



PIMA COUNTY DEPARTMENT OF ENVIRONMENTAL QUALITY

**REQUEST FOR DISCHARGE AUTHORIZATION**  
**FOR AN ALTERNATIVE ONSITE WASTEWATER TREATMENT FACILITY**  
**GENERAL PERMITS 4.03 TO 4.23 ONLY**

*Arizona Administrative Code R18-9-A301.D.1.f*

Property Address: \_\_\_\_\_ PCDS Record No. \_\_\_\_\_

**Construction Completion**

- Construction shall be completed within two years of receiving a Construction Authorization.
- Please contact Pima County DEQ 48 hours prior to the final inspection at 724-7400.
- Please ensure that **all** components are installed and uncovered for the final inspection.
- The design engineer shall perform the final inspection and PDEQ personnel may be present for verification.
- A **Final Inspection Checklist** has been provided by PDEQ to document the results of the inspection.

**Submittal Requirements** (Please check all that apply and attach completed forms)

Receipt of one copy of **all** the required documents initiates the post construction review phase for a Discharge Authorization and resumes licensing time-frames.

Please submit the following to [PDEQER@pima.gov](mailto:PDEQER@pima.gov):

- A **Certificate of Completion** signed by the person responsible for assuring that installation of the facility conforms to the design approved under the Construction Authorization;
- As-built** plans showing changes from the approved construction quality drawings;
- Final list of **Equipment and Materials** showing changes from the approved list;
- Final **Operation and Maintenance Manual** for the facility consisting of the tasks and schedules for operating and maintaining performance over a 20-year operational life;
- Final Inspection Checklist**;
- Watertightness Certification** of any septic tank installed as a component of the facility;
- The name of the **Installation Contractor** and the Registrar of Contractor's **License Number** issued to the installation contractor;
- Certification that a **Service Contract** exists for at least one year following the beginning of the operation of the facility including the name of the service provider for the general permits below:
  - 4.04;
  - 4.08, 4.09, 4.10, 4.11, 4.12, 4.13, 4.14, 4.15;
  - 4.16 - if the facility includes a pump; or
  - 4.18, 4.19, 4.20, 4.21, 4.22.
- Other documents, if required by the separate general permits:
  - 4.04 – Instructions of the critical controls of the system.
  - 4.6 – Satisfactory results of the leakage test.
  - 4.7 – Liner test results sealed by an Arizona registered Professional Engineer
  - 4.23 – Signed, dated & sealed Engineers Certificate of Completion and the name of the service provider or certified operator responsible for implementing the performance assurance plan.