



PIMA COUNTY, ARIZONA BOARD OF SUPERVISORS POLICY

Subject: Capitalization Policy for Capital Assets

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Purpose:

To establish Pima County policy for capitalization of real property, infrastructure, equipment, works of art and historical treasures, intangible assets, donated assets and leased property.

Background:

Historically, Pima County has complied with the financial reporting requirements of the Government Accounting Standards Boards (GASB) and followed generally accepted accounting principles (GAAP). Periodically, GASB issues pronouncements affecting the county's reporting of capital assets, from reporting infrastructure and other assets on the government-wide statements to the reporting of intangible assets.

This policy addresses the elements of financial reporting required by GASB and ensures that capital asset transactions are accounted for consistently and in accordance with GAAP.

Policy:

It is the policy of the Pima County Board of Supervisors that:

A. Responsibility

1. The Finance and Risk Management Department is responsible for the overall management and accuracy of the asset management system and assets in the County's financial statements.
2. Elected Officials and Department Directors are responsible for the safeguarding and accounting for property in accordance with County policy and County administrative procedures.

B. Assets

1. Capital asset transactions addressed in this policy include all equipment, land, buildings, infrastructure, works of art and historical treasures, intangible assets and leasing transactions of the County's government-wide activities and proprietary funds.
2. The county administrator shall establish administrative procedures establishing the capitalization thresholds for the various asset classifications.

Adoption Date:	July 3, 2001
Revised Dates:	July 6, 2006 December 2, 2008 July 12, 2011 November 18, 2014
Effective Date:	November 18, 2014