

Pima County
Local Emergency Planning Committee (LEPC)
Regular Quarterly Meeting Minutes
October 14, 2009
Pima County Emergency Operations Center

The meeting of the Pima County LEPC was called to order at 0900 hours by Chairman Dan Johnston.

Roll call was taken and the following members were in attendance:

Harlan Agnew	Pima County Attorney's Office
Sgt. Steve Johnson	Town of Marana
Dan Johnston	Veteran's Administration
Reland Kane	Tucson Electric Power Company - Excused
Chief Randy Karrer	Drexel Heights Fire District
Chief Ray Klein	Tucson Fire Dept/EMA - Excused
David Lenox	Pima County OEM & HS
Randy Ortlinghaus	Southwest Gas Company
Steve Holland	University of Arizona
John Wisner	Pima County OEM & HS
Tony Smith	Western Refining
Don Poage	Pima County Region HazMat Team
Kenneth Drozd	National Weather Service
Dan Marries	KOLD-TV - Excused
Brett Heck	Arizona National Guard

The following guests introduced themselves to the members:

Adam Fairman	CTI
Thomas Curry	Central Arizona Project
Scott Laird	Rincon Valley Fire Department
Frank Rando	Citizen
Chief John Walka	Rural Metro Fire Department
Richard Hyatt	Tucson Electric Power Company

The minutes from the July 8, 2008 Regular Quarterly Meeting were approved as corrected (spelling) by a motion from Steve Johnson and seconded by Don Poage.

Chairman Johnston asked a certificate that the PCLEPC can present to people and businesses that helps the PCLEPC in obtaining their mission. John Wisner was to have developed a certificate for the membership to review and approve. John had several ideas for the membership to review and comment. John indicated that he will follow up on this project.

Funding Committee Report: John Wisner provided a copy of the 2010 HEMP Budget request and explanation, to each member. John explained the details and explanation of each line item in the Budget. No questions or discussions were held...Tony Smith made a motion to approve the HMEP Budget Request and the motion was seconded by Don Poage; motion carried.

Report on Grants: John Wisner reported that he had received the request for the HMEP and ERF Grant requests. All requests are due to AZSERC by November 15th. Due to the exercise on November 12th and John's involvement, the ERF items from the HazMat Teams are due to him by November 1st.

John Wisner reported that all of the budgeted money in the 2009 HMEP Grant was spent with the exception of \$46.00. A check for the total amount has been received by Pima County.

Membership Subcommittee Report: Randy Ortlinghaus reported that he had contacted Robert Bavier with Union Pacific and invited him to attend this meeting.

Randy reported that he had applications from 3 business people and 1 citizen for membership. Randy reported that the 3 business people had attended previous LEPC meetings while the citizen was attending this meeting for the first time. Randy indicated that explained to Citizen Mr. Frank Rando, that he should attend a meeting or two in order to see our operation to ensure his membership.

Chairman Ortlinghaus submitted the name of Richard Hyatt representing Tucson Electric Power Company. He is the Security Coordinator and was present. Mr. Hyatt was asked a few questions by Chairman Johnston and other LEPC Members. On a motion by Randy Ortlinghaus, seconded by Harlan Agnew, to accept Mr. Hyatt as a member, he was then voted into membership.

Chairman Ortlinghaus also submitted the name of Paul Kramkowski representing Raytheon. Paul was not present. Chairman Ortlinghaus apologized to Paul and the membership as he was supposed to submit Paul's name for membership at the July Meeting. Chairman Ortlinghaus reported that Paul has attended a couple of meetings and would be an asset to the LEPC. A couple of guests as well as other members indicated the same observation. Randy Ortlinghaus made a motion to accept Paul as a member; the motion was seconded by Randy Karrer, the motion carried upon voting.

Chairman Ortlinghaus also submitted the name of Cynthia Wundrock representing University Medical Center. Chairman Ortlinghaus, Steve Holland and John Wisner commented favorably on Ms Wundrock's interest in belonging to the LEPC. She attended the April Meeting and the APEX Training conducted by Roger Soden from AZSERC. Chairman Ortlinghaus reported that the LEPC did not have a representative from the Medical Community. On a motion by Randy Ortlinghaus; seconded by Randy Karrer, the motion carried upon voting.

Chairman Ortlinghaus then introduced Mr. Frank Rando to the membership. Chairman Johnston asked Mr. Rando to introduce himself and his interests in being a member of the LEPC. Mr. Rando spoke to the group explaining his interest in becoming a member. Chairman Ortlinghaus completed his report.

Readiness and Response Subcommittee: Committee Chairman Don Poage reported that this committee would like to change its name. Chairman Poage reported that this committee by name is responsible for a lot of items. Chairman Poage indicated that this committee should be responsible for providing information to the public regarding hazardous materials preparedness. On a motion by Chairman Poage and seconded by Tony Smith to change the name of this committee to: Public Readiness Outreach Subcommittee. The membership voted to accept the committee name change.

Chairman Poage reported that John Wisner participated in the September Preparedness Fair held at the Desert Diamond Casino on Pima Mine Road on September 18th.

Fall Seminar: John Wisner reported the following information:

- The Seminar will be held at the Desert Diamond Casino on Old Nogales Highway
- The date and time: Tuesday, December 8th from 0800 to 1700 hrs.
- Lunch will be provided
- John will have flyers printed for mailing out and distribution
 - The Pima County Fire Chief's will be assisting with the distribution
- Presenters are being contacted
- Registration will be on-line through our web site
- Topics include: EPCRA elements and reporting criteria, RCRA reporting requirements, what an EPA Audit includes, Chemical Facilities Anti-Terrorism Standard, Chemical Safety Board's top causes of HazMat Releases, DOT regulations vs. EPCRA requirements, & how to report Tier II and Facility Emergency Plans electronically.

Staff Report: John Wisner gave an overview of the items that he has been working on for the PCLEPC.

- John reported that he was a guest speaker for the Southern Arizona Environmental Management Society (SAEMS) on July 29th. John spoke about the activities and purpose of the PCLEPC. He also spoke about the seminar in December;
- John reported that he was invited to attend the Annual Emergency Planning Liaison Meeting & Training Session at Southwest Gas on October 28th. John gave the floor to Randy Ortlinghaus to further comment;
- All required reports to AZSERC have been completed and turned in on time;
- John was sent a copy of the State ESF #10 for review. Comments on this annex are due to AZSERC on October 16th. John will review and submit comments;
- John was unable to attend the AZSERC Meeting in Prescott on July 21st – the power outage in Ajo kept him from attending;
- Still have certificates from the APEX Training back in April;

- Our HazMat plan is still in the hands of AZSERC...no report as to when we will get the plan back;
- John attended a Pipeline Safety Training Program on September 30th at the Double Tree Hotel at Reid Park. This training was sponsored by El Paso Gas and Kinder-Morgan;
- John has received information from Region 9 EPA to conduct a 1-day CAMEO Class. Need to set a date for the class;
- John reported that he will be attending the Mid-Year Conference for NASTTPO on October 20 through 22 in Las Vegas;
- John reported that KOLD-TV did a segment on TRI Reporting. This is not a LEPC activity;
- John continues to meet with the County Hazmat Teams, their leaders, and trainers. He continues to maintain communications between PCLEPC and the response communities;
- John reported that there is no progress on the HazMat Policy and Cost Recovery procedures for Pima County Government;
- John reported that El Paso Gas has notified his office of several planned gas releases at various locations in the county in recent months;
- John also reported that 2 shipments of Radioactive Materials through Pima County were scheduled, notified and assumed to be completed;
- Northwest Fire responded to a Hazardous Materials/Terrorism event on August 2nd on Magee Road. Investigation is on-going by the FBI;
- John informed the membership that there were some hand-outs regarding Chemicals in the schools, an EPA Report, and other information;

HazMat Team Reports:

Don Poage advised the Pima County Regional Team was revamping their training program. Don reported that there was not a very good system to manage training, records and personnel records. The team leaders have begun to develop a structured training program that can accommodate the needs and still meet the economical impact that each community is dealing with.

Chief John Walka reported for the Rural Metro Team: they have been training with the Oro Valley Police Department, they have been training for Ethanol Emergencies and that they have had no major HazMat incidents;

No report from Tucson Fire.

Chairman Johnston thanked each person for these reports;

Chairman Johnston asked that the membership look at the state legislation regarding Volunteers (26-301 & 26-314). He indicated that he was not sure how this pertained to LEPC Members participating in activities. More information will be collected and presented to the membership for the next meeting.

SAFE HAVEN for Trucks:

Tony Smith began some discussion on Safe Havens for HazMat Trucks. The program created by the U.S. DHS calls for a secure location where hazmat trucks can go when the Homeland Security Condition reached "RED". Terrorists can use the tanker trucks particularly as large bombs.

John Wisner will contact DHS to learn more about this planning. John suggested that after the first of the year, create a Task Group to begin planning for these locations. The Task Group will determine how many will be needed and where they will be located (based upon security). Suggestions for the make-up of this Task Group: Law Enforcement, Fire Department, Office of Emergency Management, Fuel transportation companies, and other commodity transports.

Other items for Discussion:

Harlan Agnew asked about the disposition of the County Evacuation Plan. John Wisner reported that a plan has been created, unknown if approved by the county government leaders.

Future Agenda Items:

- Elections are in January 2010 – Chairman and Vice-Chairman positions are elected for a 2 year term;
- Create a Safe Havens Task Group;
- Report on the Fall Seminar
- Report from the NASTTPO Conference;
- Pima County Evacuation Plan status;
- Review the Hazardous Materials Plan for Pima County;
 - Public Comments will be accepted

Public Comment:

Chairman Johnson asked for any Public Comment on any items presented, on the agenda or any PCLEPC Business...none was communicated.

NEXT MEETING: Wednesday, January 13, 2010 – 9:00 a.m.

Pima County Emergency Operations Center

NOTE: Additional agenda items for the January Meeting will need to be to John Wisner by December 21, 2009

On a motion by Randy Karrer and seconded by Randy Ortlinghaus to adjourn the meeting, the motion passed. Meeting was adjourned at 11:05 a.m.

To our guests: If you want to become a member of the LEPC, you will need to submit a letter requesting to join the LEPC and a brief resume. Both the letter and resume goes to Randy Ortlinghaus at Southwest Gas (P.O. Box 26500, Tucson, Arizona 85726 or randy.ortlinghaus@swgas.com).