

Fleetmap Change Request Form



PCWIN Form 304-C

The purpose of this form is to formally request a change to your agency's fleetmap. Fleetmap changes can be quite involved and potentially carry wide-reaching effects. Your submission will be reviewed by the appropriate PCWIN working groups and a programming fee may be levied to recoup the cost of the requested change. Fleetmap changes should be submitted after a coordinated agency review and with the consent of your agency's leadership.

Requestor Information

Agency Name

Point of Contact

Point of Contact Email Address

Point of Contact Phone Number

Requestor's Dispatching Agency

Type of Request

Please select one. If you are unsure of the level of urgency, select routine.

Urgent - To be completed as soon as approved by the Working Groups

Routine - Can wait until combined with other fleetmap requests

If you share talkgroups/channels/dispatch services with other agencies and changes will affect them, please include the agencies that would be impacted by your request.

Nature of Request

How many Portable Radios are affected

How many Mobile Radios are affected

Your Fleetmap ID (example-afd_FF 011414)

Your fleetmap ID can be found in the bottom left corner of your fleetmap. An official copy of your fleetmap can be obtained from the Wireless Services division of the Pima County Information Technology Department.

Describe your agency's request

Explain what your agency intends to accomplish through this request. Technical verbiage is not required.

When would you like this request implemented

What other agencies might be impacted by this request...and how

If other agencies use/share your talkgroups /channels/dispatch services and you will be making changes which could potentially affect their radio system/programming (i.e. removing a talkgroup/channel which another agency has access to), please fill out accordingly.

Signature / Date

Working Group Review

This page will be filled out by the Fleetmap Working Group, please leave this section blank.

Operations Working Group Review Date

Operations Working Group Comments

Technical Working Group Review Date

Technical Working Group Comments

If Applicable, Fleetmap Committee Review Date

Fleetmap Committee Comments

**Will this require Board of Directors
attention**

Board of Directors Comments

Technician Review and Implementation

This page will be filled out by the Network Managing Member, please leave this section blank.

Date forwarded to Network Managing Member

Network Managing Member Comments

Requested Changes Accomplished

Network Managing Member notified the following agencies of the changes

Technician Signature / Date