

Evangelina Quihuis

From: Staples Advantage Orders <Orders@staplesadvantage.com>
Sent: Wednesday, July 23, 2014 3:22 AM
To: Evangelina Quihuis
Subject: Staples Advantage Order Status (Order #7121326500)



Order Status: Shipped
Order #: 7121326500

Hello Evangelina BOS5-Quihuis

The status of your order has been updated to "Shipped."

| | | | |
|---|-------------------------|-----------------|-------------------|
| Order #: | 7121326500 | Ship-To: | BOS12-BOSD5 |
| Department Name: | BOARD OF SUPERVISORS | | 130 W CONGRESS ST |
| Order Date and Eastern Time: | 7/22/2014 6:49 PM | | 11TH FL |
| Order Total (includes shipping & tax): | \$50.83 | | TUCSON, AZ 85701 |
| User Name: | Evangelina BOS5-Quihuis | | |
| User ID: | PCEQUIHUIS | | |

The following items have just been shipped to you.

| Item # | Description | Qty | Price | Extended Price | Expected Delivery Date |
|--------|--|-----|---------|----------------|------------------------|
| 344887 | Land O'Lakes® Mini Moo's® Half & Half Creamers, 192/Ct | 1 | \$15.76 | \$15.76 | 7/23/2014 |
| 440727 | Avery Name Badges, Pin-Style, Top-Loading, Flexible, 3" x 4", 100/Bx | 2 | \$16.22 | \$32.44 | 7/23/2014 |

- Track Your Order**
- To check the order status or place a return, go to StaplesAdvantage.com.
 - Click on the "My Orders" tab on the Home page and then click "My Order Status."

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MEMORANDUM

Date: November 3, 2010

To: C.H. Huckelberry
County Administrator

From: Maura Kwiatkowski
Chief Administrative Assistant

Re: Administration Office Beverage Purchases

This memorandum is to request your authorization to utilize the County Administrator's Office P-card to purchase coffee and related condiments for the office. We regularly serve coffee during meetings and to visitors to the County Administrator's Office.

Although coffee and related condiments are available for purchase through Staples, their pricing is not cost effective; these items can be purchased at approximately one half the cost at area grocery and/or discount stores.

Thank you for your consideration of this request.

/rnjk

Approved

Not Approved

By C.H. Huckelberry 11/3/10
C.H. Huckelberry, County Administrator