

Minutes of the Fort Lowell Restoration Advisory Committee Meeting
5230 E. Fort Lowell Road, Tucson, Arizona 85712
November 7, 2007 5:00 p.m.

1. **Call to Order**

Meeting called to order at 5:10 p.m. Roll call was taken and those in attendance were:

Larry Hecker, Committee Chair
Elaine Hill, Committee Member
Frank McClure, Committee Member
Anne Woosley, Committee Member
Peggy Sackheim, Committee Member
Patsy Waterfall, Committee Member
David Yubeta, Committee Member
Marty McCune, City of Tucson
Jonathan Mabry, City of Tucson
Jim Conroy, City of Tucson
Kristi Jenkins, City of Tucson
Loy Neff, Pima County
Simon Herbert, Pima County
Dave Faust, Arizona Historical Society
David Wald-Hopkins, Burns Wald-Hopkins Architects
Homer Thiel, Desert Archaeology, Inc.
Judy Clinco, Citizen

2. **Review of the October 3rd minutes**

Patsy Waterfall moved to accept the minutes of the October 3, 2007 meeting; seconded by David Yubeta. Motion passed unanimously.

3. **Work Plan: Project Status Reports**

a. COT, Project Status Updates

i. Environmental – Jim Conroy, City of Tucson, reported:

- ◆ two storage tanks were removed and there was no sign of contamination;
- ◆ a waiver was requested from the State for filling in the wells;
- ◆ soil sampling is scheduled to begin in the next two weeks.
- ◆ City plans to clean up trash and debris in wells.

ii. Jim and Simon Herbert led the discussion on the windmill structure and associated water tower that sits over one of the well sites to be cleaned out. The well base dates to about 1950 according to the historic inventory forms filled out, but that is a rough date. Environmental concerns and restrictions and State regulations with water resources will need to be considered should it be decided to fill in the well. Jim Conroy assured the committee that no time constraints exist as far as the contractor is concerned. The following options were discussed:

1. Going down with a device and pulling out the debris;

2. Waiting until the master planning process determines whether that structure is going to be needed in the overall interpretation of the site, and at that point either reattach it or remove it from the site altogether.
3. Cutting the windmill structure, moving it to one side, doing the work on the well site, and then reattaching it when the work is completed. This decision will involve Jonathan Mabry and Marty McCune of the COT.

b. Pima County, Project Status Update:

Review and Comments on Draft Cultural Resources Inventory Report. Homer Thiel, Desert Archaeology, provided summary of the cultural resources inventory and mapping project and report. Homer reported that Desert Archaeology accomplished three goals at the site:

- i. Mapped the Adkins property and the rest of Ft. Lowell Park;
- ii. Surveyed the Adkins property for archaeological evidence. There is a prehistoric site containing a scattering of prehistoric artifacts, the Hardy Site. Based on identified artifacts, portions of the Hardy Site date to between the 950s-1100 A.D.
- iii. Conducted historical research on the property to determine the ownership of the property back to when the United States sold it and compiled biographical information on the people who actually lived on the property.

Loy Neff, Pima County, requested comments from the Committee to be sent to him electronically. Loy will compile comments and respond to Desert Archaeology. Homer Thiel will revise the final report.

c. State of Arizona Historic Property Inventory Forms; Building Condition Assessment Reports

Simon Herbert, Pima County, distributed historic property inventory forms that will be used for the master planning process. The State Historic Preservation Office (SHPO) has received a set for review and concurrence. He also shared a visual update of the emergency repairs done the last couple of months.

d. Temporary Protective Structure

Simon continued that he expects to receive word from the SHPO in Phoenix regarding the proposal for the temporary tent-like structure in the next two weeks.

e. Master Plan: Procurement process

Loy provided summary of Procurement schedule for the Master Plan solicitation and requested the Committee to select and take action to name two representatives to serve on the Procurement SFQ Selection Panel. Loy submitted a tentative schedule of dates to procurement regarding the SFQ and anticipated completion dates.

4. New Business

a. Discuss and take action on selection of two committee members to serve on Master Plan Selection Panel for Pima County Solicitation For Qualifications (SFQ): Professional Planning Services, Historic Fort Lowell Park Master Plan & Restoration Plan

Loy described the duties and commitments of the SFQ Selection Panel. The SFQ Selection Panel will have six voting members and two non-voting advisory members.

The Advisory Committee will select two representatives to serve on the Selection Panel. Pima County will have two members and City of Tucson will have two voting members each on the panel as well. The process will include the submission of proposals from the consulting firms as part of the Master Plan project. This will include the requirement that the members to commit the necessary time for the review and scoring of the written submittals as well as attend the interviews/presentations given to the selection panel. A tentative timeline is subject to changes to accommodate panel members' schedules. The tentative timeline includes:

- Advertise SFQ in Daily Territorial, 11/15-15 & 19-20, 2007
- Statements of Qualifications (SOQ) due 12/11/2007
- Selection Panel receives SOQs, 12/12/2007
- Selection Panel submits SOQ scores to Procurement, 1/7/2008
- Interviews and presentations held by January 22, 2008 (rescheduled to Jan.29, 2008)
- Board of Supervisors Notice of Award, 2/2008

The Committee named Frank McClure and David Yubeta to serve on the Selection Panel.

Pima County panel members are: Loy Neff and Simon Herbert; Linda Mayro in advisory capacity.

City of Tucson panel members are Jonathan Mabry, Midge Irwin (confirmed at a later date); Mary McCune in advisory capacity.

b) Schedule of Future Public Meetings/Events

There is a conflict with the San Pedro Chapel location in February, 2008 so will need to find an alternate meeting site.

December meeting cancelled for holidays and to let Master Plan procurement/selection process run.

The next meeting is scheduled for January 9, 2008.

c) Schedule of Future Advisory Committee meetings

An update on proposals and possible advisory meeting schedule change in February.

5. **Call to the public**

No one spoke.

6. **Items for next meeting**

Project reports

Solicitation progress

7. **Adjournment**

Meeting adjourned at 6:02 p.m.