

Pima County Local Emergency Planning Committee (LEPC)

Regular Quarterly Meeting Minutes July 11, 2012 Tucson Fire Headquarters

The quarterly meeting of the Pima County LEPC was called to order at 9:02 a.m. by Chairman Scott Laird.

Chairman Laird welcomed everyone to the meeting.

John Wisner explained the items in the folder. A Report from Mike Ardito/EPA was missing as copies were made but not added to the folders.

Roll call was taken and the following voting members were in attendance:

Bat. Chief John Walka	Rural Metro Fire Department
Capt. Scott Laird	Rincon Fire District
Chief Randy Karrer-Excused: John Wisner Proxy	Golder Ranch Fire District
Chris Pendleton	Pima County Citizen
Chuck Vaughn	Tucson Medical Center
John Wisner	Pima County OEM & HS
Joyce Stout	Pima County Health Dept.
Randy Ortlinghaus-Excused: John Wisner Proxy	Southwest Gas Company
Randy Stevens	Holy Energy Partners
Reland Kane-Excused: Walter Yosin III Proxy	Tucson Electric Power Company
Scott Porter	Pima County DEQ
Steve Holland-Excused: John Wisner Proxy	University of Arizona
Todd Perry	Arizona DEQ
Tom Taylor-Excused	Pima County Citizens Corps
Paul Kramkowski-Excused	Raytheon Missile Systems

The following Advisory members were in attendance:

Harlan Agnew	Pima County Attorney's Office
Kenneth Drozd	National Weather Service

The following guests introduced themselves to the members:

Walter Yosin III (proxy for Reland Kane)	Tucson Electric Power Company
Bat. Chief Tim Cornely	Tucson Fire Dept.

The minutes from the April 11, 2012 Quarterly Meeting was approved on a motion by Chuck Vaughn, seconded by Todd Perry.

Funding Committee Report: John Wisner referred the members to the Staff Report, 80% of the 2012 HEMP Grant has been spent. He explained that there are a few outstanding expenditures left and that we should commit the entire amount approved from AZSERC. John reported that any funds left over will be asked to be reallocated to HazMat Training activities that were not originally requested.

John also reported that he completed the request for 2013 HMEP Grant request and he will discuss this during new business.

Pima County Local Emergency Planning Committee (LEPC)

Membership Subcommittee Report: John Wisner reported that he had an application from Damien Guy from Union Pacific, but no letter from his supervisor. John also reported that he had a letter from Chief Ridings endorsing Chief Mike Smith as a member, but no application has been received. We have no applications to vote on at this time.

Public Readiness Outreach Subcommittee: No report...the LEPC needs to appoint someone as chairperson of this subcommittee.

Safe Havens Sub-committee Report: John Wisner reported that Paul Kramkowski was unable to attend the meeting today...no report.

HazMat Team Reports:

Pima Regional HazMat Teams (Scott Laird):

- Monthly HazMat Tech Training continues.
- Month of June was Chemistry
- Month of July will be Toxicology
- The next meetings of the Hazmat Instructors is August 2nd , September 6th and October 4th at 9:00 am each day at Tucson Fire Central
 - The group is working to get training materials for 2013
 - The first 6 months of 2013 will deal with Transportation issues

Rural Metro (John Walka):

- In April they conducted joint training with Green Valley
 - Train derailment – Chlorine rail car
- In May they conducted ICS Training and conducted a Table-top Exercise
- Plans for July's training is Research and practical scenarios to support researching chemicals

Tucson Fire (Tim Cornely):

- Involved with training with the Regional Team
- Reported on a FEON Leak that occurred in the basement of the County Legal Services Building – 4 Firefighters were taken to hospital for evaluation

Staff Report: John Wisner first reported that on Tuesday, July 10th, the Pima County Board of Supervisors signed a proclamation honoring the LEPC for 25 years of existence and service to Pima County communities. John past the framed proclamation amongst the membership present, so that they could see the proclamation.

John informed the membership of his hand-out report.

- John reviewed each slide with the membership
- John entertained some discussion on the SPI Program. He indicated that he would like to see the SPI Program to expand to the communities that we serve. The program that we have with the businesses is solid and that the next step may be to conduct "Town Hall Meetings" to educate the citizens on our role and responsibilities in the community.
 - Harlan Agnew thought this would be a good move on our part.
 - Scott Porter suggested meeting with Beth Gorman at PC DEQ to help set-up some outreach activities to help the LEPC in the communities.
 - Other suggestions made were webinars and Public Communications

Pima County Local Emergency Planning Committee (LEPC)

- John referred the membership to the sheet of listed releases for the past 2 years. He noted that most of the reported releases are from the National Response Center. John told the membership that there appears to be an increase in the anonymous reporting of released chemicals.
- John also told the group that from time to time he hears of a release that had occurred in a community and nothing is reported. The last one occurred in Tucson Memorial Day weekend. He made contact to the business and because the amount released was below the CERCLA Reporting Requirements, the business told John that they did not need to report their release. This was verified with Mark Howard at AZSERC.
 - John told the membership that sometime in the future, we may want to request businesses to report to the LEPC when a certain amount of product is released. There are many things that have to happen when a release occurs near a community. By knowing about the release sooner than later starts the process or gets things prepared to be executed. This is a topic that will be presented for discussion at another meeting.

Old Business:

Safety Performance Indicator Program: John Wisner reported that the first half of Phase II of our program was completed and the second half will be implemented in August. He reported that the sub-committee should have the finds completed by the October Meeting.

EPCRA Enforcement Changes: John reported that at the Spring NASTTPO Conference that the leadership at EPA is vacating the idea of giving the states the responsibility for compliance of Sections 311 & 312 under EPCRA. There were an over-whelming amount of letters external and internal that did not support this decision.

Shirts: John apologized, but did not have a report ready for this meeting. He has requested quotes from local vendors, but had not put the information together for the membership's review.

New Business:

2013 HMEP Grant Request: John referred the membership to the 2 page HMEP Budget Request. John explained the following:

- 2 Budgets: one for LEPC activities (\$53,550.00) and one for Hazardous Materials Training (\$72,100.00)
 - After our submission last year, he had to break out the request this way;
 - If approved, John will do the required write-up that is associated with what is approved by the membership;
 - LEPC Activities: SPI Program, Meeting Advertising, Planning Meetings, Business Education Seminar, HazMat Plan Table Top Exercise, Training Props/Materials (support the current refresher training program), APEX Training and NASTTPO Conferences (Fall & Spring).
 - This includes \$1,500.00 that the LEPC allocated to the State for Commodity Flow Study over the next 5 years
 - HazMat Training: 3 HazMat Response Conferences, Ethanol Emergency Training, HAZMAT IQ (Chemistry), Air Products Pressurized Cylinder Training and CAMEO Refresher Training.

Pima County Local Emergency Planning Committee (LEPC)

- John asked the membership to take a few minutes to review the proposed Grant request items. He then asked for questions and comments.
 - Question from Chris Pendleton can we approve both together under one motion...Harlan (our attorney) indicated that we can.
- Chris Pendleton made a motion to accept the proposed budget request and to submit the request in proper format to AZSERC. The motion was seconded by Scott Porter and the motion carried.

NOTE to Members: John will send a copy of the proposed budget to those members who request a copy.

Public Comment: Chairman Laird asked for Public Comments: None

John Wisner told the group that OEM will be moving to their new facility in October (Now After November Elections).

Future Agenda Items: SPI up-date, LEPC Shirts, status of county plans-developed and approved and a tour of the new facility.

A motion by Chris Pendleton to adjourn the meeting was seconded by Joyce Stout...the membership voted unanimously. Chairman Laird thanked everyone for attending today.

Meeting was adjourned at 10:15 a.m.

Send agenda items to John Wisner no later than Monday, October 1, 2012.

NEXT MEETING: **Wednesday, October 10, 2012 – 9:00 a.m.**
Pima County Emergency Operations Center
130 West Congress Street, Level B
Tucson, Arizona

NOTE: After the next meeting on October 10th, Arizona State Emergency Response Commission will be conducting the LEPC Training for the membership and the public.

To our guests: Interested in becoming a member? Complete the application found on our website (www.pima.gov/lepc), submit the form and a letter from your organization, agency, business or department to John Wisner at the Pima County Office of Emergency Management, 33 North Stone Avenue, Suite 1490, Tucson, Arizona 85701 (before October 1st) or john.wisner@pima.gov.

For ADA accommodations, please contact the Pima County Office of Emergency Management and Homeland Security at 520-798-0600

Parking for this meeting is in the Presidio Parking Garage. Please bring your parking tickets with you to the meeting to be validated.

Pima County Local Emergency Planning Committee (LEPC)

8/3/2012



Pima County Staff Report

Pima County LEPC Meeting
Wednesday, July 11, 2012
www.pima.gov/lepc

Funding Sub-Committee

- 2012 HMEP Grant – spent approximately 80%
- Future expenses:
 - SPI mailing, printing of surveys, etc.
 - Restock office supplies used with activities
 - Reallocation of funds
 - Purchase of Hazmat Training needs
- Reimbursements for 1st Quarter submitted
- Prepared 2013 Grant Request

Pima County Local Emergency Planning Committee (LEPC)

8/3/2012

AZSERC



- Commission Meeting
 - Sometime in July 2012
- Quarterly Report turned in on June 29th
- HazMat Plan review due before September 30, 2012
- Final report for 2012 Grant year due Sept. 30
- 2013 Budget due August 30th to AZSERC

NASSTPO Fall Conference



When:
October 16 & 17

Where:
Houston, Texas

Attending:
Scott Laird and John Wisner – Planning to attend

Topics:
HMEP Grant information, EPA Program up-dates,
DOT Transportation Issues, EPCRA & CERCLA
Regulatory issues, Training opportunities

8/3/2012

Business Education Seminar



- Looking at dates in January 2013
- Probably at Desert Diamond Casino
- Creating topic list from last years seminar
- Meeting with SAEMS for agreement
 - Each would get 50% of intake for Education Opportunities
 - SAEMS would manage the money
 - Final details to be worked out
- Suggested to come up with a “catchy” name

SPI Program



- Survey completed at Business Education Seminar
- A second or follow-up survey is planned for August
 - Survey to be mailed to each attendee
 - Expands on the questions already answered
- Will be planning Town Hall Meetings in Pima County communities
 - Information on LEPC and its programs
 - Preventative measures

8/3/2012

Table Top Exercise



- Date, time and locations to be determined
 - Possibly March 2013
 - Funded by HMEP Grant
- Exercise is 80% planned
- Will be conducted to validate the HM Plan
- Will have 4 scenarios
 - Rail
 - Highway
 - Facility
- Will involve all stakeholders
 - Approximately 100+ people

Training



- Working with TRANSCAER to bring Ethanol Training to Tucson
- Will be meeting with Jack Whitley with U.S. DOT
 - Free courses on Transportation
- Will be talking with Damian Guy (Union Pacific) to schedule Rail Hazmat Training
- Asked for a Training Wish List form Hazmat Trainers to help support their efforts

8/3/2012

Training



- Acquired courses for 2013:
 - Compress cylinder course – Air Products FREE course – February 2013
 - HAZMAT IQ – quick chemical assessment course: April 2013
 - CAMEO Refresher – up-dates on CAMEO: June or July 2013
 - Ethanol Transportation Emergencies – TRANSCAER Program – December 2012
 - Scheduled to support Hazmat Refresher Program

Training



- APEX Training
 - AZSERC will be conducting this course
 - Required for all new members
 - After the October Quarterly Meeting
 - Location may be in the new EOC
 - 3434 East 22nd Street
 - Developing a Member Handbook

8/3/2012

On-Going Items



- Monthly meetings with Hazmat Instructors
- Working with Fire Chiefs
- Working with hospitals
- 2012 ERG Books
 - All Emergency Response Units are to have 1
 - Have arrived: will be picked-up in Phoenix and start distributing them on Friday, July 13th
- OEM personnel are scheduled to move to their new home in October

Statistics



- Advance HazMat Releases: 0
- Notice of Radioactive Shipments: 0
- NRC Reports Received: 5
 - 4/23 Train Derailment in Green Valley area (Chlorine)
 - 5/4 8040 N Oracle Road (Motor Oil)
 - 6/4 3355 N Dodge Blvd (Sodium Hypochlorite)
 - 6/8 3355 N Dodge Blvd (Sodium Hypochlorite)
 - 6/26 8834 E 22nd Place (PCB)
 - 5/26 7800 S Kolb Rd (Hydrochloric Acid) NOT REPORTED
- Public Request for Information: 0
- See hand-out

6

Pima County Local Emergency Planning Committee (LEPC)

8/3/2012



Questions?

Pima County LEPC Meeting
Wednesday, 11, 2012
www.pima.gov/lepc

Next meeting: October 10, 2012
Possibly New EOC: 3434 E. 22nd Street

7