

Pima County  
Local Emergency Planning Committee (LEPC)  
Regular Quarterly Meeting Minutes  
July 14, 2010  
Pima County Emergency Operations Center

The meeting of the Pima County LEPC was called to order at 0902 hours by Vice-Chairman Randy Karrer.

John Wisner welcomed everyone to the facility. He explained the administrative procedures of the building to the group. John indicated that the EPA Regional Report was included with the documents given them at the start of the meeting.

Roll call was taken and the following members were in attendance:

Harlan Agnew	Pima County Attorney's Office
Sgt. Steve Johnson-excused	Town of Marana
Dan Johnston-excused	Veteran's Administration
Reland Kane	Tucson Electric Power Company
Chief Randy Karrer	Golder Ranch Fire District
David Lenox	Pima County OEM & HS
Randy Ortlinghaus	Southwest Gas Company
Steve Holland	University of Arizona
John Wisner	Pima County OEM & HS
Don Poage-excused	Pima County Region HazMat Team
Kenneth Drozd-excused	National Weather Service
Paul Kramkowski	Raytheon - Excused
Joe Bridges	Davis-Monthan Air Force
Scott Porter	Pima County DEQ
Adam Fairman	CTI Trucking
Chris Pendleton-excused	Pima County Citizen
Brett Heck	Arizona Air National Guard
Todd Perry	Arizona DEQ
Tony Smith	Western Refining
Scott Laird-excused	Rincon Fire District
Thomas Taylor	Pima County Citizens Corps

The following guests introduced themselves to the members:

Pat Quinn	Tucson Fire Department
John Teachout	Oro Valley Police Department
John Walka	Rural Metro Fire Department
Ed Lubbers	Davis-Monthan AFB Emergency Management
Cheryl Settle	Arizona Air National Guard – Environmental
Steve Schuldenfrei	Tucson Citizens Corps Council
Jan McLay	City of Tucson OEM
Char Ackerman	Oro Valley Police Dept. – Planner

Jean Voelkel  
Courtney Bear  
Chuck Vaughn

AzWARN & Pima County RWRD  
Arizona Dept. of Transportation  
Tucson Medical Center

The minutes from the April 14, 2010 Regular Quarterly Meeting were approved by the membership on a motion from Paul Kramkowski and seconded by Randy Ortlinghaus.

A Certificate of Appreciation was to be presented to Lt. Wes Dison for his past involvement with the LEPC. Wes will retire at the end of July. The acting chair instructed John Wisner to see that the certificate be presented to Wes and express the memberships thanks for his past dedication to the committee.

**Funding Committee Report:** (slide 1 of Staff Report) John Wisner informed the membership that most all items have been purchased with the HMEP Grant money.

Brochures, promotional items, exercise & training items, office supplies, attendance at 2 NASTTPO Conferences, and newspaper ads are many of the items that the money has gone for.

ERF Grant money was authorized to be spent and within the month and before the items got ordered, the state took the money back. The HazMat Teams did not get any equipment this year with that grant money.

In the process of developing the next years grant request. Anyone with grant items that should be considered, contact John by August 1<sup>st</sup>.

**Membership Subcommittee Report:** Randy also reported that John Teachout from the Oro Valley Police Department has been recommended by the police chief to take Jason Larter's place on the LEPC. He also reported that Pat Quinn of the Tucson Fire Department has been recommended by his chief to take Ray Klein's membership. The membership subcommittee recommends the committee should honor these requests.

A motion by Todd Perry and seconded by Reland Kane to allow Pat Quinn and John Teachout to become members of the LEPC....motion passed.

**Public Readiness Outreach Subcommittee:** Committee Chairman Don Poage was not available to make a report. John Wisner reported that the subcommittee has met a couple of times since the last meeting.

Several Brochures have been created a printed for distribution:

- Hazardous materials in the home;
- Business compliance information;
- A few ideas of future Brochures to be developed:
  - Hazardous Materials waste – what to do with it (partner with the County Household waste Program);
  - Storage of hazardous material in the home;
  - Commonly asked questions regarding EPCRA;

Attended local Safety Fairs to distribute brochures and to explain who we are and what we do;

- April 24<sup>th</sup> Drexel Heights Fire District
- May 1<sup>st</sup> Foothills Mall – Northwest Fire District
- July 2<sup>nd</sup> Doubletree Reid Park – Youth Career Fair

**Next Safety Fair:** Wednesday, October 13<sup>th</sup> at Desert Diamond Casino, Pima Mine Road, from 1 to 4 p.m. (LEPC meeting day).

John asked for volunteers to help with the October Safety Fair.

**Safe Havens Sub-committee Report:** Tony Smith reported that he had not had time to get his subcommittee together. He assured the membership that he would have a meeting and report back at the next meeting. Tony explained to the membership and the guests what the Safe Havens Program is all about. Members of this subcommittee are: Tony Smith, Adam Fairman, Paul Kramkowski, Steve Johnson, Dave Lenox and John Wisner.

**Fall Seminar:** John reported that the 2010 Business Education Seminar will be held on Tuesday, November 9, 2010, from 8:00 a.m. to 5:00 p.m., at the same location as last year-Desert Diamond Casino on Old Nogales Highway. Brochures had been printed and will be distributed (each member was given one). John has brochures for anyone who needs them. EPA, Chemical Safety Board, AzSERC, Pima County DEQ & a local business has all accepted their invitations to present. The cost is FREE...lunch will be provided.

John reported that last year's seminar was a success...82 people in attendance representing 60 businesses. 2009 – 409 businesses submitted Tier II Reports...2010 442 businesses submitted Tier II Reports...10% increase. Courtney Bear from ADOT recommended that municipal, local county and state governments get invited to the seminar.

John also reported that sometime in the near future he will be meeting with Kristy Kilgore with the Southern Arizona Environmental Managers Society (SAEMS) to discuss a partnership for the business seminar.

John told the membership that if a member business would like to set-up a booth in the lobby, they should let him know. The LEPC will have a table to hand-out brochures and talk to business owners and operators, particularly for membership.

#### **HazMat Team Reports:**

No report from Tucson Fire

No report from the County HazMat Teams

Chief John Walka gave the HazMat Team report for Rural Metro: Rural Metro have been responding to routine calls...nothing large. The members of the HazMat Team are performing hazmat refresher training to the rest of their staff.

**Staff Report:** John Wisner informed the membership of the hand-out report.

John pointed out the information in the slide on page 5, slide 1...he explained this new assessment program that will be launched at the Fall Conference of NASTTPO in October. Pima County LEPC has been requested to be one of only a few LEPC's nationwide to be involved with this assessment. We were recommended by Mark Howard at AzSERC. This assessment is being conducted for the benefit of the Congressional Leaders and their staff.

John advised the membership that more information will be forthcoming at the Fall Conference of NASTTPO in Las Vegas in October.

On a motion by Pat Quinn, seconded by Brett Heck, the membership voted in favor of participating in the Federal Program on Safety Performance Indicators Assessment (SPI).

**Review of the Revised Hazardous Materials Plan:**

John Wisner facilitated the review of the revised County Hazardous Materials Plan. He explained the process of the creation or developed of the plan.

John visually walked the membership and guests through each page of the plan. Changes were made as items were identified. Some areas of text (HazMat Suits under the Safety heading) were suggested by many members to be moved to the annex. This is more tactical than strategically. Other members and the public have an opportunity to submit changes to the plan.

Chairman Karrer indicated that if anyone had changes to the plan, get them to John ASAP. John requested that all changes be to him by COB Monday, September 27, 2010. This allows time to make any changes and send copies out for review prior to the October Meeting.

**Public Comment:**

Chairman Karrer asked for any Public Comment on any items presented, on the agenda or any PCLEPC Business...no public comments was heard.

**Future Agenda Items:**

- Review the recommended changes to the Pima County Hazardous Materials Response Plan:
- Items for the agenda should be submitted to John Wisner by Friday, October 1<sup>st</sup>.

**NEXT MEETING:                    Wednesday, October 13, 2010 – 9:00 a.m.**  
**Pima County Emergency Operations Center**  
**130 W. Congress Street – Level B**

**NOTE: Agenda items for the October Meeting will need to be to John Wisner by October 1, 2010.**

On a motion by Pat Quinn and seconded by Tony Smith to adjourn the meeting, the motion passed. Meeting was adjourned at 10:58 a.m.

**To our guests:** If you want to become a member of the LEPC, you will need to submit a letter requesting to join the LEPC and a brief resume. Both the letter and resume goes to Randy Ortlinghaus at Southwest Gas (P.O. Box 26500, Tucson, Arizona 85726 or [randy.ortlinghaus@swgas.com](mailto:randy.ortlinghaus@swgas.com)).

For ADA accommodations, please contact the Pima County Office of Emergency Management and Homeland Security at 520-798-0600

Please park in the Presidio Parking Garage and bring your parking tickets to the meeting with you.



## Pima County Staff Report

Pima County LEPC Meeting  
Wednesday, July 14, 2010

### Funding Sub-Committee Report

- HMEP
  - Most all money has been spent
    - Outreach Brochures
    - Office supplies
    - Promotions
    - Conferences
    - 2009 Seminar
    - Exercise Plan
- ERF
  - Received money allocation, then recalled
- Will need to build 2011 HMEP & ERF Budgets soon
  - Recommendations?
  - Getting suggestions from the 3 Hazmat Teams

## AZSERC

- Quarterly Reports Completed
  - Submitted on time as required
  - Next report due July 30, 2010
- Tier II information for CAMEO now available for download
  - All PC FDs but 2 have this capability
  - Working with these 2 to ensure 100%
  - New software will be operational in Sept.
- Next State Commission Meeting
  - Tuesday, July 20<sup>th</sup> at ADEM

## Outreach – Community Relations

- Printed Shelter-In-Place Brochures
  - Printed/handed-out at D/M Air Show
- Creating several Brochures
  - Business Information
  - Household Chemicals
- Purchased:
  - Tent
  - Brochure Holders
  - Extension Cords
  - Table Cloth with Logo
  - Tables & Chairs

## Outreach – Community Relations

- I spoke at the SAEMS Conference in May
- Attended Safety Fairs: Drexel Heights, Northwest & Youth Career Fair
- Next Fair: T.O. Preparedness Fair on Oct. 13<sup>th</sup> 1 to 5 at Pima Road Desert Diamond Casino-need help
- Have asked the hospitals, fire chiefs and other organizations to include inviting the LEPC for their events

## Education

- Will schedule the State APEX Training in January
  - Invite LEPC Members from Santa Cruz, Cochise, Pinal, and others to attend
  - This course is required by State law for LEPC Members
- E-mail from Roger Soden
  - US DOT is offering 1 to 2 hours presentations for LEPCs

## NASTTPO Annual Conference

- May 11 through 14 – Cliffs Hotel at Pismo Beach, Ca.
  - Don Poage and John attended
  - Learned more about the HMEP Grant
    - Use of the money
    - Grant next year will be same, following year – more money
  - Learned more about CFATS and the progress
    - How LEPCs can get CFAT information
  - Reports from EPA on their projects

## NASTTPO Annual Conference

- Fall Conference:
  - Las Vegas – Mirage Hotel
  - October 26 through 28
  - October 29<sup>th</sup>: EPA Region 9 Meeting
  - 3 members planning to go so far

## NASTTPO Annual Conference

- New assessment program: Safety Performance Indicators-Public Authorities & Communities
  - [www.oecd.org/ehs](http://www.oecd.org/ehs)
  - U.S. DOT & EPA are partnering
    - Official Kick-off at Fall NASTTPO Conference
    - Will provide information to Congress
  - Focus on successes of SERCs & LEPCs
  - AZSERC has recommended our LEPC to take part

## Exercises

- Business Education Seminar
  - Tuesday, November 9<sup>th</sup> – Desert Diamond Casino
  - Brochure printed & being distributed
  - Most of the presenters invited have confirmed
- Begin planning for a Table-Top Exercise
  - Validate the HazMat Plan
  - To be conducted in February or March
  - Have a facility for the scenario

## On-going Items

- Continue to inform the County Fire Chiefs
- Continue to inform the MMRS Healthcare Subcommittee (hospitals)
- Reviewing facility plans – new and old
- Continue to review associated plans
  - County Terrorism Plan will be next to up-date
- Continue to work with businesses
  - Assist with Tier II Reports
  - Walk through at businesses

## On-going Items

- Monthly Meeting with the Hazmat Teams Instructors
- Need pictures and information on HazMat Training being conducted in county
  - Facility, First Responders, hospitals, etc.
- Still have 2008 ERGs
  - Each First Response vehicle should have one
- Still have APEX Certificates from 2009 Class
- Will be meeting with SAEMS President
  - Discuss activity partnership between 2 groups

## Statistics

- LEPC Web Site – January 1<sup>st</sup> to July 1<sup>st</sup>:
  - 702 visits
- Notice of Advance HazMat Releases: 6
- Notice of Radioactive Shipments: 5
- Known HazMat Incidents: 1
  - Union Pacific Rail Yard – Tucson
- Public request for information: 4
- I am now getting a copy of all HazMat Release reports to the NRC

## New Items

- LEPC Members should register as volunteers on VOAD web Site
  - [WWW.AZVOAD.ORG](http://WWW.AZVOAD.ORG)
  - Provides liability while performing during LEPC activities
- Developing 2010 HMEP Grant request
  - September 1<sup>st</sup> submission



## Questions?