business. Staff to provide names of outstanding businesses at the next Executive Committee.
    - Recognizing board members
      - Annually recognize one outstanding member.
      - Give certificates to all members for their 3-year service.
    - Publish a Press Release in the local newspapers recognizing the individuals/businesses who received an award.

Performance and Accountability – Noreen Nelson

- Meeting the State's performance requirements. Agencies are doing well in placements and only one agency (Tucson Youth Development) is below 70%. Staff is checking on why they are below 70%.
- Committee reviews requests submitted by training providers.

Faith Based – Peg Harmon

- There will be a presentation about the HopeFest at the Arizona Serves meeting.

**V. Discuss agenda for the October Workforce Investment Board Meeting**

The Partner Spotlight will be an update by the Pima County School Superintendent and Alan Storm will give an overview on Joint Technology Education District. Staff will ask BASIS or Academy of Math and Science to give a presentation on the school's program relevant to workforce and quality workers.

**VI. "How can you help expand the awareness of the WIB" results**

The form will be updated and distributed at the October WIB meeting. During the Executive Committee Update Gregg will explain the form and ask members to take five minutes to complete it.

**VII. Team Engagement Project – Chris Hazen Molina**

Chris stated that she didn't feel engaged when she first became a member. She teaches a unique communication skills course which would help members become better acquainted. Her reflective listening course has three groups: 1) listener (listening to the deeper meaning), 2) neutral observer, and 3) sharer. Everyone has the opportunity to play each role. After the group completes each role the session is open for comments. There is homework which entails practicing the skills. A session topic could be: "How can you help expand the awareness of the WIB". The book "Power of Kindness" is coupled along with the course. The committee agreed to hold team engagement sessions separately from the WIB meeting in early 2013. Chris will present this idea at the October 12 Board Development Committee meeting.

**VIII. Next Meeting:** Executive Committee Retreat on October 25, 8 a.m.-noon at the University of Phoenix.

**IX. Adjournment – 9:24 a.m.**