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ARIZONA TAX CONFERENCE

Registration Review:

Name: Jennifer Wong
Registering For: Full Conference - Govt (\$250)
Employer: Pima County Board of Supervisors
Title: Executive Assistant
Address: 130 West Congress Street
City, ST Zip: Tucson, AZ 85701
Email: jennifer.wong@pima.gov
Phone / Fax: 520-724-8418 / 520-724-2721

You have indicated you will be attending the following sessions:

Wednesday, August 29, 2012

5:30pm-7:00pm Welcome Reception

Thursday, August 30, 2012

7:30am-8:30am Registration & Continental Breakfast
8:30am-9:30am Opening Session
9:45am-11:30am Dr. Ron White "Depreciation and Obsolescence"
11:30am-1:30pm Lunch
1:30pm-3:00pm The Market: Past, Present and Future
3:30pm-5:00pm Current Developments in State/Local Tax Policy
6:00pm-9:00pm Social hour and dinner

Friday, August 31, 2012

7:30am-8:30am Continental Breakfast
8:30am- 9:45am General Session: Legislative & Litigation Update
10:00am-11:30am State of Economy (Income)

ARIZONA TAX CONFERENCE

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If the information above is correct, please remit a check for **\$250.00** to:

CDSA - Arizona Tax Conference
2726 E. Gelding Drive
Phoenix, AZ 85032

Registration # 100126. Please include this number on your check(s).

Questions: April Adams 602-577-1588

If there are any errors on your registration, use the back button on your browser to return to the previous page and correct them.

~~Obtain a receipt for your registration confirmation.~~

LITTLE
AMERICA
Hotel
F L A G S T A F F

August 3, 2012

Jennifer Wong
130 W. Congress Street
Tucson, AZ 85701

Thank you for choosing to stay at The Little America Hotel, Flagstaff. We are pleased to confirm your reservation. Our check in time is 3:00 p.m. Check out time is 12:00 noon Kindly be advised that cancellations must be received 24 hours prior to arrival, otherwise one night room and tax will be charged to your credit card.

Please take a moment to confirm the following information:

RESERVATION INFORMATION

Arrival Date: August 29, 2012
Departure Date: September 1, 2012 (3 Nights)
Room Type: Deluxe Two Queen Beds
Number of Rooms: 1
Daily Room Rate: \$105.00

Total including tax: \$351.09
No. of Adults / Children: 1 / 0
Confirmation Number: 4044775

*** Please be advised that specific room numbers, locations and special requests are not guaranteed and are subject to availability at the time of check-in.

The Little America Hotel, Flagstaff is committed to making your stay excellent. We offer Room Service, dining in The Western Gold Restaurant, Happy Hour in The Tiffany Tree Lounge, Business Center with complimentary Internet Access, Wi-Fi throughout the entire property, Fitness Center, heated outdoor pool and hot tub, a 2.5 mile hiking trail through 500 acres of luscious Ponderosa Pine forest, award winning Gift Shop and Lifestyle Boutique, a 24 hour Travel and Convenience Center and much more.

Please let us know how we can be of service by calling (800) 352-4386. We look forward to welcoming you and hope that you enjoy your stay.

Sincerely,
Fred Reese
General Manager

LITTLE AMERICA

Hotel

F L A G S T A F F

Jennifer Wong
130 W. Congress Street
Tucson, AZ 85701

Room No. : 319
Arrival : 08-29-12
Departure : 09-01-12
Page No. : 1 of 1
Folio No. : 137453
Conf. No. : 4044775
Cashier No. : 719
User ID : SEGAN

Date : 09-01-12

Membership No :
A/R Number :
Group Code : ARIZON_001
Company Name : Arizona Tax Conference

Thank You For Staying With Us

Date	Description	Charges	Credits
08-29-12	Room Charge	105.00	
08-29-12	Room Taxes	12.03	
08-30-12	Room Charge	105.00	
08-30-12	Room Taxes	12.03	
08-31-12	Room Charge	105.00	
08-31-12	Room Taxes	12.03	
09-01-12	Visa Payment XXXXXXXXXXXXXXX0191 XX/XX		351.09
Total		351.09	351.09
Balance		0.00	

Signature _____

PIMA COUNTY MILEAGE REPORT

EMPLOYEE NAME: Jennifer Wong

DEPARTMENT: BOS - District 4

EMPLOYEE IDENTIFICATION NUMBER: 124861

MILEAGE FOR MONTH/YEAR: August / 2012

DATE	DEPARTED FROM	BEGINNING ODOMETER	ARRIVED AT	ENDING ODOMETER	ADDRESS *	TOTAL MILEAGE
08/29/12	Tucson	71,276	Flagstaff	71,544	2515 E. Butler Ave.	268
08/31/12	Flagstaff	71,551	Tucson	71,819	3720 E. Nebraska Stravenue	268
<p>PERSONAL MILEAGE IS DEFINED IN THE LOCAL MILEAGE ADMINISTRATIVE PROCEDURE. TO CALCULATE PERSONAL MILEAGE FOR A COMMUTER THAT HAS A REGULAR WORK PLACE, COMPLETE THE FOLLOWING: ADD THE NUMBER OF DAYS TRAVELED, THEN MULTIPLY THIS NUMBER BY THE REGULAR COMMUTE MILES TO AND/OR FROM YOUR REGULAR WORK PLACE. (10 DAYS X 12 MILES = 120)</p> <p>TO CALCULATE PERSONAL MILEAGE IF YOU DO NOT HAVE A REGULAR JOB SITE, ADD THE NUMBER OF MILES FROM YOUR HOME TO THE FIRST WORK SITE, THEN ADD THE NUMBER OF MILES FROM THE LAST WORK SITE BACK TO YOUR HOME. ADD EACH DAY'S PERSONAL MILEAGE TO OBTAIN THE MONTHLY PERSONAL MILEAGE.</p> <p>* PUBLIC HEALTH NURSING AND CONSUMER HEALTH AND FOOD SAFETY ARE NOT REQUIRED TO COMPLETE THE ADDRESS COLUMN. DETAILED LOGS ARE COMPLETED AND MAINTAINED BY THE HEALTH DEPARTMENT.</p>						
<p>MILEAGE REIMBURSEMENT # OF MILES <u>536</u> X RATE <u>0.405</u> = <u>\$217.24</u> + PARKING \$ _____ (ATTACH RECEIPTS) = TOTAL REIMBURSEMENT \$ <u>217.24</u></p>						
<p>BY SIGNING BELOW: 1) AS THE CLAIMANT, I CERTIFY I HAVE A VALID DRIVER LICENSE, CURRENT VEHICULAR LIABILITY INSURANCE, AND THE VEHICLE DRIVEN HAS CURRENT REGISTRATION. 2) CLAIMANT AND SUPERVISOR CERTIFY THAT THE ABOVE AMOUNTS ARE CORRECT AND WERE EXPENDED IN DISCHARGE OF DUTIES TO THE BENEFIT OF THE COUNTY.</p>						
<p>CLAIMANT'S SIGNATURE <u>[Signature]</u> DATE _____</p>						
<p>SUPERVISOR'S SIGNATURE <u>[Signature]</u> DATE <u>12/14/12</u></p>						
<p>THE MILEAGE REIMBURSEMENT WARRANT WILL BE MAILED TO THE HOME ADDRESS ON FILE IN THE PAYROLL SYSTEM.</p>						

Attachment 2

TA #: 08292012

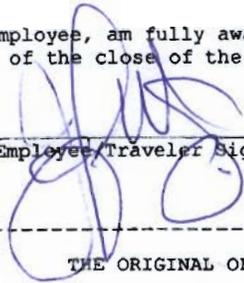
PIMA COUNTY TRAVEL AUTHORIZATION #1

1. NAME: Jennifer Wong 2. DEPARTMENT: Board of Supervisor District 4
 3. PLANNED DEPARTURE DATE: August 29, 2012 4. PLANNED RETURN DATE: September 7, 2012
 5. DESTINATION: Flagstaff
 6. PURPOSE OF TRAVEL: Arizona Tax Conference

7. ESTIMATED EXPENDITURES:

ITEM	AMOUNT	VOUCHER
a. Transportation	\$ 217.24	_____
b. Lodging	\$ 351.09	_____
c. Per Diem	\$ 117.00	_____
d. Registration	\$ 250.00	_____
e. Other		_____
f. Total	\$ 935.33	

I, employee, am fully aware that advances made for this trip are to be repaid/closed for this trip within 15 days of the close of the trip, or a lien against my wages and salary may be institute.

8.  _____ Date _____
 Employee/Traveler Signature Date
9. Ryan Amundson 12/14/12
 Authorized Signer Date
 (Admin. Procedure 22-10)

THE ORIGINAL OF THE FORM MUST BE FORWARDED TO THE FINANCE DEPARTMENT-ACCOUNTS PAYABLE SECTION
 - SEE INSTRUCTIONS ON REVERSE SIDE -

INSTRUCTIONS FOR COMPLETION

- Enter employee's name.
- Enter employee's Department.
- Enter planned departure date.
- Enter planned return date.
- Enter place of destination.
- Describe purpose of travel.
- a.-e. Enter estimated expenditure amounts by category.
- f. Add 7.a. - 7.e. and enter result in 7.f.
- Signature of employee/traveler and date.
- Signature of Department Authorized Signer (Administrative Procedure 22-10). If the TRAVELER IS AN APPOINTED DEPARTMENT HEAD, OBTAIN SIGNATURE OF COUNTY ADMINISTRATOR, OR BOARD OF SUPERVISORS AS APPROPRIATE.

ARIZONA TAX CONFERENCE AGENDA

DATE	TIME	EVENT	ROOM
Wednesday August 29, 2012	10:00am	Golf Tournament	
	11:30am	Bowling Tournament	
	8:00am - 5:00pm	USPAP Class (If interested, contact Charles Krebs)	Flagstaff
	3:00 - 6:00pm	Conference Registration	Foyer
	5:30 - 7:00pm	Welcoming Reception	East Lawn
Thursday August 30, 2012	7:30 - 8:30am	Registration & Continental Breakfast	Foyer
	8:30 - 9:30am	<u>Opening Session:</u> Call to Order: 2012 AAAO President and DOR Director VFW Post #1709 Color Guard Presentation to Honorable L. Paul Larkin, Pinal County Assessor Michael Hunter, Office of the Governor	Ballroom
	9:30 - 9:45am	Break	Foyer
	9:45 - 11:30am	Dr. Ron White "Depreciation and Obsolescence"	Ballroom
	11:30 - 1:30pm	Lunch	Ballroom
	1:30 - 3:00pm	The Market: Past, Present and Future	Ballroom A
		TPT Uniformity	Ballroom B
	3:00 - 3:30pm	Break	Foyer
	3:30 - 5:00pm	On Our Own - Arizona's Locally Assessed Mass Appraisal and Administration Computer Systems	Ballroom A
		AZ Business Incentives - Department of Commerce	Ballroom B
		Current Developments in State/Local Tax Policy	Ballroom C
	6:00 - 7:00pm	Social Hour	Ballroom
7:00 - 9:00pm	Dinner	Ballroom	

ARIZONA TAX CONFERENCE REGISTER

CONFERENCE REGISTRATION FEES

Government Registration Fee	\$250.00
Non-Government Registration Fee	\$350.00
Guest Registration	\$150.00 - (includes welcoming reception, both continental breakfasts, lunch and social hour/dinner)
One-Day Registration - Government	\$175.00 - (includes Thursdays conference sessions, continental breakfast, lunch and social hour/dinner)
One-Day Registration - Non-Government	\$275.00 - (includes Thursdays conference sessions, continental breakfast, lunch and social hour/dinner)

CANCELLATIONS

Cancellations between August 15-22, 2012 will be charged a \$50 cancellation fee.
Cancellations after August 22, 2012 will not be refunded. Substitutions will be allowed with advance notice.
No exceptions

HOTEL RESERVATIONS INFORMATION

Little America Hotel Flagstaff
2515 E Butler Ave, Flagstaff, AZ, 86004
Telephone: (928) 779-7900

\$105.00 single/ \$115 double plus tax

Please [click here](#) to register online.

By phone: 1-800-352-4386 **Please refer to Arizona Tax Conference group rate**

Reservations received by August 3, 2012 will be guaranteed at the above price. after this date it will be based on availability and prices may rise.

Check in 3:00pm and check out time is 12:00pm. Hotel cancellation must be made at least 24 hours in advance of arrival date

GOLF TOURNAMENT INFORMATION

Location: Continental Country Club, 2380 North Oakmont Drive, Flagstaff
(www.continentaflagstaff.com) (928) 527-7999
Date: Wednesday, August 29, 2012, 10:00 a.m. tee time
Game: Four person scramble. Prizes will be awarded following the tournament
Fee: \$75.00 pp includes green fee, cart fee, two beverage tickets and prizes
Guidelines: Proper golf attire is required (collared shirts, no cutoffs).
All golfers check in at Starters Table outside the pro shop no later than 20 minutes prior to tee time.

For questions contact Rick Oland at 602-716-6853 or roland@azdor.gov

Register on the registration form

No refunds will be given for cancellations received after August 22, 2012

BOWLING TOURNAMENT INFORMATION

Location: Starlite Lanes, 3406 E. Rt. 66, Flagstaff, (928) 526-1138
Date: Wednesday, August 29, 2012 at 11:30 a.m.
Fee: \$25.00 pp includes three games and shoes. Cash prizes will be awarded after bowling.

For questions contact Vicki Chappel at 602-716-6806 or vchappel@azdor.gov

Register on the registration form

No refunds will be given for cancellations received after August 22, 2012

CONTINUE



Reservation Confirmation

Little America Hotel (Flagstaff)

Guest and Billing Info

Guest Name: Ms Jennifer Wong Arrival: Aug 29 2012 Departure: Sep 01 2012
 Credit Card: XXXXXXXXXXXX0191 Per Room Occupancy Adults: 1 Children: 0

Room(s) Reserved

Confirmation	Room Description	Rate
4044775	Deluxe Two Queen Beds	\$315.00
Room Total:		\$315.00
Room Tax Total:		\$36.09
Grand Total:		\$351.09

Deposit Policy

Not applied at time of booking. Required to present a valid credit card at check-in.

Cancellation Policy

24 hours prior to arrival date. To cancel or change please call 800-865-1401.