



PIMA COUNTY

PROCUREMENT

PIMA COUNTY
PROCUREMENT DEPARTMENT
DESIGN AND CONSTRUCTION DIVISION
130 WEST CONGRESS STREET, 3rd FLOOR • TUCSON, AZ 85701-1207
PHONE: (520) 724-8161 FAX: (520) 724-4434

September 27, 2016

ADDENDUM NO. 2

SOLICITATION NO.: 231853

PROJECT: Job Order Master Agreement: Traffic Signal, Road Intersection, Paving and Drainage Improvements

This Addendum addresses questions raised from 3 pm on September 26, 2016 through 2 pm on September 27, 2016. This Addendum shall be incorporated and made part of the Solicitation for Qualifications Documents as though included therein. **This addendum is 5 pages.**

PRE-SUBMITTAL ATTENDANCE SIGN IN SHEET: The sign-in sheet for the pre-submittal meeting held September 21, 2016, is available on the Pima County Procurement Department Design and Construction Division website at: <http://www.pima.gov/procure/ifbrfp-dc.htm> under the heading for this solicitation.

SUBCONTRACTOR SELECTION PLAN: The following changes have been made to the Subcontractor Selection Plan (SEE ATTACHMENT 1):

From:

Describe your firm's method of qualifications-based selection of subcontractors per A.R.S. § 34-604 as described above. In your discussion:

- Identify and discuss the qualifications criteria or factors used the selection of subcontractors and the scoring methodology used to rate respondents. (15 points)
- Is price a factor in selection? If yes, how much weight is given to price? (5 points)
- Include as attachments any questionnaires, forms, etc., used in your selection process. If possible, include actual forms completed by subcontractors on past projects. (5 points)

To:

Describe your firm's method of qualifications-based selection of subcontractors per A.R.S. § 34-604 as described above. In your discussion:

- Identify and discuss the qualifications criteria or factors used the selection of subcontractors and the scoring methodology used to rate respondents. (10 points)
- Discuss how you will meet any applicable SBE goal. (5 points)
- Is price a factor in selection? If yes, how much weight is given to price? (5 points)
- Include as attachments any questionnaires, forms, etc., used in your selection process. If possible, include actual forms completed by subcontractors on past projects. (5 points)

CONTRACTOR PERFORMANCE INQUIRY: The following changes have been made to the cover sheet of the Contractor Performance Inquiry. (SEE ATTACHMENT 2 (2 pages)) To date, all Inquires received do pertain to the appropriate type of work; Traffic Signal, Road Intersection, Paving and Drainage Improvements.

FROM:

PIMA COUNTY, ARIZONA IS CONSIDERING THE ABOVE NAMED INDIVIDUAL OR COMPANY'S APPLICATION TO PROVIDE WELL INSTALLATION, DEVEPMENT, AND REPAIR TO PIMA COUNTY. PLEASE RANK THE INDIVIDUAL OR COMPMANY'S PAST PERFORMANCE IN THE CATEGORIES INDICATED ON PAGE 22 AND THE DEFINITIONS ON PAGES 23 – 25.

TO:

PIMA COUNTY, ARIZONA IS CONSIDERING THE ABOVE NAMED INDIVIDUAL OR COMPANY'S APPLICATION TO PROVIDE TRAFFIC SIGNAL, ROAD INTERSECTION, PAVING AND DRAINAGE IMPROVEMENTS TO PIMA COUNTY. PLEASE RANK THE INDIVIDUAL OR COMPANY'S PAST PERFORMANCE IN THE CATEGORIES INDICATED ON PAGE 19.

REQUIRED SUBMITTAL INFORMATION AND EVALUATION CRITERIA, SUBMISSION INSTRUCTIONS:

Please note the following additional to paragraph two:

From:

Submit **one original and Six (6) copies** in a sealed envelope or package clearly marked with the Firm Name, Name of the SFQ, Submittal Due Date and Time; addressed to: Pima County Procurement Department, Design & Construction Division, Attn: Anthony V. Schiavone, Commodity/Contracts Officer, 130 W. Congress Street, 3rd Floor, Mail Stop DT-AB3-126, Tucson, AZ 85701.

Submit **one original, Six (6) copies, and an electronic copy** in a sealed envelope or package clearly marked with the Firm Name, Name of the SFQ, Submittal Due Date and Time; addressed to: Pima County Procurement Department, Design & Construction Division, Attn: Anthony V. Schiavone, Commodity/Contracts Officer, 130 W. Congress Street, 3rd Floor, Mail Stop DT-AB3-126, Tucson, AZ 85701.

QUESTIONS/CLARIFICATIONS/REQUESTS FOR INFORMATION:

Q) After reviewing what was done on previous submittals I noticed something. Some subcontractor selection plan sections were provided at the end of the "main" submittal and some were bound separately. Do you have a preference or any direction on this?

A) The Subcontractor Selection Plan will be evaluated and scored separately from the written questionnaire. Please submit one (1) original, three (3) copies and an electronic copy of the Subcontractor Selection Plan. This may be included in the same envelope/package with the response to the SFQ.

Q) Exhibit 1 asks for the company safety policy (and other company policies) to be attached. Please confirm this is not included in the page count if included in the hard copy submission.

A) Introductory Questionnaire (Exhibit 1) is not included in the total page count per SOQ, 24 pages max. In regards to submitting copies of company policies, please refer to Addendum 1.

All other requirements and terms of the Solicitation remain unchanged. Failure to include acknowledgement of all addenda may be cause for rejection. All questions should be received by 5:00 p.m., September 28, 2016 to ensure a response, and shall be addressed in writing to Anthony V. Schiavone, Contracts Officer, via email (Anthony.Schiavone@Pima.gov) or fax (520-724-4434).

/s/ Anthony V. Schiavone
Commodity/Contracts Officer



ATTACHMENT 1 (2 Pages)
CONTRACTOR PERFORMANCE INQUIRY



PIMA COUNTY PROCUREMENT DEPARTMENT
DESIGN AND CONSTRUCTION DIVISION
PHONE: 520-724-8414
FAX: 520-724-4434

PROPOSING FIRM NAME: _____

FOR: SOLICITATION No. 231853, JOB ORDER MASTER AGREEMENT FOR TRAFFIC SIGNAL, ROAD INTERSECTION, PAVING AND DRAINAGE IMPROVEMENTS

PIMA COUNTY, ARIZONA IS CONSIDERING THE ABOVE NAMED INDIVIDUAL OR COMPANY'S APPLICATION TO PROVIDE TRAFFIC SIGNAL, ROAD INTERSECTION, PAVING AND DRAINAGE IMPROVEMENTS TO PIMA COUNTY. PLEASE RANK THE INDIVIDUAL OR COMPANY'S PAST PERFORMANCE IN THE CATEGORIES INDICATED ON PAGE 19.

PLEASE FAX/EMAIL THIS SHEET (Page 18) AND YOUR COMPLETED QUESTIONNAIRE (Page 19) TO THE FOLLOWING ON OR BEFORE October 4, 2016.

**ATTENTION: Anthony V. Schiavone
Pima County Procurement Department
Design and Construction Division
Email: anthony.schiavone@pima.gov
Fax: 520-724-4434**

Proposing Firm may contact you if PERFORMANCE INQUIRY due date has been revised by subsequent solicitation addendum. Any published revised Submittal Due Date will supersede above schedule.

FIRM PROVIDING REFERENCE:

Name of Company: _____

Person Completing Reference: _____

Position: _____

Phone Number: _____ **Fax Number:** _____

Email Address: _____

The contractor listed below has named you as a reference on a project completed within the last three years. We would appreciate it if you could respond to the questions below regarding this contractor and email or fax your response to anthony.schiavone@pima.gov (520) 724-4434, Attn: Anthony V. Schiavone, Design and Construction Division, Pima County Procurement Department.

We require your response by **4:00 PM, October 4, 2016** in order to consider the Contractor's proposal for a Job Order Contract. In order for your response to be considered for the Respondent, please reply on or before that date.

Contractor for whom reference is provided: _____

Project Name: _____

	Never			Always	
	1	2	3	4	5
Did Contractor take adequate precautions to provide for the safety of employees, the public, and others?	1	2	3	4	5
Did Contractor take adequate steps to ensure that its work did not disrupt other ongoing activities?	1	2	3	4	5
Did Contractor avoid initiating unwarranted change orders?	1	2	3	4	5
Did Contractor respond timely to your requests for changes?	1	2	3	4	5
Was Contractor's project coordination and supervision satisfactory during the entire project?	1	2	3	4	5
Was Contractor's quality of work satisfactory?	1	2	3	4	5
Were you pleased with the Contractor's overall performance?	1	2	3	4	5
Would you recommend Contractor for similar projects in the future?	1	2	3	4	5
Would you use this Contractor again?	1	2	3	4	5

Thank you very much for your response.

Signature: _____

Printed Name: _____

Company Name: _____

End of Attachment 1 – Contractor Performance Inquiry