

# Workforce Investment Board

## Performance and Accountability Committee

Thursday, June 7, 2012 – 8:30 a.m.

Kino Service Center  
2797 E. Ajo Way  
Tucson, AZ

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### MEETING SUMMARY

#### Members Present

Noreen Nelson (Chair)  
Charles Monroe

#### Staff & Guests Present

Ana Basurto  
Dalila Perez  
Risé Hart

- I. **Call to Order** – at 8:34 a.m. Noreen Nelson chaired the meeting.
- II. **Review Meeting Summary** – Reviewed May’s meeting summary.
- III. **Monthly Reports Review**
  - a. **Agency Reports** – Reviewed. Staff to monitor placement numbers.
  - b. **One-Stop Services Report** – Reviewed. The total enrolled customers have decreased from last year. Occupational Training has increased and staff stated that the reason for the increase is HPOG training and PPEP is providing more On-the-Job Training opportunities.
  - c. **Performance Report** – The only failure for May was the credential rate for older youth. Staff is still manually inputting data for the credential rate in the new database. Deadline for inputting the data is August 31. Staff to provide more clarity on the older youth credential.
  - d. **Industry Information** – May had 6 events resulting in 671 layoffs (U.S. Postal Tucson Mail Processing Center not included).
- IV. **Eligible Training Provider List (ETPL) Review**

Ana Basurto gave an overview on the additional information she collected that the committee requested. The committee reviewed the list and approved or disapproved the following courses:

  1. Brown Mackie College - Accounting Technology, Biomedical Equipment Technology, Business Management, Computer Networking & Security, Criminal Justice Associate of Science Degree, Health Care Administration, Occupational Therapy Assistant (Associate) Paralegal, Surgical Technology – Approved.
  2. Brown Mackie College - Medical Assistant (Diploma), Practical Nursing (Diploma) – Disapproved.
  3. CareGiver Training Institute - Caregiver Training Course – Approved.
  4. Arizona School of Integrative Studies - Massage Therapy Training – Disapproved.
  5. American Career Builders - Landscape Essentials Training, Class A Three Week Training, OSHA 10, OSHA 30 – Disapproved.
  6. Southwest Truck Driving Training Inc. - CDL Professional Driver Certificate, CDL Training with Additional Endorsements – Disapproved.

Noreen Nelson requested that Ana provide statics on the number of clients going to private vs public colleges.

**V. Discussion about Mandated Partner's Presentations**

Noreen reported that some of the mandated partners requested to present at a WIB meeting. There will be one 10-minute partner presentation at each meeting. Staff to send a letter to the partners about the criteria for presenting at a WIB meeting.

**VI. Next Meeting:** Thursday, August 9, 2012, 8:30 a.m. at Kino Service Center.

**VII. Adjournment** – 9:23 a.m.