

Minutes of the Fort Lowell Restoration Advisory Committee Meeting
5230 E. Fort Lowell Road, Tucson, Arizona 85712
April 9, 2008 5:00 p.m.

1. **Call to Order**

Meeting called to order at 5:05 p.m. Roll call was taken and a quorum declared. Those in attendance were:

Larry Hecker, Committee Chair
Elaine Hill, Committee Member
Frank McClure, Committee Member
Peggy Sackheim, Committee Member
Patsy Waterfall, Committee Member
David Yubeta, Committee Member
Anne Woosley, Committee Member
Jonathan Mabry, City of Tucson
Norma Stevens, City of Tucson
Jim Conroy, City of Tucson
Lynne Birkinbine, City of Tucson
Simon Herbert, Pima County
Corky Poster, Poster Frost Assoc.

2. **Review of the March 12, 2008 minutes**

Frank McClure moved that the minutes of the March 12, 2008 meeting be accepted; seconded by Peggy Sackheim and passed unanimously.

3. **Work Plan: Project Status Reports**

a. **COT, Project Status Updates**

i. **Environmental update**

Lynne Birkinbine, City of Tucson Environmental Services, reported that drilling of the worst spots where contamination was found is scheduled to begin on April 10. The purpose is to determine how far out the contamination goes. Results should be available in four to six weeks.

ii. **Other COT updates**

Jim Conroy, City of Tucson Parks and Recreation, reiterated that the current primary focus is the environmental aspect.

b. **County, Project Status Updates:**

i. **Cultural Resources Inventory**

Simon Herbert, Pima County, reported he had no new updates. Herbert added that he suspected wind damage to the steel fabrication building and planned to check it out. He asked for input on the building assessment reports that had been distributed.

i. **Master Plan contract status**

The contract is scheduled to go before the Board of Supervisors on April 15 and notice to proceed should be issued a week and a half after that. The county had agreed to the contract amount with Poster Frost, incorporating previous contracts with Desert

Archaeology, taking some of the amount left in those contracts and applying towards work on this project.

4. **New Business**

a. **Fort Lowell Master Plan – Poster Frost Associates work plan update: Scope of work, schedule, and project milestones**

Corky Poster distributed a document titled, “Fee Estimate Summary – Fort Lowell Park Master Plan.” This document summarized the scope of work and schedule, listing the tasks, descriptions and consultants. Poster pointed out that the city and county are working on the boundary determination, and it appears that there exist only pieces of boundary surveys for the Adkins parcel.

The first public meeting would be held at the completion of the background report, estimated to take two to three months, and next with *2 Alternative Concept Plans*. Once evaluated and based on criteria developed by the committee and the public, the second public meeting would be held and feedback from the alternative conceptual plans discussed, taking about three months. Tasks 3, 4, and 5 would be happening concurrently.

b. **Discussion and action, if any, regarding the annexation of Adkins property into the City Historic District**

Jonathan Mabry, City of Tucson, has put into motion the process of meeting with other city staff in order to find out what is required. Mabry will report on what that process is and an estimated schedule at the next meeting.

5. **Call to the public**

Nobody spoke.

6. **Items for next meeting (May 14)**

Update from Poster Frost Associates

Discussion and action, if any, regarding the annexation of the Adkins’s property into the historic district

7. **Adjournment**

Meeting adjourned at 5:42 p.m.