

Pima County  
Local Emergency Planning Committee (LEPC)  
Regular Quarterly Meeting Minutes  
April 13, 2011  
Pima County Emergency Operations Center

The quarterly meeting of the Pima County LEPC was called to order at 9:00 a.m. by Chairman Don Poage.

Roll call was taken and the following members were in attendance:

Brett Heck	Arizona Air National Guard
Chief Randy Karrer	Golder Ranch Fire District
Chris Pendleton	Pima County Citizen
Dan Johnston	Veteran's Administration
Don Poage	Pima County Region HazMat Team
Harlan Agnew	Pima County Attorney's Office
John Wisner	Pima County OEM & HS
Kenneth Drozd-excused	National Weather Service
Dep. Chief Pat Quinn	Tucson Fire Department
Paul Kramkowski-excused	Raytheon
Randy Ortlinghaus-excused	Southwest Gas Company
Reland Kane-excused	Tucson Electric Power Company
Capt. Scott Laird	Rincon Fire District
Scott Porter	Pima County DEQ
Steve Holland-excused	University of Arizona
Thomas Taylor	Pima County Citizens Corps
Todd Perry	Arizona DEQ
Bat. Chief John Walka	Rural Metro Fire Department

The following guests introduced themselves to the members:

Adam Silva	Arizona Air National Guard
Chuck Vaughn	Tucson Medical Center
Aaron Pacheco	Pima County Health Department
Joyce Horn	Pima County Health Department
Stephen Zlotnick	Pima County Health Department

The minutes from the October 13, 2010 Regular Quarterly Meeting were approved by the membership on a motion from Dep. Chief Pat Quinn and seconded by Chief Randy Karrer.

**Funding Committee Report:** (slide 1 of Staff Report) John Wisner informed the membership that we were awarded \$49, 508.71 for this year's HMEP Grant. This encompasses everything that we requested and justified to AZSERC. John reviewed the items with the membership and explained that some of the items/programs are complete.

John Also provided a copy of the Quarterly Report that was sent in to AZSERC for the month of March. He explained that these are the elements that are requested in these quarterly and final reports to the state. He asked the membership for pictures of LEPC, First Responder and Industry involved training and other activities that support the efforts of the LEPC.

Don Poage, Bonnie Schaefer and John Wisner attended the AZSERC Commission Meeting and HMEP Workshop back in January. Bonnie is the County Employee in the Finance Department that is helping to manage the HMEP Grant.

**Membership Subcommittee Report:** Randy Ortlinghaus was unable to attend today's meeting to a last minute work assignment. John Wisner reported for Randy.

In each member's folder are copies of the resignation letter from Adam Fairman, and the applications for Joyce Horn and Chuck Vaughn.

John reported that Adam took another position with his company which required him to relocate to another area. This will prevent him from participating as a member.

On a motion by Dep. Chief Pat Quinn and seconded by Brett Heck, the membership voted Joyce Horn and Chuck Vaughn into membership. This will give us representation from the Healthcare arena.

**Public Readiness Outreach Subcommittee:** Committee Chairman Don Poage reported that he and one member of his committee attended a subcommittee meeting that was scheduled.

Don also reported that he has been working with a group of people from the hospitals to develop a Mass Decon Training Program. This program will be used in the training and refresher training of hospital personnel at each of the 9 county hospitals. The program is now complete and will soon be scheduling the training at each hospital.

John Wisner reported (staff report p.2) on Outreach Opportunities for participation:

- May 7<sup>th</sup> Northwest Burn Buster @ Foothills Mall
- Week of June 5<sup>th</sup> Monsoon Safety @ TBD

If any member would like to help out, please Don or John know

John asked the membership to facilitate a presentation to the Southern Arizona Environmental Management Society (SAEMS) Luncheon on Wednesday, April 27<sup>th</sup>. John will be attending the NASTTPO Conference in Tempe that week. Dep. Chief Pat Quinn volunteered to make the presentation for the LEPC. John and Pat will coordinate the details in the next week.

**Safe Havens Sub-committee Report: No report**

**TRANSCAER Anhydrous Ammonia Tour:** John Wisner thanked Dep. Chief Pat Quinn, Bat. Chief John Walka and Captain Scott Laird for serving as the LEPC Representatives for this training.

John indicated that based upon the number of registrations, all three sessions should have been fairly full. All three members reported that the classes were full, two days had standing room only and that the training was very good. All three LEPC Representatives indicated that they were pleased with the training.

John told the membership that he has requested the totals for each day from Scott Etzel (Dow Chemical), but was unable to get those numbers by this meeting.

**HazMat Team Reports:**

**Pima Regional HazMat Teams (Don Poage):**

- Monthly HazMat Tech Training continues...has been very successful
- ADEM is impressed with the program – reviewing the program for statewide use as a Refresher Program
- Just finished a HazMat Tech Course in Tucson – members from county and City of Tucson attended

- Don reported that the position he holds will end for him in September. No knowledge of how the hazmat planning that he does will continue.

Discussion on this topic took place. Chief Karrer indicated that the coordination that this position provides is invaluable to the hazmat arena. Training programs have been successful due to the fact that someone was over-seeing the program, dealing with the issues and achieving a positive outcome.

Don told the group that the RACC would not fund this position and that no money was submitted to continue the position.

Dep. Chief Quinn also supports discussion that the position has been a good coordinating tool that the first responders has. The support for the TRANSCAER Training is a good example of how this position can be successful.

Chief Randy Karrer made a motion to draft a letter from the LEPC to Director Hein, explaining the benefits of this position and that the LEPC recommends that this planners position continue to be supported as it is essential for the survival and growth of the hazmat program. Dep. Chief pat Quinn seconded the motion and the membership passed the motion. John will draft the letter for Don, Randy and Pat to review.

#### **Rural Metro (John Walka):**

- Participated in a Table Top Exercise at Kinder-Morgan
- Month after the exercise, 500,000 gal unleaded gasoline tank was leaking gasoline at Holly Energy...next door to Kinder-Morgan.

**Tucson Fire (Pat Quinn):** Hazmat has been involved with most of the items mentioned  
HazMat Technician Class just ended  
Will be participating with the U.S. Postal Service at a drill on April 14th

**Staff Report:** John Wisner informed the membership of his hand-out report.

John briefly reported on the NASTTPO Conference in Tempe (staff report p.4). Don Poage, Bonnie Schaeffer and John will be attending. John reported that there is a new person at US DOT administering the HMEP Grants. They will be making a presentation on changes to the grant program. Bonnie will be attending to help get a perspective on the changes. This will help us in the future.

John mentioned that we should be able to send a few more members to the conference, particularly if they can only attend one day. NASTTPO has set a one-day fee for any of the Arizona LEPCs. The agenda and registration form is in each person's package. John explained that the membership planning to attend will need to complete the registration form, in the block with the fees, indicate which day they want to attend and send the registration form to John. He will process the form. HMEP Funds can cover the expenses for this conference.

John advised the group that he will try to reschedule the APEX Training for October.

#### **Old Business: Website:**

The new website is operational. The site has been designed to be more helpful in finding information for the members, the businesses and the public. The old address will soon be turned-off...the address that everyone should be using is [www.pima.gov/lepc](http://www.pima.gov/lepc).

### **Hazardous Materials Plan:**

John Wisner reported that all the changes required for the plan have been completed. He will be sending the plan to the AZSERC for their review in the next week.

We have been granted money to conduct a Table Top Exercise to validate the plan. Due to the many unplanned events that have occurred this year and the short turn-around time we have to spend the money, he has decided to hold a Workshop with all the stakeholders of the plan to review and familiarize them on the content. John told the group that this still meets the requirements of EPCRA, the state statues and the HSEEP Program.

John explained that we can do a Table Top Exercise next year or the following year, with a Full-scale exercise soon after that. This would be following the DHS HSEEP Program guidelines as well as this would allow us to make any changes between each review until the full-scale exercise. This would ensure that all of the local stakeholders are familiar with the plan.

John has begun to plan for the workshop. He is looking at the end of May or the very first week in June. The membership will be notified as the exercise elements are planned.

The membership agreed that this is the steps that should be taken.

### **New Business:**

#### **Non-Voting Membership;**

Discussion ensued regarding having a non-voting or associate membership. A situation has been brought to the LEPC's attention by member Ken Drozd. His employer, the Federal Government, does not allow him to be a member of a community organization with voting rights. He has resigned form membership because of his employer's decision. Many members of the LEPC feel that Ken's participation is critical for us to meet our requirements.

After some discussion including identifying several people, organizations, businesses that the LEPC needs to have represented and the course of action that needs/can be taken. Chairman Poage used his authority under the LEPC By-laws and created an Advisory Sub-committee for people like Ken to participate in this community organization without being in conflict with employment guidelines.

Chairman Poage instructed John Wisner to meet with the Membership Committee to identify guidelines for people to serve on this Sub-Committee. The people that serve on this Sub-Committee will be Subject Matter Experts from around the area. They will not have to be members of the LEPC, but will serve as advisors and be supportive of the activities and requirements that the LEPC are to meet.

**Legislative:** Chief Karrer indicated that he was unaware of any legislation that the LEPC members need to be aware of. He had asked for this to be on the agenda back in October thinking that the legislative session had just begun. Chief Karrer did report that the state legislators approved the Firework Bill and legislation that applies to the Budget.

John Wisner commented that he and Chairman Poage will be tentative to the reports out of Washington that will be given at the NASTTPO conference the end of April. He said that we advise the membership of anything that can not wait until the July Quarterly Meeting.

**Public Comment:** Chairman Poage asked any comments, comments or information from the guests and public.

Chairman Poage thanked the membership and guests for their attendance. He extended a welcome back.

**Future Agenda Items:**

**Send agenda items to John Wisner no later than Friday, July 1, 2011**

Recommend that the LEPC address the Bio-Hazard Waste concerns from washing hospital sheets and other items during an extended Mass Casualty event...earthquake, etc.

**NEXT MEETING: Wednesday, July 13, 2011 – 9:00 a.m.**

Pima County Emergency Operations Center  
150 West Congress Street – Level B  
Tucson, Arizona 85701

On a motion by Chief Pat Quinn and seconded by Chief Randy Karrer to adjourn the meeting, the motion passed. Meeting was adjourned at 10:28 a.m.

**To our guests:** Interested in becoming a member? Complete an application form found on our website ([www.pima.gov/lepc](http://www.pima.gov/lepc)), submit a brief resume and a letter from your organization, agency, business or department. Submitted documents go to Randy Ortlinghaus at Southwest Gas (P.O. Box 26500, Tucson, Arizona 85726 or [randy.ortlinghaus@swgas.com](mailto:randy.ortlinghaus@swgas.com)).

For ADA accommodations, please contact the Pima County Office of Emergency Management and Homeland Security at 520-798-0600

Please park in the Presidio Parking Garage, bring your parking tickets to the meeting.



## Pima County Staff Report

Pima County LEPC Meeting  
Wednesday, April 13, 2011

### Funding Sub-Committee Report

- 2011 HMEP Grant funds:
  - Attendance at NASTTPO Conferences for 2 members
  - 2010 Business Education Seminar
  - Movement of rail car for Northwest HazMat Team
  - Facility for APEX Training
  - Table-Top/Workshop Exercise for HazMat Plan
  - Printing and Office supplies for LEPC meetings
  - SPI Evaluation costs
  - Development & Printing of brochures
  - HazMat Conferences
  - Developing copies of HazMat Plan for Stakeholders
  - Total approved Grant = \$49,508.71

## AZSERC

- All Reports completed and submitted
  - Audit of 2009 HMEP & ERF Funds 10/12/10
- Attended State Commission Meeting
  - Tuesday, July 20<sup>th</sup> at ADEM
- 2011 HMEP Grant
  - Request received for needed monies for projects

## Outreach – Community Relations

- Attendance requested:
  - Burn Buster – 5/7
  - Monsoon Safety – 6/5
- Need member to make a presentation on Wednesday, April 27<sup>th</sup> at the SAEMS Luncheon
  - ½ hour presentation on LEPC
  - 12:15 to 12:45

## Education

- Don Poage & John Wisner attended the First 2011 AZSERC Meeting
- Don, John & Bonnie Pierce attended the HMEP Grant Workshop in January
- Need to reschedule APEX Training
- John Walka & John Wisner attended a Drill with Kinder-Morgan

## Education

- Conducted a workshop for businesses on the up-dates to the AZSERC Data Base in January
- **TRANSCAER Anhydrous Ammonia**
  - Training & Exercise on Anhydrous Ammonia, rail cars, off-loading, emergencies
  - 3 8-hour days of training
  - Working to obtain the number people attending the training

## NASTTPO Annual Conference

- April 26 through 29, 2011
- Mission Palms Conference Center, Tempe AZ
  - Don Poage, Bonnie Pierce and John Wisner scheduled to attend
  - U.S. DOT HMEP New Grant Manager to explain changes to the HMEP Grant
  - U.S. EPA up-dates and other important reports

## Exercises

- **Business Education Seminar**
  - Tuesday, November 9<sup>th</sup> – Desert Diamond Casino
  - Brochure printed & being distributed
  - All presenters invited have confirmed
  - 35 registered attendees to date
- **Begin planning for a Workshop**
  - Validate the HazMat Plan
    - Stakeholders in the plan will be invited
  - To be conducted in late May or early June

## Exercises

- Conducted a Drill in Ajo/Why area on March 9<sup>th</sup>
  - Gasoline tanker-truck and bus collision
  - Evaluated ICS, Communications & response capabilities

## On-going Items

- Continue to inform the County Fire Chiefs
- Continue to inform the MMRS Healthcare Subcommittee (hospitals)
- Reviewing facility plans – new and old
- Continue to review associated plans
  - County Terrorism Plan will be next to up-date
- Continue to work with businesses
  - Assist with Tier II Reports
  - Walk through at businesses

## On-going Items

- Monthly Meeting with the Hazmat Teams Instructors
- Need pictures and information on HazMat Training being conducted in county
  - Facility, First Responders, hospitals, etc.
- Still have 2008 ERGs
  - Each First Response vehicle should have one
- Still have APEX Certificates from 2009 Class

## Statistics (January 1 to April 12)

- LEPC Web Site –
  - Address: [www.pima.gov/lepc](http://www.pima.gov/lepc)
- Notice of Advance HazMat Releases: 5
- Notice of Radioactive Shipments: 3
- NRC Reports for County Incidents: 9
- Known HazMat Incidents: 4
  - Ajo Hwy & Sam Joaquin Road – Drexel Heights
  - Guadalupe Gasgelium - Tucson
  - Holly Energy – Tucson
  - I-10 @ 24 mile post - County
- Public request for information: 1

## Old Items

- Investigating storage of chemicals at a non-operational mine near Arivaca
  - All chemicals have been removed
- HazMat Plan done
  - To be sent to the state this week
- Follow-up to started projects
- State quarterly report was turned-in before March 1<sup>st</sup> - as required

## New Items

- LEPC Members should register as volunteers on VOAD web Site
  - [WWW.AZVOAD.ORG](http://WWW.AZVOAD.ORG)
  - Provides liability while performing during LEPC activities
- Several closed mines are planning to reopen
  - Have attended briefings



# Questions?