

**Minutes of the Fort Lowell Restoration Advisory Committee Meeting**

**5230 E. Fort Lowell Road, Tucson, Arizona 85712**

**January 19, 2011, 5:00 P.M.**

**1. Call to Order**

**Meeting called to order at 5:02 p.m. A quorum of the Committee was present. Those in attendance (and signed in) were:**

**Larry Hecker (Committee Chair)**

**Elaine Hill (Committee Member)**

**Peggy Sackheim (Committee Member)**

**Frank McClure (Committee Member)**

**Patsy Waterfall (Committee Member)**

**Jim Conroy (City of Tucson)**

**Lynne Birkinbine (City of Tucson)**

**Lisa Cuestas (City of Tucson)**

**Simon Herbert (Pima County)**

**Loy Neff (Pima County)**

**Linda Mayro (Pima County)**

**Reid Spaulding (Pima County)**

**Andrew Gorski (Poster Frost Mirto)**

**Bill Anderson (OFLNA)**

**Barry Spicer (Neighborhood Resident)**

**Patricia Cadigan (OFLNA)**

**Dorothy Steele (Neighborhood Resident)**

**Bob Jones (Neighborhood Resident)**

**Tamiyo Morishita (Neighborhood Resident)**

**2. (Action) Review of Meeting Minutes: October 13 meeting**

**Elaine Hill moved to approve the minutes of the October 13 meeting. Peggy Sackheim seconded the motion. Motion passed unanimously.**

**3. Work Plan: Project Status Reports.**

**a. COT, Project Status Updates**

**i. EPA Grant Environmental Clean Up Project.**

Jim Conroy provided a brief introduction of COT activities as introduction for Lynne Birkinbine, who reported on the status of the EPA Grant Environmental Clean Up Project. Project Work Plan has been submitted for review to EPA, ADEQ, and SHPO. SHPO review and approval is necessary because the Work Plan includes archaeological monitoring and mitigation plan. Consultation between the Lead Agency, EPA, and SHPO and COT resulted in determination that a Memorandum of Agreement (MOA) is necessary to structure the NHPA, Section 106, cultural resources compliance process. EPA is working on legal aspects of the MOA and drafting language for the Agreement, which will be reviewed and commented on by the other participants, and revised, until an Agreement is reached amenable to the three jurisdictions. Pima County will be listed as a project stakeholder (possibly as a Consulting Party), as will the Fort Lowell Restoration Advisory Committee, and other identified stakeholders. Native American Tribes will be included and consulted during the process, as appropriate. The goal is to complete the MOA process and have an executed Agreement by Spring, 2011. COT is ready to proceed with the soil remediation fieldwork immediately after the MOA is finalized.

Conroy briefly explained that the delay in completing the environmental clean up means that the Adkins Parcel will not be open to the public during the upcoming La Reunion-Fort Lowell Day Celebration, to be held February 12, 2011. An interpretive pavilion will be set up by COT outside the property fence, with graphics and interpretation offered by COT and County staff, as was done at last year's event.

Conroy also announced that COT will relocate the maintenance facilities currently located at Fort Lowell Park to a site near the City's "East Side City Hall" at Speedway Blvd., near Kolb Rd. This move, which is expected to be completed by late Summer or Fall, 2011, will allow alternate uses of the former maintenance building at Fort Lowell Park, including future Audubon Society activities, as recommended in the Fort Lowell Master Plan (approved in 2009).

**ii. No other COT updates.**

**b. County, Project Status Updates**

**i. Adkins Parcel – Demolition Project**

Simon Herbert, Pima County, provided a summary of project status. The demolition project is complete. Buildings and structures that were removed include the Adkins steel manufacturing shed, the Magor House, the windmill tower behind the Adkins Residence, and several concrete slabs. This was also reported in the October 13 meeting.

**ii. Phase I, Design: Preservation Plan for the Adkins Parcel at Fort Lowell Park.**

Herbert reviewed the project status: the draft design scope of work is complete, but subject to review by Pima County Facilities Management Department, COT, and other team members. The scope requires some revision to be sure it delineates all necessary work, but limits the scale of work to that which can be funded by available County Bond monies. The County will proceed with procurement to contract a firm through its Qualified Consultants List (QCL) so that the design work can proceed concurrently with the environmental clean up project. The goal is to complete the designs and be ready to move forward with implementing construction, under a separate contract, when the clean up project is complete.

**iii. Introduction to Pima County Facilities Management Department and its role in the Preservation Plan implementation.**

Herbert and Loy Neff provided a brief introduction to the Committee about the Pima County Facilities Management Department (FMD), which was involved with construction management oversight of the demolition project, and which will continue taking the lead in construction management for the Fort Lowell project. Linda Mayro added that FMD's involvement is consistent with County policy regarding County-sponsored vertical construction. FMD will work closely with County historic preservation staff, COT, and project consultants to ensure that all proper and appropriate historic restoration and preservation work meets the goals and standards set forth in the Master Plan and Preservation Plan. FMD's assistance will add value to the design and construction efforts. The Director of FMD, Reid Spaulding, was delayed by an unavoidable schedule conflict, but arrived in time to meet several Advisory Committee members and other project team members, and interact in post-meeting conversations about FMD's role in the project.

iv. No other County updates.

c. Poster Frost Mirto, Project Status Updates

Poster Frost Mirto successfully completed the demolition project, so the firm is not currently under contract (expected to be a QCL candidate for the design work). However, Andrew Gorski attended and contributed to the meeting to ensure continuity in moving the project forward.

i. Adkins Parcel – Demolition Project Summary (covered by County update)

ii. Adkins Parcel – Preservation Plan Implementation Status (covered by County update).

4. New Business

- a. Elaine Hill informed the Advisory Committee that the letter she will draft for submittal to the Regional Transportation Authority (RTA) requesting priority funding and scheduling of construction of the HAWK crossing at Craycroft Rd. is not yet ready for review by the project team.
- b. COT has submitted a request to RTA for funding to support the proposed HAWK crossing at Craycroft Blvd. RTA has scheduled this project for consideration in 2014. Neff commented on a request from COT that the County submit a request the RTA to expedite the HAWK crossing schedule, which has been submitted internally. Mayro added that the County would be glad to support a request for expedited consideration submitted by COT to RTA, in support of COT's Fort Lowell Park and involving a COT right of way (Craycroft Blvd.).
- c. Advisory Committee Chair Hecker commented that he would inquire about the HAWK crossing on behalf of the Advisory Committee. He also asked for support for this request from the Advisory Committee and the Fort Lowell Neighborhood Association.

5. Call to the public – No comments were offered from the public in attendance.

6. **(Action)** Items and schedule for the next meeting.

- a. After discussion among staff and Advisory Committee, Elaine Hill moved that the next quarterly meeting be scheduled for April 13, 2011. Peggy Sackheim seconded the motion. Motion passed unanimously.

7. Meeting adjourned at approximately 5:28pm.