



PIMA COUNTY PROCUREMENT DEPARTMENT
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SOLICITATION ADDENDUM

Solicitation Number: IFB # 158915
Solicitation Title: Specialty and General Paper
Commodity /Contracts Officer: Nina Schatz, *CPPB*

Addendum Number: #2
Addendum Date: December 24, 2014

The following is provided in response to inquiries posed by the prospective bidders. All clarifications and revisions shall be incorporated to the above referenced solicitation:

CHANGE "DUE IN DATE"

From: December 30, 2015 At Or Before 1:00 P.M. Local Arizona Time

To: January 7, 2015 At or Before 2:00 P.M. Local Arizona Time

QUESTION and ANSWER

Question #1: Please provide more detail information on bid Line Items #44, #45 and #46. Can we bid all 3 items with size variations?

Answer #1: Our current contractor is providing Lines #44, #45 and #46 with Kelly Paper products. The respective Kelly Paper item numbers are 99943A, 99935A and 99936A. Please see the product details from the following Kelly Paper link:

<http://storefront.kellypaper.com/storefrontCommerce/>

These business card holders are be ordered by the Pima County Print Shop. The business cards are measuring 2" x 3.5", printed on 80# card stock. The Print Shop requires three (3) sizes of business card boxes as follows:

Line #44, small size box to hold 50-125 business cards

Line #45, medium size box to hold 250 business cards

Line #46, large size box to hold 500 business cards

The Print Shop will accept business card box in different material other than clear plastic. They will also accept size variations as long as the boxes satisfy the number of the business cards intended for each line item. The structure of the box can be either clamshell, one-piece folding box, and/or two pieces folding box.

Question #2: In the last 12 month how many delivery locations were actually made in addition to the Print Shop?

Answer #2: There were only 8 delivery locations in addition to the Print Shop.

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REVISIONS

Revision #1: Delete the Exhibit A (Addendum #1): Unit Prices (Net 30 days Payment Terms) in its entirety and replace with **Exhibit A (Addendum #1): Unit Prices (Net 30 day Payment terms)**.

Please submit the completed and signed the **Offer Agreement (Addendum #1) Titled: Specialty and General Office Paper** with **Exhibit A (Addendum #2): Unit Prices (Net 30 day Payment Terms)**. The **Exhibit A (Addendum #2)** should be submitted in hard copy and electronic Microsoft Excel spreadsheet without password on an external media device. One electronic Excel spreadsheet is sufficient.

All other terms and conditions remain the same.

Nina Schatz, CPPB
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Materials & Services Division
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