

**Minutes of the Fort Lowell Restoration Advisory Committee Meeting**  
**5230 E. Fort Lowell Road, Tucson, Arizona 85712**  
**August 13, 2008 5:00 p.m.**

1. **Call to Order**

Meeting called to order at 5:04 p.m. Roll call was taken and a quorum declared. Those in attendance were:

Larry Hecker, Committee Chair  
Elaine Hill, Committee Member  
Frank McClure, Committee Member  
Peggy Sackheim, Committee Member  
Patsy Waterfall, Committee Member  
Anne Woosley, Committee Member  
Lynne Birkinbine, City of Tucson  
Jonathan Mabry, City of Tucson  
Norma Stevens, City of Tucson  
Simon Herbert, Pima County  
Loy Neff, Pima County  
Drew Gorski, Poster Frost Assoc.  
Corky Poster, Poster Frost Assoc.  
Robert Cooke, Neighborhood resident  
Liz Walker, OFLNA  
Bill Anderson, OFLNA

2. **Review of the June 11, 2008 minutes (ACTION)**

Peggy Sackheim moved that the minutes of the July 9, 2008 meeting be accepted as amended; seconded by Patsy Waterfall and passed unanimously.

3. **Work Plan: Project Status Reports**

a. **COT, Project Status Updates**

i. **Environmental Cleanup – Brownfields Cleanup Grant update**

Lynne Birkinbine, City of Tucson Environmental Services, announced the receipt of the first support letter from the Old Fort Lowell Neighborhood. Anne Woosley announced that a letter of support from the Arizona Historical Society would be written. As part of the grant application process all clean-up alternatives must be listed, anticipated costs, and end results. The site is continuing to be assessed; Birkinbine distributed a copy of the testing site coded with red triangles (the worse contamination), blue squares (less contaminated) and green circles (other sample areas). The deepest level of contamination goes down a foot and a half. Additional mapping (subsurface plumbing) should be completed prior to the submittal of the grant application. Soil remediation would not begin until October, 2009.

ii. **Donaldson House**

Jonathan Mabry recently met with City of Tucson Parks and Recreation staff after Drew Gorski, Poster Frost and Associates, pointed out various safety issues with this structure. Issues included bees, bats, mold, and a deteriorating roof. The City is

working on a strategy to take care of the safety issues, including emergency shoring. It will be determined at a later date whether or not there is a use for this building according to the master plan.

**iii. Other COT updates**

**Annexation of Adkins Parcel into Fort Lowell Historic District**

Jonathan Mabry, City of Tucson Historic Preservation Office, reported that the presubmittal meeting was held this morning, August 13, to begin the rezoning process. This will include a mailing to homeowners and homeowner associations, followed by a public hearing by the City's zoning examiner.

**b. County, Project Status Updates:**

**i. Fort Lowell Website**

Loy Neff updated the committee on the Fort Lowell website which is part of the Pima County Cultural Resources website. Birkinbine has contributed a document and photos of the environmental cleanup. Neff noted that primary goals are to feature the master plan information, project updates, and include a message board for comments, directed to Poster Frost and Associates.

**ii. Officers Quarters #3**

Simon Herbert provided an update on the condition of OQ#3. It's been almost a year since the stabilization work was performed on this building as well as OQ#2. Suspected movement on the southwest corner was checked out, and it may be necessary to consider further stabilization, including the capping of the walls on OQ#3.

**iii. Fort Lowell IGA – Amendment**

Loy Neff provided an update on Fort Lowell IGA. The original IGA between COT and PC stipulated that the master plan be completed within 12 months of the formation of the committee. The City of Tucson Mayor and Council and the Pima County Board of Supervisors approved a time amendment for the IGA, changing the time of completion to 18 months from the date the Notice to Proceed was issued to Poster Frost Associates for the Master Planning contract. This extends the Advisory Committee's commitment to the Master Plan to match the new time frame for the Master Plan

**iv. Other County updates**

Loy Neff added that negotiations between COT and PC are underway concerning the preservation easement stipulated in the IGA. The IGA requires that a preservation easement on the Adkins parcels be conveyed from COT to PC to ensure preservation and to allow the expenditure of County Bond funds on the project.

**c. Poster Frost Associates (PFA), Master Plan Status Updates**

**i. Project update: Project goals**

Corky Poster reported that audience input from the July 9<sup>th</sup> visioning meeting regarding roles would be used as a draft of the goals to be presented at the public meeting September 3rd. Poster solicited feedback from the committee members regarding these goals.

**ii. Public Meeting preparation**

Pima County is working with Poster Frost on the advertising for the September 3<sup>rd</sup> public meeting. Drew Gorski distributed samples of the postcard and poster. Background reports will be presented and input/comments from the public will be solicited. Discussion of goals and objectives to follow but no decisions made at this first meeting. Postcards will be mailed out to a mile radius of the site. Frost added that the advisory committee, city and county staff should all be prepared to answer questions.

**iii. Master Plan consultation**

Poster-Frost has written a scope of work to include Dr. John Welch with a specific set of tasks. Jonathan Mabry and Loy Neff reviewed it and confirmed that it reflected the previous discussion with Dr. Welch. Corky Poster suggested that a change order for the Master Plan budget be considered, as both scopes of work overlap one another and there could be applicable financial considerations. Loy Neff pointed out that Dr. Welch will work as a sub-consultant to Poster Frost.

**iv. Other PFA updates** – there were none.

**4. New Business**

**a. PFA – Public Meeting No. 1, September 3, 2008, Udall park Senior Center, 6:00-8:00p.m**

An inquiry was received regarding videotaping the public meeting. Corky Poster confirmed that “live minutes” will be done by his staff.

**b. Other new business**—there was no new business.

**5. Call to the public**

Robert Cooke, who has been a regular attendee, expressed an interest in joining the Fort Lowell Restoration Advisory Committee. He likes what’s happening and applauds the pace at which the proceedings are occurring.

**6. Items for next meeting**

Discussion of the outcome of the first public meeting, September 3<sup>rd</sup>.

**7. Adjournment**

Meeting adjourned at 5:55 p.m.