



PIMA COUNTY PROCUREMENT DEPARTMENT
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SOLICITATION ADDENDUM

Solicitation Number:	IFB # 173984
Solicitation Title:	Bicycle Ambassador Program
Addendum Number:	#1
Commodity /Contracts Officer:	Jennifer Moore, CPPB
Addendum Date:	Thursday, April 02, 2015

The following is provided in response to questions submitted by potential respondents and a review of the solicitation documents after the Pre-Bid Conference that was held Wednesday, March 25, 2015 at 3:00 P.M. MST Local Az Time.

OFFER AGREEMENT:

Page 9, section 11. Insurance, has been revised. Required insurance levels have increased and language pertaining subcontractors has been added.

Attached is a revised Page 9 for submittal as a part of your bid packet.

Please acknowledge receipt of this Addendum in section 13. Acknowledgment of Solicitation Addenda, page 9 of Offer Agreement.

All other terms and conditions remain the same.

Jennifer Moore, *CPPB*
Commodity Contracts Officer
Pima County Procurement
Materials and Services Division
Phone: (520) 724-8164
Fax: (520) 791-6509
Email: Jennifer.Moore@pima.gov

OFFER AGREEMENT

Solicitation #: 173550

Title: Middle School Bicycle Program

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8. DELIVERY:

As defined by the Standard Terms "On-Time" delivery is an essential part of the consideration to be given to the COUNTY under the agreement. Delivery will be made in accordance with the Instructions to Bidders, Standard Terms and Conditions and to the location(s) referenced on the Delivery Order (DO) or Delivery Order Maximo (DOM) or Contract.

CONTRACTOR guarantees delivery of product or service as mutually agreed by both parties in calendar days after issue date of order. If required to satisfy the guaranteed delivery interval CONTRACTOR will utilize premium freight method at no additional cost to the County.

9. TAXES, FEES, EXPENSES:

Articles sold to Pima County are exempt from federal excise taxes. The County is subject to State and City sales tax. No separate charges for delivery, drayage, express, parcel post, packing, insurance, license fees, permits, costs of bonds, surcharges, or bid preparation, will be paid by Pima County, unless expressly included and itemized by the solicitation documents.

10. OTHER DOCUMENTS

CONTRACTOR and County in entering into this agreement have relied upon information provided or referenced by Pima County Solicitation No.173984 including the Invitation For Bids, Instructions to Bidders, Standard Terms and Conditions, Solicitation Addenda, CONTRACTORs Bid Offer, documents submitted by CONTRACTOR or References to satisfy CONTRACTOR Minimum Qualifications and on other information and documents submitted by the CONTRACTOR in its response to the County's Solicitation. These documents are hereby incorporated into and made a part of this Contract as if set forth in full herein, to the extent not inconsistent with the provisions of this contract.

11. INSURANCE:

Contractor shall provide coverage with limits of liability not less than those stated below.

a. Commercial General Liability (CGL) – Occurrence Form

Policy shall include bodily injury, property damage, and broad form contractual liability coverage.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Damage to Rented Premises \$50,000
- Each Occurrence \$1,000,000

b. The general liability, and automobile policies shall be endorsed, as required by this written agreement, to include Pima County and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor.

c. The general liability, workers' compensation and automobile policies shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of Pima County, its departments, and employees for losses arising from work performed by or on behalf of the Contractor.

d. If required by law, workers' compensation coverage including employees' liability coverage.

e. Subcontractors: Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall be responsible for ensuring and/or verifying that all subcontractors have valid and collectable insurance as evidenced by the certificates of insurance and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum Insurance Requirements identified above. The Department reserves the right to require, at any time throughout the life of the Contract, proof from the Contractor that its subcontractors have the required coverage.

CONTRACTOR shall provide COUNTY with current executed certificates of insurance within two weeks from when the Notice of Award is issued by the County. All certificates of insurance shall guarantee the provision of thirty (30) days prior written notice to the COUNTY of cancellation, non-renewal or material change.

12. PERFORMANCE BOND: N/A

13. ACKNOWLEDGEMENT of SOLICITATION ADDENDA:

CONTRACTOR acknowledges that the following solicitation addenda have been incorporated in their offer and this agreement:

Addendum #	Date	Addendum #	Date	Addendum #	Date

14. SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION:

Is your firm SBE certified as defined by the solicitations 'Instruction To Bidders'? Yes No (Select one)

If 'Yes', have you included your certification document? Yes No (Select one) NOTE: If the SBE Certification document is not submitted with your bid the SBE Preference cannot be applied