



**Pima County Sheriff's Department**

Vehicle Impound Unit  
1650 E. Benson Highway, Suite C  
Tucson, AZ 85714-1758  
(520) 351-6155  
www.pimasheriff.org

Clarence W. Dupnik  
Sheriff

**AUTHORIZATION FOR RELEASE OF IMMOBILIZED VEHICLE**

INCIDENT NUMBER: \_\_\_\_\_

- Rod Robertson Enterprises**  
7600 S. Swan Road  
Tucson, AZ 85756  
(520) 663-0600
- Del-Sur Towing / NAPA**  
2050 N. Arizona Highway 85  
Ajo, AZ 85321  
(520) 387-6962

YEAR	MAKE	MODEL	BODY STYLE	COLOR
LICENSE PLATE	STATE	EXPIRES	VEHICLE IDENTIFICATION NUMBER (VIN)	

The Pima County Sheriff's Department hereby authorizes the tow company indicated above to release the listed vehicle to the registered owner (or their agent) as shown in the official record of the Arizona Motor Vehicle Division upon payment of any applicable towing and storage charges as shown below.

- Full towing and storage charges**
- Partial towing and/or storage charges; Specify:** \_\_\_\_\_
- No towing and/or storage charges**
- Abandonment Title / Release**

**Notice to the registered owner of this vehicle:** Take this release form, your driver's license, and registration material to the tow company listed above. The tow company must be given the yellow copy of this form for their records. Your vehicle will continue to accrue storage charges until you claim this vehicle and you may be required to return to the Pima County Sheriff's Department to pay additional fees. If you fail to claim this vehicle within ten (10) calendar days of the date upon which it is eligible for release, the tow company may seek an abandoned title to the vehicle as allowed under Arizona law.

Release vehicle to: \_\_\_\_\_ Driver's license #: \_\_\_\_\_  
Agent for: \_\_\_\_\_ Business phone: \_\_\_\_\_

**AUTHORIZATION FOR RELEASE**

**FEE ASSESSMENT:**

- Fee assessed \_\_\_\_\_
- Fee waived as provided under statute or procedure

Release authorized by: \_\_\_\_\_ Badge #: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ hrs.

Reviewed by: \_\_\_\_\_ Badge #: \_\_\_\_\_

White – PCSD Records      Yellow – Tow Company      Pink – Owner

*1 page*

VRR 1



# PIMA COUNTY SHERIFF'S DEPT. VEHICLE REMOVAL REPORT

Report No.: \_\_\_\_\_  
Offense Code: \_\_\_\_\_  
Connect-Up Numbers: \_\_\_\_\_

LOCATION: \_\_\_\_\_ Location Code: \_\_\_\_\_

Date: \_\_\_\_\_ Times: Called: \_\_\_\_\_ Arrived On Scene: \_\_\_\_\_ Arrived at PCSD Impound: \_\_\_\_\_  N/A

**TERMINAL OPERATIONS** Date / Time: \_\_\_\_\_ Operator: \_\_\_\_\_ Verification No.: \_\_\_\_\_

**INCIDENT**  Highway Obstruction (28-872B)  Collision (28-872C2 - Owner unable to remove)  Abandoned Vehicle (28-872C4/5)  
 Recovered Stolen (28-872C1)  Arrest (28-872C3)  Motorist Assist

### OWNER AND OPERATOR INFORMATION

Registered Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_ DOB: \_\_\_\_\_ DL #: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  AZ  
Operator: \_\_\_\_\_  Same as Owner Phone #: \_\_\_\_\_ DOB: \_\_\_\_\_ DL #: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  AZ

### OWNER NOTIFICATION

Registered & Legal Owner Notified?  Yes  No  In Person  By Phone  By Letter  
By: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

### VEHICLE STATUS

Vehicle to the **Tow Company** yard:  Stored  Mandatory Immobilization (28-3511)  
Vehicle to **PCSD's Evidence** yard:  Impounded  FIU (RICO) Review  Other: \_\_\_\_\_  
**Tow Company:**  Rod Robertson Enterprises  Del-Sur Towing / NAPA  \_\_\_\_\_  
7600 S. Swan Road 2050 N. Arizona Hwy 85  
Tucson, AZ 85756 Ajo, AZ 85321  
(520) 663-0600 (520) 387-6962

### VEHICLE IDENTIFICATION

Driveable  Not Driveable  Wrecked  Stripped  Burned  
Color: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Type: \_\_\_\_\_ Year: \_\_\_\_\_  
Plate #: \_\_\_\_\_ Exp: \_\_\_\_\_ State:  AZ VIN: \_\_\_\_\_ Motor #: \_\_\_\_\_

### ACKNOWLEDGEMENT OF REMOVAL

Owner  Driver  Other \_\_\_\_\_ Email: \_\_\_\_\_  
Tow Truck Driver: \_\_\_\_\_  
Deputy: \_\_\_\_\_ Badge #: \_\_\_\_\_ District / Section: \_\_\_\_\_

### VEHICLE INSPECTION

Transmission:	<input type="checkbox"/> Auto	<input type="checkbox"/> Manual	<input type="checkbox"/> N/A	Odometer Reading:			
Engine	<input type="checkbox"/> Yes <input type="checkbox"/> No	Keys	<input type="checkbox"/> Yes <input type="checkbox"/> No	Headlights	<input type="checkbox"/> Yes <input type="checkbox"/> No	Glove Box Locked	<input type="checkbox"/> Yes <input type="checkbox"/> No
Battery	<input type="checkbox"/> Yes <input type="checkbox"/> No	Front Seats	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bumper - Front	<input type="checkbox"/> Yes <input type="checkbox"/> No	Body	<input type="checkbox"/> Poor <input type="checkbox"/> Fair <input type="checkbox"/> Good
Air Conditioning	<input type="checkbox"/> Yes <input type="checkbox"/> No	Rear Seats	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bumper - Rear	<input type="checkbox"/> Yes <input type="checkbox"/> No	Paint	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Audio Equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No	Rear View Mirror	<input type="checkbox"/> Yes <input type="checkbox"/> No	Spare Tire	<input type="checkbox"/> Yes <input type="checkbox"/> No	Windows	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Heater	<input type="checkbox"/> Yes <input type="checkbox"/> No	Side View Mirrors	<input type="checkbox"/> Yes <input type="checkbox"/> No	Jack	<input type="checkbox"/> Yes <input type="checkbox"/> No	Rims / Tires	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Clock	<input type="checkbox"/> Yes <input type="checkbox"/> No	Fog Lights	<input type="checkbox"/> Yes <input type="checkbox"/> No	Trunk Locked	<input type="checkbox"/> Yes <input type="checkbox"/> No		

### EVIDENCE / FORENSIC TECH USE ONLY

Received From: \_\_\_\_\_ Badge #: \_\_\_\_\_  
Placed in Impound On: Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Received By: \_\_\_\_\_ Badge #: \_\_\_\_\_  
ROW: \_\_\_\_\_ SPACE: \_\_\_\_\_ KEYS:  YES  NO

Comments / Inventory: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

White - Records Yellow - Evidence Pink - Tow Company Goldenrod - Tow Company Blue - Owner / Driver

# INSTRUCTIONS TO TOWING COMPANY

1. Keep this copy on a clipboard at your Towing Company storage lot, near your phone.
2. Return this copy to the Property and Evidence Unit, Pima County Sheriff's Department, 1750 East Benson Highway, Tucson, Arizona 85714-1758 within 36 hours after release of vehicle or within 36 hours of granting an abandoned title.
3. Do not release impounded vehicles without authorization of the Property and Evidence Unit.
4. Fill out release section and obtain signature for all releases.

## RELEASE DATE

Released to: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Time: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Type I.D.: \_\_\_\_\_ I.D. Number: \_\_\_\_\_

Type of Proof of Ownership: \_\_\_\_\_

Released by: \_\_\_\_\_

For Towing Agency: \_\_\_\_\_

**REMARKS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If impounded, Deputy \_\_\_\_\_ # \_\_\_\_\_ of the \_\_\_\_\_  
 Section / District, authorized release of the vehicle at \_\_\_\_\_  AM  PM on \_\_\_\_\_

I received authorization from the Deputy via:

Phone Call

Letter

In Person

Owner or Agency of Tow Company: \_\_\_\_\_

## VEHICLE RELEASE

*(Use only to release vehicles.)*

I, the undersigned, do hereby certify that I am legally authorized and entitled to take possession of the above described vehicle and do hereby relieve and guarantee to protect the Pima County Sheriff's Department, their officers, employees, or agents, against any loss or liability by reason of delivering possession of said vehicle to me and assume all responsibility and become liable for all expenses accrued or accruing against said vehicle occasioned by the impounding or storage of same.

\_\_\_\_\_  
 Signature of Owner or Agent

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Released By: \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  AM  PM

VRK3

**OWNER/DRIVER – IMPORTANT INFORMATION – READ CAREFULLY!**

***This section only applies if "Mandatory Immobilization" is checked on the front of this form under "Vehicle Status."***

If you are not the owner of this vehicle you should immediately provide this notice to the registered owner.

The vehicle described above has been immobilized for a period of thirty (30) days by the Pima County Sheriff's Department pursuant to Arizona Revised Statute §28-3511. This vehicle has been towed by and is stored at: (check one)





\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The registered owner of this vehicle is liable for all towing fees, storage charges of not more than \$15.00 per day, and an administrative fee of \$150.00. The Pima County Sheriff's Department must provide you with authorization paperwork before you may claim your vehicle. The tow company is prohibited from releasing your vehicle until you have first obtained release paperwork from the Pima County Sheriff's Department. No authorization to release your vehicle will be granted until all fees are paid in full or until the Pima County Sheriff's Department otherwise allows release as required by law. If the registered owner does not claim the above listed vehicle once it is eligible for release, the tow company may file a claim for an abandoned title as provided by Arizona law. Any criminal charges filed against the owner or operator of this vehicle are independent of this immobilization.

**THE REGISTERED OWNER OF THIS VEHICLE, THEIR SPOUSE, LIENHOLDER, OR OTHER OWNER OF RECORD MAY REQUEST A HEARING, WITHIN TEN (10) CALENDAR DAYS FROM THE DATE SHOWN ON THE FRONT OF THIS FORM, TO CHALLENGE THIS IMMOBILIZATION. THE OWNER IS NOT REQUIRED TO HAVE A HEARING – IT IS OPTIONAL AT THEIR REQUEST.** This hearing is conducted by the Pima County Sheriff's Department solely for the purpose of determining the validity of the immobilization under A.R.S. §28-3511, et. seq. In order for the vehicle to be released prior to the thirty (30) day immobilization period called for by law, you must be able to meet one of the exceptions provided for under the law, prove that the vehicle was stolen at the time of immobilization, or it is a rental car. Please visit the Pima County Sheriff's Department's website at [www.pimasheriff.org](http://www.pimasheriff.org) or review Arizona state law for more information at [www.azleg.state.az.us/ArizonaRevisedStatutes](http://www.azleg.state.az.us/ArizonaRevisedStatutes). (A.R.S. § 28-3511)

**El Dueno registrado de este vehiculo, su esposa, el hipotecario, o algun otro dueno en expediente, puede solicitar una audiencia a partir de (10) diez dias de la fecha mostrada a la frente de esta forma para disputar esta confiscacion. Una audiencia no es un requisito para el dueno. La solicitud es opcional.** Esta audiencia es conducida por el Departamento de Sheriff del Condado Pima unicamente con el proposito de determinar la validez de la confiscacion de acuerdo con A.R.S. 28-3511. Para que el vehiculo sea liberado antes de los 30 dias de confiscacion que la ley dicta, usted debe contar con una de las excepciones proveidas por ley para comprobar que el vehiculo estaba robado cuando fue confiscado, o que es un vehiculo alquilado. Para mas informacion, por favor revise la ley del Esatado de Arizona.

If you do not file a request for a hearing within the allotted ten (10) day period, or if you do not attend or respond to the hearing once granted, you will have waived your rights to a hearing and will be liable for all applicable fees and charges at the end of the thirty (30) day immobilization. Hearings are held within five (5) business days of receipt of the request. If the vehicle is released following the hearing, the owner may still be responsible for payment of all towing and storage charges prior to the release of the vehicle (unless the vehicle had been reported stolen prior to the time of the immobilization).

**THE OWNER, OWNER'S SPOUSE, LIENHOLDER, OR OTHER OWNER OF RECORD MAY REQUEST A HEARING** by calling (520) 351-6105 or writing to "Vehicle Immobilization Hearing" at the address shown at the bottom of this notice. **WE MUST RECEIVE YOUR REQUEST FOR A HEARING WITHIN TEN (10) CALENDAR DAYS FROM THE IMMOBILIZATION DATE, SHOWN ON THE FRONT OF THIS FORM.**

**IF YOU DO NOT REQUEST A HEARING, THE LISTED VEHICLE WILL BE AVAILABLE FOR RELEASE ON OR AFTER THIRTY (30) DAYS FROM THE DATE OF IMMOBILIZATION SHOWN ON THE FRONT OF THIS FORM.** In order to obtain a release for your vehicle, the owner or owner's agent must come to the Pima County Sheriff's Department and present a valid driver's license, proof of insurance, and proof of current vehicle registration. If you recently purchased this vehicle and have not formally transferred the title, you must complete all registration requirements before seeking release of this vehicle. You must also pay all fees and charges prior to the release of your vehicle. Acceptable forms of payment for all fees, payable to the Pima County Sheriff's Department, are cashier's check, money order, and credit / debit cards. Payment is to be made to the Sheriff's Department's Vehicle Impound Unit. If you wish to obtain your vehicle after normal business hours, an additional fee may be assessed.

**RELEASES ARE ARRANGED AT THE FOLLOWING LOCATION:**

**PIMA COUNTY SHERIFF'S DEPARTMENT  
VEHICLE IMPOUND UNIT  
1650 E. BENSON HIGHWAY, SUITE B  
MONDAY – FRIDAY, 8AM – 5PM  
SATURDAY, 8AM – 12PM**

**YOU MUST BRING THIS NOTICE WITH YOU. FULL PAYMENT IS DUE PRIOR TO RELEASING A VEHICLE.**