

Pima County Local Emergency Planning Committee

Regular Quarterly Meeting Minutes July 9, 2014 Pima County Emergency Operations Center

The quarterly meeting of the Pima County LEPC was called to order at 9:00 a.m. by Chairman Scott Laird.

Chairman Laird welcomed everyone to the meeting.

Roll call was taken and the following voting members were in attendance:

Bat. Chief John Walka	Rural Metro Fire Department
Brett Heck	Arizona Air National Guard
Capt. Scott Laird	Rincon Fire District
Chad Flanigan	Pima County Citizens Corps
Chief Randy Karrer	Golder Ranch Fire District
Chris Pendleton	Citizen
Damian Guy	Union Pacific Railroad
Freddie Ortiz – Randy Stevens	Holy Energy Partners
John Wisner	Pima County OEM
Joyce Stout	Pima County Health Dept.
Randy Ortlinghaus	Southwest Gas Company
Steve Johnson	Town of Marana
Scott Porter-Excused (John Wisner Proxy)	Pima County DEQ
Steve Holland	University of Arizona
Steve Hulland	Civil Air Patrol
Todd Perry	Tucson OEM

John Wisner reported that he was given the proxy vote for Randy Ortlinghaus and Scott Porter.

The following guests introduced themselves to the members:

Aaron Welch	Central Arizona Project
Cari Cunningham	Alcoa Fastening Systems
Chris Hattan	BASF
Griselda Moya-Flores	Pima County OEM
Jean Voelkel	Pima county Wastewater
Joey Kosiorowski	Green Valley Fire Department
Ken Drozd	National Weather Service
LeManley Gishie	Central Arizona Project
Linda Vega	Arizona Dept. of Corrections
Manny Carbajal	Town of Marana
Paul Taylor	Tucson Medical Center

The minutes from the April 9, 2014 Quarterly Meeting was approved by the membership on a motion by Steve Hulland, seconded by Randy Karrer.

Funding Committee Report: John Wisner referred members to his Staff Report in their folders:

John reported that the requested HMEP Grant money approved for 2014 has been obligated and spent except for the Commodity Flow Study.

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John provided copies of the 2014-2015 HMEP Grant request for review and approval. The items listed were very similar to last year's request except for:

- Exercising the HazMat Plan (\$10,000.00) instead of the Commodity Flow Study;
- 3 instead of 1 person to attend the IAFC HazMat Teams Annual Conference;
- HazMat Course for Industrial Brigades

The membership approved the HMEP Grant request for 2014/2015 grant year, on a motion by Randy Karrer, seconded by Steve Johnson.

John reported that if the PC WIN request for Hands-Free Microphones does not get approved, he is planning to submit a request to purchase them with 2015 ERF Grant Funds.

Membership Subcommittee Report: John Wisner reported that he had received three (3) applications for membership:

Carri Cunningham	Alcoa Fastening Systems
Paul Taylor	Tucson Medical Center
Chris Hatton	BASF

John reported to the membership that all three (3) meet the requirements of the By-laws and recommend they be elected into membership. Each person was given the opportunity to address the membership and answer questions. Each person was voted on individually.

Motion by Randy Karrer, seconded by Steve Hulland to accept Carri Cunningham into membership, motion carried;

Motion by Randy Karrer, seconded by Steve Johnson to accept Paul Taylor into membership, motion carried;

Motion by Steve Hulland, seconded by Steve Holland to accept Chris Hatton into membership, motion carried.

Public Readiness Outreach Subcommittee: No report...the LEPC needs to appoint someone as chairperson of this subcommittee. If any member would like to take the lead for this sub-committee, please let either Scott or John know. The LEPC has an obligation to inform the communities of our role.

Commodity Flow Study Report: Paul Kramkowski was not in attendance.

HazMat Team Reports:

Pima Regional HazMat Teams (Scott Laird):

Scott reported to the membership that all three (3) HazMat Teams are now training together. One report will cover most of the training conducted by each Hazmat Team.

- Refresher training continues as scheduled
- July – Online class on Atmospheric Testing Device Procedures
- August – Hands-on Meter Training
- Scott reported that the Hazmat Instructors meet the 1st Thursday of each month at 9:00 a.m. The meetings are being held at Tucson Fire Central

Rural Metro (John Walka):

- Incident at Catalina Highway & Houghton Road – Pool Chemicals spilled on the roadway
- Rural Metro has been included in the training with the other teams

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- Technicians are learning the Tucson City Learn to be able to continue the refresher training program

Staff Report: John informed the membership of his hand-out report;

- All Reports for AzSERC are completed and sent in;
- The Spring NASTTPO Workshop will be held in New Orleans in April 21 through 24th. John and Chairman Laird will be going;
- Next AZSERC Meeting: Tuesday, July 15th in Prescott...let John know if anyone wants to attend with him;
- Continue to support the County HazMat Technician Refresher Training Program – obtaining training to support the first responders;
- John reported since the last Quarterly Meeting:
 - 8 HazMat Releases reported to the county;
 - 8 through the National Response Center (NRC)
 - 2 from Union Pacific, 3 from businesses, 2 from Fire Dept., & 1 from ADEQ
- Will be sending 8 HazMat Techs to Continuing Challenge in Sacramento Ca. in September;
- Fall NASTTPO Workshop in Houston, Tx., October 14 to 17 – Scott & John are going...interested members should contact John;
- Planning to send 10 HazMat Techs to HOT ZONE HazMat Conference in Houston, Tx., October 17 to 19;
- John reported that he became qualified to teach the Ethanol Emergencies Course developed by the Renewable Fuels Association. He will be getting the necessary resources and schedule the classes...beginning in the Fall;
- John handed out a sheet on Food Trucks...an explosion recently occurred in Philadelphia. Local investigation found that other than a health department inspection, no inspections are required for the cooking system...particularly the propane system;
- Continue to work on the new website and hope to have it up and running real soon.
 - We will have Facebook and twitter account associated with our website.

Old Business:

County Hazmat Plan – John reported that the plan is in the process of getting onto the schedule for the Board of Supervisors, to adopt the plan. When the date is determined, the membership will be notified.

The plan will be sent to AZSERC for review after adoption.

Letter to PC WIN: John reported that the letter that the membership requested be sent to PC WWIN has been sent. Preliminary reports indicate that PC WIN Policy Group will approve the request. Their next meeting is August 28th and John will make a presentation to them for the request.

New Business:

No new business presented

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Presentations:

John Wisner made two (2) presentations to the membership and guests:

Moving Ahead for Progress in the 21st Century Act – MAP-21 Presidential Executive Order #13650

Both topics have direct impact with the roles and responsibilities of the LEPC. MAP-21 is overseen by the U.S. Department of Transportation, the same agency that oversees the HMEP Grant funding. John's presentation explained the sections of the Act and explained how this Act affects the LEPCs. The Act is a result of the several Crude Oil derailments & Pipeline explosions.

His second presentation was on Presidential Executive Order #13650. This order requires more in-depth planning for hazardous materials and community involvement. LEPCs responsibility is to ensure proper planning and knowledge of the plan under EPCRA. This order expands that planning process to ensure that the planning and communications are being done with more emphasis. This order came out of the explosion in West, Texas.

Copies of the presentations will be posted on our website.

Public Comment:

Chairman Laird asked for Public Comments:

No comments were communicated.

Chairman Laird thanked the guests for attending.

A motion by John Walka and seconded by Paul Taylor to adjourn the meeting was voted and approved upon unanimously.

Future Agenda Items:

Progress of the PC WIN Request, approval of the HMEP and ERF Grant requests, update of activities;

October Presentation:

Open to any business that would like to make a presentation on their operation.

The LEPC is very interested in presentations from businesses and organizations on hazardous material or safe operation related topics. The presentation should address processes, equipment, safety programs, preparedness programs, or other similar topics. Presentations should be 30 minutes in length.

Meeting was adjourned at 10:16 a.m.

Send agenda items to John Wisner no later than Monday, September 29th for the October Meeting.

Guests are always welcome to attend.

NEXT MEETING:

Wednesday, October 8, 2014 – 9:00 a.m.

Pima County Emergency Operations Center
3434 East 22nd Street (across from Reid Park)
Tucson, Arizona 85713
520-724-9300 Office
(Use Jones Boulevard entrance)

Pima County Local Emergency Planning Committee

2015 Meeting Dates: January 14th, April 8th, July 8th, & October 14th

To our guests: Interested in becoming a member? Complete the application found on our website (www.pima.gov/lepc, Membership Tab), submit the form and a letter from your organization, agency, business or department to John Wisner at the Pima County Office of Emergency Management, 3434 East 22nd Street, Tucson, Arizona 85713 or john.wisner@pima.gov.

For ADA accommodations, please contact the Pima County Office of Emergency Management and Homeland Security at 520-724-9300

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LEPC Staff Report 7-9-2014



- Funding Sub-Committee:
 - 2014 HMEP Grant
 - Approved 8 HazMat personnel to Continuing Challenge in September
 - Emergency Response Fund
 - Purchased
 - Direct Reading Dosimeter - Raytheon
 - Exercise/Training Sand Table – Avra Valley
 - Tools/Gaskets for Training Chlorine C Kit - LEPC
 - Calibrate Geiger Counters & Dosimeters – HazMat Teams
 - Carrier for ICS Forms – LEPC
 - Equipment used at Hazmat Release – Rural Metro

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- Funding Sub-Committee:
 - Prepared 2015 HMEP Request – (see handout)
 - Training
 - Planning
 - Preparing Equipment List for ERF Fund
 - Hands-Free Microphones if not approved by PC WIN
 - Hazmat Instructors are compiling a list

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- NASTTPO:

- Fall Meeting/Workshop:

- October 14 through 16
 - Houston, Texas
 - Scott, John & 2 people from County Grant Mgmt. planning to attend

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- TRAINING:

- Continue to support the County HazMat Technician Refresher Program
 - Continue to look for training programs
 - John is qualified to teach the Ethanol Emergencies Course

- 4 to 6 hour course
 - Same as offered in 2013
 - Will schedule throughout the county

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- Statistics:

- 2014 Advance HazMat Releases: 0
- 2014 Notice of Radioactive Shipments: 0
- 2014 HazMat Releases: 8
 - NRC Reports Received: 4
 - o 2=Union Pacific, 3=businesses, 2=FD, 1=ADEQ
 - o Media Notification: 0
- 2014 Public Request for Information: 0

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- On-going Items:

- Monthly Meetings with HazMat Instructors
 - Reporting to Fire Chief's Association
 - Working with the Hospital Sub-committee
 - Continue planning for the identified activities
- AZSERC Meeting – (see handout)
 - July 15, 2014
 - Yavapai County Administration Building