

Pima County
Local Emergency Planning Committee (LEPC)
Regular Quarterly Meeting Minutes
April 14, 2010
Southwest Gas Company Auditorium

The meeting of the Pima County LEPC was called to order at 0915 hours by Chairman Don Poage.

Randy Ortlinghaus welcomed everyone to the facility. He explained the administrative procedures of the building to the group.

Roll call was taken and the following members were in attendance:

Harlan Agnew	Pima County Attorney's Office
Sgt. Steve Johnson	Town of Marana
Dan Johnston	Veteran's Administration
Reland Kane	Tucson Electric Power Company
Chief Randy Karrer	Golder Ranch Fire District
David Lenox	Pima County OEM & HS
Randy Ortlinghaus	Southwest Gas Company
Steve Holland	University of Arizona
John Wisner	Pima County OEM & HS
Don Poage	Pima County Region HazMat Team
Kenneth Drozd	National Weather Service
Paul Kramkowski	Raytheon - Excused
Duane Helton for Joe Bridges	Davis-Monthan Air Force

The following guests introduced themselves to the members:

Aaron Pacheco	Pima County Health Department
Brad Lewis	Kinder-Morgan
Frank Rando	Citizen
Paul Wilford	Rural Metro Fire Department
Robert Bereiter	Town of Marana
Sandra Espinoza	T. O. Nation OEM
Scott Laird	Rincon Valley Fire Department

The minutes from the January 13, 2010 Regular Quarterly Meeting were approved by the membership on a motion from Randy Karrer and seconded by Steve Johnson.

John Wisner made a Certificate of Appreciation presentations to Reland Kane and Tucson Electric Company for their work on developing the LEPC Brochure.

John also asked the membership to remember Cynthia Wundrock, LEPC member from UMC Hospital. Cynthia passed away unexpectedly on February 22nd.

Funding Committee Report: John Wisner informed the LEPC membership that items have begun to be purchased with the HMEP Grant money. One item that the money has been spent on is the printing of 10,000 copies of the Shelter in Place Brochure for the Davis/Monthan Air Show.

Another item is making reservations for Don Poage and John Wisner to attend the NASTTPO Annual Conference in California in May.

John reported that he received the authorization letter indicating that Pima County is entitled to \$2,600.00 to purchase Hazmat Equipment for the HazMat Teams. He will be getting prices from vendors for the items that HazMat Teams have requested, to get the items ordered as soon as possible.

Membership Subcommittee Report: Randy Ortlinghaus first reported that it has been very difficult to find someone from the Union Pacific to attend our meetings. He will continue to pursue this effort.

Randy also reported that John Teachout from the Oro Valley Police Department will be taking Jason Larter's place on the LEPC. He said that he is working with Jason to make the transition and that he will have a report at the next meeting.

Randy indicated that the LEPC had requests from three individuals wishing to become members of the LEPC. They are:

Frank Rando	Tucson Citizens Corps
Scott Laird	Rincon Valley Fire District
Tom Taylor	Pima County Citizens Corps

Frank Rando and Scott Laird were present and spoke to the membership. Chairman Poage asked both requestors to step outside while the membership voted...they obliged.

Discussion ensued regarding Frank Rando and Tom Taylor. After several members provided information on all three requestors, a motion by Randy Karrer and seconded by Dan Johnston to allow Scott Laird and Tom Taylor to become members of the LEPC.

Chairman Poage asked the persons to come back into the room. Scott was informed that he was accepted into membership. Frank was told that the membership did not vote him into membership, but he was always welcome to attend any LEPC Meeting.

Public Readiness Outreach Subcommittee: Committee Chairman Don Poage reported that this committee met on March 24th. Chairman Poage indicated that this committee has come up with some ideas that his committee to focus on:

- Develop and print several different types of brochures for HazMat safety;
 - Storage of hazardous materials in the home;
 - Preparing and maintaining a disaster kit;
 - Hazardous Materials waste – what to do with it (partner with the County Household waste Program)
- Attend local Safety Fairs to distribute these brochures and to explain who we are and what we do;

- Connect more with the public and the business owners to promote HazMat safety.

John Wisner reported that we had two Safety Fairs to go to:

April 24 th	Drexel Heights Fire District
May 1 st	Foothills Mall – Northwest Fire District

Chairman Poage asked for volunteers to help with these Safety Fairs.

Membership Attendance: At the last meeting, some discussion ensued about the attendance of some members of the LEPC. John Wisner reported that he has a CD of the Revised Haz Mat Plan for each member to view. With the cd is a card with the attendance record for each member. This was done not to embarrass members who have not met their requirements per the Bylaws, but to make them aware of their status.

Safe Havens Sub-committee Report: Tony Smith was not in attendance to give his committee report. Some discussion was held on this topic. Several members asked to have this defined so that they can understand the program and what should be included in the planning process.

Fall Seminar: John Wisner asked the membership if the LEPC should sponsor the Fall Business Educational Seminar this year. John reported that he had worked with several businesses to complete their Tier II Reports. He also reported that he fielded many calls during the last two week of February. Many of the business owners/operators that he assisted mentioned the seminar.

John reported to the LEPC that he was invited to take a tour of Pima/Arizona Chemical Company in Tucson. He reported that both the Owner and the Operations Manager had attended the seminar and they had instituted some of the mentioned ideas. The business also reported that event though they have always reported; the seminar gave them a clear understanding of the process.

After some discussion amongst the membership, Randy Karrer made a motion to once again conduct the Business Education Seminar between October 1st and November 15th of this year. Steve Johnson seconded the motion and the motion carried.

Staff Report: John Wisner gave an overview of the items that he has been working on for the PCLEPC. A prepared hand-out of his report was given to each member.

- John mentioned that the State Commodity Flow Study was on hold due to money issues.
 - He received a letter from AZSERC requesting to use the left over funds from the HMEP Grant be used to a) complete the I-40 and State Route 89 Commodity Flow Study and b) enhance the Electronic Tier II Reporting Software.
 - After some discussion, the membership voted to support AZSERC request.

- John requested that the LEPC schedule the APEX Training to be conducted after the October Meeting. John reported that we would invite the surrounding counties to attend.
 - No vote was taken, but a consensus of the membership agreed.
- John Reported the following statistics:
 - Visits to our web site: 423 since January 1st;
 - Advance HazMat Release notices: 6
 - Advance notice of Radioactive shipments: 8
 - Known HazMat Incidents: 4
- CDs of the Revised HazMat Plan were sent out to members and the Emergency Response community for review. The July meeting will require time to review the plan for corrections, information and Public Comment. Changes will then be made and reviewed at the October Meeting for the membership to then adopt the Plan. The plan will then be sent to the State for review and approval. Once the state approves the plan, the plan will be sent to the Board of Supervisors for adoption.
- Other items in the hand-out did not require action by the membership

HazMat Team Reports:

No report from Tucson Fire

Captain Paul Wilford gave the HazMat Team report for Rural Metro: Rural Metro has three new members of the Hazmat Team; they have been training on the DOT Highway requirements and information; the team has been training with the Davis/Monthan Fire Department on Bio-Chemical situations.

Don Poage reported for the County HazMat Teams: The first Trimester of the new Training program has completed...the overall report indicates that the training went very well; There is a Cameo Class being taught by TEEX in June...the class is filling up; HazMat team leaders have been meeting once a month to continue to develop the training program and to ensure it's effectiveness.

LEPC Strategic Planning:

Chairman Poage began to ask the membership to express ideas as to where we want the LEPC to be in the next two years. Discussion ensued and the following list was created:

- Continue and improve Public Information:
 - Citizens, Business owners/operators, Community Leadership;
 - More involved with community groups;
 - More involvement with the media;

- HazMat Team Support:
 - Outreach to educate the First Responders to the Roles & Responsibilities of the LEPC;
 - Provide an understanding of how LEPC work assists their role in the community;
 - Provide educational opportunities;
- Outreach for the Pima County Businesses:
 - Continue and improve technical services to the business community;
 - Creation of a Help Desk to assist the people in businesses who are responsible for compliance;
 - Expand the web site to provide more help to businesses;
 - Continue to provide educational opportunities;
- Better support of the membership on the various subcommittees and LEPC activities:
- Continue to maintain the responsibilities and requirements identified in EPCRA and the Arizona State Statues;

Future Agenda Items:

Review of the Pima County Hazardous Materials Response Plan

Public Comment:

Chairman Poage asked for any Public Comment on any items presented, on the agenda or any PCLEPC Business...no public comments was heard.

NEXT MEETING: Wednesday, July 14, 2010 – 9:00 a.m.
Pima County Emergency Operations Center
130 W. Congress Street – Level B

NOTE: Agenda items for the July Meeting will need to be to John Wisner by July 1, 2010.

On a motion by Randy Karrer and seconded by Steve Holland to adjourn the meeting, the motion passed. Meeting was adjourned.

To our guests: If you want to become a member of the LEPC, you will need to submit a letter requesting to join the LEPC and a brief resume. Both the letter and resume goes to Randy Ortlinghaus at Southwest Gas (P.O. Box 26500, Tucson, Arizona 85726 or randy.ortlinghaus@swgas.com).

For ADA accommodations, please contact the Pima County Office of Emergency Management and Homeland Security at 520-798-0600

Please park in the Presidio Parking Garage and bring your parking tickets to the meeting with you.



Pima County Staff Report

Pima County LEPC Meeting
Wednesday, April 14, 2010

Funding Sub-Committee Report

- HMEP
 - Spent some funds on Brochures & NASTTPO Conferences
 - October 2009 & May 2010
- ERF
 - Received \$2,600.00 and authorization to spend
 - Confirmed list of items with HazMat Teams
 - Got quotes and made some purchases
- Will need to build 2011 HMEP & ERF Budgets soon
 - Recommendations?

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Outreach – Community Relations

- Printed new Shelter-In-Place Brochures
 - Printed/handed-out at D/M Air Show
- Creating a Business Brochure
 - Using information from Seminar
- I have asked the hospitals to include inviting the LEPC for their events

AZSERC

- Quarterly Reports Completed
 - Submitted on time as required
 - Next report due June 1, 2010
- Tier II Reports were due March 1, 2010
- Tier II information for CAMEO now available for download
 - All PC FDs but 4 have this capability
 - Working with these 4 to ensure 100%
- Commodity Study is on hold due to available money
 - I-19 Corridor is complete
 - Thought that each county LEPC help out
- No date for next State Commission Meeting
- E-mail received to use remaining HMEP money for:
 - Commodity Flow Study in the Flagstaff Area – I-40
 - Enhance the Tier II Reporting System

Education

- E-mail from Roger Soden
 - US DOT is offering 1 to 2 hours presentations for LEPCs
 - Thinking of using some topics for Fall Seminar
- Guest Speaker for SAEMS RCRA Seminar
 - See flyer – information on our web site
- NASTTPO Annual Conference
 - May 11 through 14 – Cliffs Hotel at Pismo Beach, Ca.
 - Don Poage and John are registered
- Fall Seminar – do we want to do this again?
 - Have 4 agencies willing to participate
- Begin planning for a Table-Top Exercise
 - Validate the HazMat Plan
 - To be conducted in February or March

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On-going Items

- Continue to inform the County Fire Chiefs
- Continue to inform the MMRS Healthcare Sub-committee (hospitals)
- Reviewing facility plans – new and old
- Continue to review associated plans
 - County Terrorism Plan will be next to up-date
- Continue to work with businesses
 - Assist with Tier II Reports
 - Walk through at businesses

Education

- HazMat Awareness Course – June 17th
 - PC EOC
- CAMEO Train-the-Trainer – June 22, 23, & 24
 - Tucson Public Safety Academy
 - LEPC has 4 slots
 - Register through EMRA – www.azgu.gov
- Want to schedule the State APEX Training in October
 - Invite LEPC Members from Santa Cruz, Cochise, Pinal, and others to attend
 - This course is required by State law for LEPC Members

Statistics

- LEPC Web Site – January 1st to April 12th:
 - 423 visits
 - Average time spent on site: 1.75 minutes
- Notice of Advance HazMat Releases: 6
- Notice of Radioactive Shipments: 8
- Known HazMat Incidents: 4
 - Raytheon
 - Truck Fire on Skyline Drive
 - Gas Valve sheared-off on Rancho Visto Blvd
 - Sodium Hydroxide on Oracle Road

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Questions?