

Pima County Local Emergency Planning Committee (LEPC)

Regular Quarterly Meeting Minutes January 9, 2013 Pima County Emergency Operations Center

The quarterly meeting of the Pima County LEPC was called to order at 9:02 a.m. by Chairman Scott Laird.

Chairman Laird welcomed everyone to the meeting.

John Wisner explained the items in the folder.

Roll call was taken and the following voting members were in attendance:

Bat. Chief John Walka	Rural Metro Fire Department
Capt. Scott Laird	Rincon Fire District
Chief Randy Karrer	Golder Ranch Fire District
Chris Pendleton	Pima County Citizen
John Wisner	Pima County OEM & HS
Joyce Stout-Excused	Pima County Health Dept.
Paul Kramkowski	Raytheon Missile Systems
Randy Ortlinghaus-Excused: John Wisner Proxy	Southwest Gas Company
Randy Stevens	Holy Energy Partners
Scott Porter	Pima County DEQ
Steve Holland-Excused: John Wisner Proxy	University of Arizona
Todd Perry	Tucson OEM
Brett Heck	Arizona Air National Guard
Tom Taylor-Excused: Chad Flanigan Proxy	Pima County Citizens Corps

The following Advisory members were in attendance:

Kenneth Drozd	National Weather Service
Harlan Agnew	Pima County Attorney Office

The following guests introduced themselves to the members:

Richard Hendrickson	Elephant Head Vol. Fire Dept.
Mitch Basefsky	Central Arizona Project
Michele Tempel	D/M AFB Emergency Management
Michael Knutson	Arizona Air National Guard
Damian Guy	Union Pacific Railroad
Courtney Bear	Arizona Department of Transportation
James Stutz	U.S. Border Patrol-Tucson
Andrew Zedric	U.S. Border Patrol-Tucson
Chad Flanigan	Pima County Citizens Corps
Will Twadbell	D/M AFB Emergency Management

The minutes from the October 10, 2012 Quarterly Meeting was approved by the membership on a motion by Paul Kramkowski, seconded by Randy Karrer.

Funding Committee Report: John Wisner referred the members to the Staff Report attached to last quarter's minutes. We are operating under the new Grant Monies. All of the 2012 Grant money has been spent, including left over funds that had been reallocated to other projects. The LEPC was awarded \$35,800 from the requested \$54,350. Several of our activities have to be scaled down. This does not include monies for training...still being worked-out with ADEM.

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Membership Subcommittee Report: John reported that Todd Perry resigned after the October Meeting due to changing jobs. Todd has resubmitted an application, to represent his new Employer, Tucson Office Of Emergency Management and Homeland Security. John advised the membership that they had copies of his application and letter from his supervisor, encouraging his participation on this committee. On a motion from Randy Karrer, seconded by Paul Kramkowski, the membership approved Todd as a member of the LEPC.

John also reported that Tom Taylor has resigned from membership, as he has retired and wants to enjoy life more. He had sent Chad Flanigan as his proxy today. Chad has submitted an application for membership representing the Pima County Citizens Corps, along with a letter from his supervisor. On a motion from Paul Kramkowski and a second from Randy Karrer, Chad Flanigan was approved as a member of the LEPC.

John Wisner reported that he had an application from Damien Guy from Union Pacific, but no letter from his supervisor. John informed the committee that he has informed Damien of this.

Public Readiness Outreach Subcommittee: No report...the LEPC needs to appoint someone as chairperson of this subcommittee. If any member would like to take the lead for this sub-committee, please let either Scott or John know. The LEPC has an obligation to inform the communities of our role.

Safe Havens Sub-committee Report: Paul Kramkowski reported that now that he has some time, he will be working on getting this sub-committee active again. Courtney Bear volunteered to serve on this committee. Paul asked that if anyone else would like to serve with him and Courtney, please let him know. He reported that they will be meeting before the next meeting.

HazMat Team Reports:

Pima Regional HazMat Teams (Scott Laird):

- Meth Lab Training took place – this was hands-on training for the teams
- Had a drill at the Union Pacific Rail Yard in Tucson – approximately 160 people attended the training
 - Personnel skills were tested during this training
- The Hazmat Instructors meet the 1st Thursday of each month at 9:00 a.m. The meetings are being held at the Pima County OEM Building

Rural Metro (John Walka):

- No major incidents have occurred
- Training with personnel at Tucson Medical Center on Decontamination
- Conducted a Drill with TMC personnel on Hospital Decontamination using a WMD Chemical scenario

Tucson Fire:

Mirrors the report from Pima County
They are training with the Regional Teams

Staff Report: John informed the membership of his hand-out report;

- All Final Reports for AzSERC are completed and sent in;
- The Auditors will be in Tucson on Tuesday, January 29th;
- AZSERC Commission Meeting is Wednesday, January 15th. Anyone wishing to attend please let John know. Scott Laird and John will be in attendance;

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- The annual HMEP Workshop will be held on January 15th and January 16th at ADEM. Scott and John will be in attendance to represent Pima County;
- Continue to support the Hazardous Materials Technician Refresher Training Program, by working to get supportive specialty training;

Old Business:

Business Education Seminar: John reported that this seminar is tentatively set for Wednesday, January 30, 2013. The seminar will again be at the Desert Diamond Casino on Old Nogales Highway. A list of topics has been created from the last 2 seminars and presenters have been contacted and accepted. Brochures were created and mailed to Tier II reporting companies, attendees from the last 2 seminars, and distributed at the December SAEMS Meeting. 30 people have registered for the seminar as of the meeting. John reported that SAEMS is partnering with the seminar to bring vendors to the seminar. John asked if anyone would be interested in helping with the planning of the seminar to contact him. Help will be needed the day of the seminar with registration and coordination of activities.

Safety Performance Indicator Program: John Wisner reported that the Seminar Survey will be used to gather information for this program. The survey has been modified to obtain the necessary information for analysis.

After the Seminar, the committee will begin to plan to conduct Town Hall Seminars in various communities in Pima County. The goal is to give citizens information regarding hazardous materials in their area and preventative means should a release occur. These seminars will also explain the responsibilities of the LEPC.

New Business:

Table Top Exercise: John will report on this at the next meeting...planning needs to begin soon. Anyone wishing to help plan the Table Top Exercise should contact John.

The exercise will validate our information in the hazmat plan. Help will be needed from many LEPC Members.

Public Comment: Chairman Laird asked for Public Comments: None

Future Agenda Items: Seminar and SPI up-date, Review of the HazMat Plan, and Table-Top Exercise;

Presentations:

Randy Stevens with Holly Energy made a presentation regarding their facility. He explained what Holy Energy does, their emergency procedures, Shut-down procedures for pipelines, and their interaction with the community;

A motion by Randy Karrer to adjourn the meeting was seconded by Paul Kramkowski...the membership voted unanimously. Chairman Laird thanked everyone for attending today.

Meeting was adjourned at 10:05 a.m. John Wisner took the membership on a tour of the new facility.

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Send agenda items to John Wisner no later than Friday, March 29, 2013 for the April Meeting.

NEXT MEETING: **Wednesday, April 10, 2013 – 9:00 a.m.**
Pima County Emergency Operations Center
3434 East 22nd Street (across from Reid Park)
Tucson, Arizona
(Use Jones Boulevard entrance)

To our guests: Interested in becoming a member? Complete the application found on our website (www.pima.gov/lepc, Membership Tab), submit the form and a letter from your organization, agency, business or department to John Wisner at the Pima County Office of Emergency Management, 3434 East 22nd Street, Tucson, Arizona 85713 or john.wisner@pima.gov.

For ADA accommodations, please contact the Pima County Office of Emergency Management and Homeland Security at 520-351-3200

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LEPC Staff Report 1-9-13



- Funding Sub-Committee:
 - 2012 HMEP Grant 100% spent
 - Some money reallocated to other activities
 - Additional monies received to accommodate all requests
 - One project which was terminated is being completed at the vendors expense
 - 2013 HMEP Grant
 - Requested \$54,350 for Activities – Awarded \$34,300
 - Requested \$42,781 for Training – Awarded ? - TBD
 - Currently planning the Business Education Seminar

LEPC Staff Report 1-9-13



- Membership Sub-Committee:
 - Todd Perry had to resign as he changed jobs
 - He has resubmitted to be a member representing his new job – have application
 - Tom Taylor has retired and is no longer representing CERT
 - Chad Flanigan has submitted an application to take Tom's place
 - Damian Guy with Union Pacific has submitted an application, no letter from supervisor – Advisory Member?
 - Developing a Membership Handbook

LEPC Staff Report 1-9-13



- AZSERC:
 - Commission Meeting:
 - Wednesday, January 15th - 10:00 a.m. to noon
 - J. Wisner will be presenting information on the United Mines complaints
 - Scott Laird and John planning to attend
 - HMEP Workshop:
 - Wednesday Afternoon and Thursday morning
 - State view of the Grant, issues to be resolved
 - Griselda Moya-Flores (OEM), Veronica Ruiz-Ronquillo (PC Grants Mgmt.), Scott Laird and John Wisner will be attending
 - Quarterly Report:
 - Submitted by the deadline

LEPC Staff Report 1-9-13



- Business Education Seminar:
 - Wednesday, January 30th – 8 to 5
 - Desert Diamond Casino Conference Center
 - SAEMS and LEPC partnering to have vendors
 - Brochures printed and mailed out
 - 30 RSVPs so far
 - All but one presenter has confirmed
 - Have a full 8-hour day planned.

LEPC Staff Report 1-9-13



- Safety Performance Indicators:
 - Seminar evaluation form to support this program
- We will begin to plan “Town Hall Meetings”
 - To address another section of the SPI
 - Emergency Right-to-Know Information
 - Membership will be informed of schedule as developing

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- TRAINING:
 - Continue to support the County HazMat Technician Refresher Program
 - Completed an opportunity to learn about Ethanol in rail transportation – Union Pacific Course
 - Compress Cylinder Course – February
 - Ethanol Emergencies (TRANSCAER) - March
 - HAZMAT-IQ Course – April
 - CAMEO Refresher – June or July
 - TRANSCAER Rail Training Course - December

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- Training:
 - APEX Training completed in October 2012
 - Will be talking with Jack Whitley with U.S. DOT to schedule Transportation Training Courses for responders and businesses

LEPC Staff Report 1-9-13



- HazMat Plan Table-Top Exercise:
 - Exercise is 80% planned
 - Logistics list is being created to finalize after seminar
 - To be held in April or May
 - Will involve 100+ people
 - Information from the exercise will up-date current plan to be presented to BOS for adoption

LEPC Staff Report 1-9-13



- On-going Items:
 - Monthly Meetings with HazMat Instructors
 - First Thursday of each month at OEM
 - Reporting to Fire Chief's Association
 - Working with the Hospital Sub-committee
 - Moving ERG Books from Northwest Fire Station to new OEM Building
 - Continue planning for the identified activities

LEPC Staff Report 1-9-13



- Statistics:
 - Advance HazMat Releases: 0
 - Notice of Radioactive Shipments: 0
 - NRC Reports Received: 0
 - Public Request for Information: 0

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