

# Pima County Local Emergency Planning Committee

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## Regular Quarterly Meeting Minutes January 13, 2016 Pima County Emergency Operations Center

The quarterly meeting of the Pima County LEPC was called to order at 9:10 a.m. by Chairman Scott Laird.

Scott welcomed everyone to the meeting.

Roll call was taken and the following voting members were in attendance:

Bat. Chief John Walka	Rural Metro Fire Department
Carrie Cunningham	Alcoa Fastening Company
Chad Flanigan	Pima County Citizens Corps
Cheryl Bender	American Red Cross
Chief Randy Karrer-Excused	Golder Ranch Fire District
Chris Bohler	Carondelet Health Network-St. Joe's
Chris Pendleton	Citizen
John Wisner	Pima County OEM
Manny Carbajal for Steve Johnson	Town of Marana
Paul Taylor-Excused	Tucson Medical Center
Randy Stevens	Holy Energy Partners
Scott Laird	Rincon Valley Fire Dept.
Scott Porter	Pima County DEQ
Steve Holland	University of Arizona
Steve Hulland	Civil Air Patrol
Walter Yosin-Excused	Tucson Electric Power Co

The following guests introduced themselves to the members:

Aaron Welch	Central Arizona Program
Courtney Bear	Pima County OEM
Dan Wittenberg	Kinder-Morgan
Gary Mitchel	Arizona Department of Public Safety
Griselda Moya-Flores	Pima County OEM
John Allen	Arizona Department of Public Safety
Kenneth Drozd	National Weather Service
Steve Rottas	Civil Air Patrol

John reported a change in the October 14, 2015 minutes presented to the membership. In the beginning of the minutes the second line should have read Scott welcomed everyone instead it read that John welcomed everyone. The minutes from the October 14, 2015 Quarterly Meeting were approved with the changes by the membership on a motion by Steve Hulland, seconded by Steve Holland.

**Funding Committee Report:** John Wisner referred members to his Staff Report in their folder:

We have received e-mail authorization for a total of \$16,500 which allowed Scott Laird and John Wisner to attend the NASTTPPO Workshop in Houston in October and for the LEPC to conduct the Annual HazMat Safety Workshop in January.

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No word has been received from ADEQ regarding the Emergency Response Fund.

All required forms and reports have been completed and turned-in to the state.

**Membership Subcommittee Report:** John Wisner reported that he had received one application for a voting membership: Mr. Dan Wittenberg with Kinder-Morgan. A motion by Chris Pendleton and seconded by Chris Bohler to accept Dan Wittenberg as a voting member was unanimously approved by the membership.

It was also noted that Brad Olson with the Tucson Fire Department had retired on December 31, 2015. John will submit the required paperwork for both members.

**Public Readiness Outreach Subcommittee:** No report...the LEPC needs to appoint someone as chairperson of this subcommittee. If any member would like to take the lead for this sub-committee, please let either Scott or John know. The LEPC has an obligation to inform the communities of our role.

**HazMat Teams Reports:** Scott Laird reported:

- December's training was a hands-on drill involving a drug lab
- January's Drill was a review of the DOT requirements
- February's Drill is scheduled to be a hands-on drill with rail cars
- There have been no significant incidents
  - Chief Walka reported that Rural Metro had responded to 1 hazmat incident in the Foothills involving a private residence.
- The group is refining the training program for the next 3 years

**Staff Report:** John informed the membership of his hand-out report:

- All reports for AzSERC are completed and sent in;
- Continue to support the County HazMat Technician Refresher Training Program – obtaining training to support the first responders;
  - Sending up to 8 to IAFC Hazmat Team Conference in June
  - Sending up to 10 Technicians to Hot Zone in October
- The by-laws are still at the County Attorney's Office being revised and hoped that they will be completed for the April membership meeting;
- HazMat Safety Seminar planning will be held on Wednesday, January 27<sup>th</sup> from 8 until 5 at the Desert Diamond Casino. Several good presentations are expected and the number of vendors at this time was at seven;
- HazMat statistics since January 1<sup>st</sup> are listed on the last slide of John's Report; and
- John reported that this meeting was to be John's last meeting as the LEPC Coordinator. John introduced Courtney Bear who will be taking over the LEPC Coordinator's position. John thanked everyone for their friendship, support and dedication to the LEPC.

## **Old Business:**

According to the requirements of the by-laws as they now stand, membership needs to conduct Elections of Officers at this time. After some questions and discussion, a motion was made for the current officers of the Pima County LEPC remain in those positions for another term. The motion was made by Cari Cunningham and seconded by Steve Holland. Motion carried.

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## **New Business:**

John Wisner reported that the National Association of SARA Title Three Professional Officers (NASTTPO) is conducting a survey of all the LEPCs in the United States. Due to an issue with WiFi, John asked the group for permission to complete the survey on their behalf. After some discussion, the group agreed for John to do so. The condition would be that a copy of the completed survey would be made available to the membership.

## **Presentations:**

Today's presentation was from Randy Stevens, Terminal Manager at Holly Energy. He explained the operations and safety controls in place at the terminal. He provided answers to questions that were asked by the membership. Chairman Laird thanked Randy for the presentation to the group.

Dan Wittenberg with Kinder-Morgan and Steve Hulland with the Civil Air Patrol, volunteered to make presentations at the April Meeting.

## **Public Comment:**

The chairman asked for Public Comments:

- It was reported by Courtney Bear that the LEPC now had an e-mail address: [lepc@pima.gov](mailto:lepc@pima.gov) and correspondence would now initiate from there.
- The meeting was adjourned by Chairman Laird at 10:20 a.m. on a motion by Scott Porter and seconded by Randy Stevens.

**Guests are always welcome to attend.**

## **NEXT MEETING:**

**Wednesday, April 13th, 2016 – 9:00 a.m.**

Pima County Emergency Operations Center  
3434 East 22<sup>nd</sup> Street (across from Reid Park)  
Tucson, Arizona 85713  
520-724-9300 Office  
(Use Jones Boulevard entrance)

**2016 Meeting Dates:      April 13<sup>th</sup>, July 13<sup>th</sup>, and October 12th**

**To our guests:** Interested in becoming a member? Complete the application found on our website ([www.pima.gov/lepc](http://www.pima.gov/lepc), Membership Tab), submit the form and a letter from your organization, agency, business or department to Courtney Bear at the Pima County Office of Emergency Management, 3434 East 22<sup>nd</sup> Street, Tucson, Arizona 85713 or [lepc.pima.gov](http://lepc.pima.gov).

For ADA accommodations, please contact the Pima County Office of Emergency Management and Homeland Security at 520-724-9300