

Pima County Local Emergency Planning Committee

Regular Quarterly Meeting Minutes April 9, 2014 Pima County Emergency Operations Center

The quarterly meeting of the Pima County LEPC was called to order at 9:07 a.m. by Chairman Scott Laird.

Chairman Laird welcomed everyone to the meeting.

Roll call was taken and the following voting members were in attendance:

Assistant Chief Brad Olson	Tucson Fire Department
Bat. Chief John Walka	Rural Metro Fire Department
Capt. Scott Laird	Rincon Fire District
Chad Flanigan-Excused	Pima County Citizens Corps
Chief Randy Karrer-Excused-John Proxy	Golder Ranch Fire District
Chris Pendleton	Citizen
Damian Guy	Union Pacific Railroad
John Wisner	Pima County OEM & HS
Joyce Stout	Pima County Health Dept.
Randy Ortlinghaus	Southwest Gas Company
Randy Stevens	Holy Energy Partners
Scott Porter	Pima County DEQ
Steve Holland-Excused	University of Arizona
Todd Perry	Tucson OEM

John Wisner reported that he was given the proxy vote for Randy Ortlinghaus and Scott Porter.

The following guests introduced themselves to the members:

Aaron Welch	Central Arizona Project
Mark Lytle	Green Valley Fire Department
Ken Drozd	National Weather Service
Paula Perrera	Pima County Attorney's Office
Wally Vette	Arcadia Health Care
Herb Wagner – Steve Holland Proxy	University of Arizona

The minutes from the October 9, 2013 Quarterly Meeting was approved by the membership on a motion by Joyce Stout, seconded by Randy Stevens.

Funding Committee Report: John Wisner referred members to his Staff Report in their folders:

John reported that the requested HMEP Grant money was approved (so far) for 2014:

- Conduct the Annual HazMat Safety Seminar on January 29th;
- Approved 1 person to attend the IAFC HazMat Response Teams conference in Baltimore Maryland the end of May;
- 8 HazMat Techs to attend the Continuing Challenge Conference in Sacramento California in September;
- Ethanol Emergencies Course – date and location to be determined;
- Commodity Flow Study for Pima County

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- Chairman Laird and John Wisner to attend the NASTTPOP Workshop in New Orleans in April 2014

John explained to the membership that we were given \$7,208 to purchase items for HazMat response and training. This was the first time in several years that the state has funded the Emergency Response Fund (ERF). The monies will purchase Dosimeters, a Sand Table for Training, and tools and gaskets for the LEPC's Chlorine C Kit.

John reported that some of the HazMat Instructors had been inquiring to get in-suit microphone systems to work with the PC WIN Radios. He advised the membership that he and Chairman Laird was collecting the numbers, getting the model number of what needs to be purchased and the cost. He expects to submit this request for next year's ERF Request.

Chief Olsen began the discussion that the PC WIN Project should have provided these devices for the HazMat Teams when the radios were ordered. He feels that the PC WIN Project should provide these devices so that the Hazmat Teams can operate as they need to and have good communications. Most of the membership agreed that the project should support the needs for the Hazmat Teams.

Chief Olsen made a motion that the LEPC send a letter to the PC WIN Project administration asking them to seriously consider supporting the need of these in-suit microphones for the PC WIN Radios. He asked that the letter explain the need for these microphones and the safety of the wearer. This motion was seconded by Scott Porter and the motion carried. John will craft the letter with help from our legal support.

Membership Subcommittee Report: John Wisner reported that he had received no applications.

Public Readiness Outreach Subcommittee: No report...the LEPC needs to appoint someone as chairperson of this subcommittee. If any member would like to take the lead for this sub-committee, please let either Scott or John know. The LEPC has an obligation to inform the communities of our role.

Commodity Flow Study Report: Paul Kramkowski was not in attendance.

HazMat Team Reports:

Pima Regional HazMat Teams (Scott Laird):

- Refresher training continues as scheduled
- DECON Procedures and skills check is the training that is being addressed
- Hazardous Materials Technician Course recently ended – 18 new technicians
- March 10 & 11: 2-day training hosted by Propane Association – classroom and practical training – 70 people attended.
 - Will consider planning this training again
- Scott reported that the Hazmat Instructors meet the 1st Thursday of each month at 9:00 a.m. The meetings are being held at Tucson Fire Central

Rural Metro (John Walka):

- No major incidents have occurred
- Rural Metro has been included in the training with the other teams
- Conducted Highway Emergencies in March
- R/M will be doing on-line training for the months of April & May
- Technicians are learning the Tucson City Learn to be able to continue the refresher training program

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City of Tucson (Brad Olson):

- Completed 2-days of training with the 91st Civil Support Team (CST)
- Personnel have been involved with DECON training already mentioned
- Preparing for the Davis-Monthan Air Show this month (April)

Union Pacific (Damian Guy):

Damian reported that due to the several incidents in the past year involving Crude Oil, Union Pacific (UP) and the other railroads are required to ensure that first responders are trained to be able to deal with these types of situations. He reported that UP will be sending 300 people to Pueblo, Colorado for 3-day training classes to learn more how to deal with Crude Oil Emergencies. He also advised that UP will be paying for everything except for back-fill and overtime. Chairman Laird will be the point of contact for anyone wishing to go to Pueblo and flyers will be coming out soon.

Asked if there was Crude Oil passing through Pima County and he reply was yes. The quantities moving through Pima County are much less than through the mid-west states. They move as many as 200 cars of Crude Oil through the mid-west.

Staff Report: John informed the membership of his hand-out report;

- All Final Reports for AzSERC are completed and sent in;
- The Spring NASTTPO Workshop will be held in New Orleans in April 21 through 24th. John and Chairman Laird will be going;
- Continue to support the County HazMat Technician Refresher Training Program – obtaining training to support the first responders;
- John reported for 2014:
 - 4 HazMat Releases reported to the county;
 - 4 through the National Response Center (NRC)
 - 2 from Union Pacific & 2 from other businesses
- Our annual seminar was held on Wednesday, January 29th. He reported that 137 people pre-registered and 113 showed-up...our largest attendance. Each year the numbers grow...John reported that this activity is very successful. He completed a report of the seminar and it is in your folders.
- Mike Ardito with EPA Region 9 retired on March 28th. John reported that on behalf of the membership, he wished Mike well in his retirement and thanked him for all he has done for the LEPC. John noted that Mike has been working with LEPCs since 1988.
 - Kay Lawrence will be taking Mike's place
- Continue to work on the new website and hope to have it up and running real soon.
 - We will have Facebook and twitter account associated with our website.
- Report that on April 2nd, a HazMat Awareness Course was conducted at the PECOC Building. 32 people registered and 29 attended...all but 1 were with the business community. John hopes to have another course in the fall.
- Requests have been received from local water companies in the Green Valley area concerned about drinking water contamination (West Virginia incident). John will be working with the water companies to conduct a workshop to discuss this issue. No date has been set but will notify the LEPC Membership when determined.

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Old Business:

County Hazmat Plan – John reported that the Basic Hazardous materials Response Plan is complete. The next course of action is for the membership to review the plan and vote to either approve or not approve. The plan must be approved before going to the Board of Supervisors for adoption. John reported that everyone mentioned in the plan has reviewed the plan at least twice, information collected from the Table Top Exercise in June has been added to the plan, as well as changing sections of the plan to reflect areas of the County Emergency Operations Plan.

John reported that he had up-loaded the plan to the website and had informed the membership to review the plan. He hoped that people did look at the plan. He advised each person to open their copy, which was provided, to review the plan.

John walked them through the plan. He reported that on the Promulgation Page, he added the following: "This plan was adopted on _____." Our legal advisor commented, important item to add.

A question about the plan came up. Will just the Basic Plan or the Basic Plan with the annexes become part of the County's Emergency Operations Plan? John answered that all that needs to be approved at this time is the Basic Plan. When the Basic Plan is adopted by the Board of Supervisors and the annexes are complete, then the entire document will become an Annex of the County Operations Plan. John further explained that we do not want to have the Basic Plan and the annexes approved by the board of Supervisors as each year we will have to go back to have the plan with the annexes approved. The annexes are the most changeable part of the plan...they will change each year just with the Tier II Information alone.

Another question came up regarding Rural Metro now being accepted as a County Hazmat Team. Should the basic plan be changed to reflect that? John replied yes, but not at this time. The Inter-Governmental Agreement (IGA) will take time to be signed, then Rural Metro will be officially part of the regional group and then the change can be made. We should not change the plan to something that should be until it has occurred.

On a motion by Chief Brad Olsen and seconded by Chris Pendleton, the membership voted unanimously to approve the Basic Hazardous Materials Response Plan.

NOTE: the next steps will be to get the basic plan approved by the Board of Supervisors, and then with the Annexes the plan will be sent to the state for review and approval. When the Board of Supervisors approves/adopts the plan, the plan and the annexes will then become an annex of the County's Emergency Operations Plan. The membership will be advised when the approval of the plan will be on the Board of Supervisors agenda.

New Business:

No new business presented

Presentations:

Joyce Stout with the Pima County Health Department made a presentation on the Management Guidelines for Responders of Suspicious Substances. This plan was recently adopted by the Health Department and has guidance in dealing with Suspicious Substances in the county. If any member not in attendance would like a copy of the guidelines and the presentation, please contact John Wisner.

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Public Comment:

Chairman Laird asked for Public Comments:

No comments were communicated.

Chairman Laird thanked the guests for attending.

A motion by Todd Perry and seconded by Joyce Stout to adjourn the meeting was voted and approved upon unanimously.

Future Agenda Items:

Progress of the County HazMat Plan, approval of the HMEP and ERF Grant requests, update of activities;

July Presentation:

Tucson Water will present information on the 2 new water Treatment plants they just opened.

Open to any business that would like to make a presentation on their operation.

The LEPC is very interested in presentations from businesses and organizations on hazardous material or safe operation related topics. The presentation should address processes, equipment, safety programs, preparedness programs, or other similar topics. Presentations should be 30 minutes in length.

Meeting was adjourned at 10:27 a.m.

Send agenda items to John Wisner no later than Monday, June 30th for the July Meeting.

Guests are always welcome to attend.

NEXT MEETING:

Wednesday, July 9, 2014 – 9:00 a.m.

Pima County Emergency Operations Center
3434 East 22nd Street (across from Reid Park)
Tucson, Arizona 85713
520-724-9300 Office
(Use Jones Boulevard entrance)

To our guests: Interested in becoming a member? Complete the application found on our website (www.pima.gov/lepc, Membership Tab), submit the form and a letter from your organization, agency, business or department to John Wisner at the Pima County Office of Emergency Management, 3434 East 22nd Street, Tucson, Arizona 85713 or john.wisner@pima.gov.

For ADA accommodations, please contact the Pima County Office of Emergency Management and Homeland Security at 520-724-9300

LEPC Staff Report 4-9-2014



- Funding Sub-Committee:
 - Emergency Response Fund
 - Approved \$7,200 for:
 - Direct Reading Dosimeters
 - Exercise/Training Sand Table
 - Add tools and Replace Gaskets in Training Chlorine C Kit
 - Interstate Vehicle Stabilization Kit
 - Obtaining information to purchase In-suit microphones for PC WIN Radios for 2015 ERF request
 - May have to request the same for 2 years

LEPC Staff Report 4-9-2014



- Funding Sub-Committee:
 - 2014 HMEP Grant
 - Approved \$5,000 - Commodity Flow Study
 - Approved \$2,400 - Spring NASTTPO Workshop
 - Not approved Community Workshops
 - May still schedule/conduct these
 - Approved 8 HazMat personnel to Continuing Challenge in September
 - Approved the Ethanol Training Course – being planned
 - Approved 1 person to attend the IAFC HazMat Conference in June

LEPC Staff Report 4-9-14



- TRAINING:
 - Continue to support the County HazMat Technician Refresher Program
 - Hazmat Technician Course completed
 - 20 new Technicians
 - HazMat Awareness Course Scheduled
 - April 2nd at the PECOC – for businesses & 1st Responders
 - 32 registered...29 showed

LEPC Staff Report 4-9-14



- NASTTPO:
 - Spring Meeting/Workshop:
 - April 22, 23 & 24
 - New Orleans, Louisiana
 - Scott & John are going

LEPC Staff Report 4-9-14



- HazMat Plan/Table-Top Exercise:
 - Capabilities results – added to Hazmat Plan Annex
 - Created a Facility Emergency Response Plan template for facilities
 - Being reviewed by the Hazmat Teams
 - No response

LEPC Staff Report 4-9-14



- On-going Items:
 - Monthly Meetings with HazMat Instructors
 - Reporting to Fire Chief's Association
 - Working with the Hospital Sub-committee
 - Hospital Decon Assessment Survey sent out
 - Due back on May 15th
 - Continue planning for the identified activities

LEPC Staff Report 4-9-14



- HazMat Safety Seminar
 - Wednesday, January 29th
 - Luncheon Topic: Executive Order 13650
 - 137 Participants RSVP
 - 113 Participated
 - 8 Vendors
 - See report



LEPC Staff Report 4-9-2014



- Statistics:
 - 2014 Advance HazMat Releases: 0
 - 2014 Notice of Radioactive Shipments: 0
 - 2014 HazMat Releases: 4
 - NRC Reports Received: 4
 - 2=Union Pacific, 2=businesses
 - Media Notification: 0
 - 2014 Public Request for Information: 0