

**REGIONAL WASTEWATER RECLAMATION ADVISORY COMMITTEE (RWRAC)
CAPITAL IMPROVEMENT PROGRAM (CIP) SUBCOMMITTEE MEETING**

**Conveyance Division
3355 N. Dodge Blvd., Conference Room
Tuesday, June 12, 2018 at 3:00 p.m.**

Members Present: Matt Matthewson, Asia Philbin, Mark Taylor, Ann Marie Wolf

Members Absent: Shaun McClusky

Others Present: Mandy Armenta (FRMD), Adam Bliven (RWRD), Jennifer C. Coyle (RWRD), Greg Hitt (RWRD), Jackson Jenkins (RWRD), Veronica Lopez (RWRD), Xavier Rendon (FRMD), Jaime Rivera (RWRD)

A. Call to Order / Roll Call – Matt Matthewson, Chair, called the meeting to order at 3:01 p.m. Veronica Lopez, Program Coordinator, Regional Wastewater Reclamation Department (RWRD), took the roll call and a quorum was present.

B. Pledge of Allegiance

C. Call to the Audience – There were no comments from the audience.

D. Safety Share – Jackson Jenkins, Director, RWRD, stated it is monsoon awareness week and provided monsoon safety tips.

E. Approval of Minutes – Meeting Minutes of December 6, 2017

ACTION: Ann Marie Wolf made a motion to approve the meeting minutes of December 6, 2017. Mark Taylor seconded the motion. Motion passed unanimously.

F. Discussion/Action

1. Review of Five-Year CIP Projects

Adam Bliven, Program Manager, RWRD, distributed a spreadsheet of the proposed five-year CIP Program for FY 2018/2019. Mr. Bliven explained how the spreadsheet is organized and the data that is covered. Mr. Bliven focused the discussion on the FY 2018/2019 projects. The projected total for next FY is \$41.3 million, which is less than this year's project total at \$46 million. (Asia Philbin arrived at 3:04 p.m.) A review and discussion of the various projects for FY 2018/2019 ensued.

2. Review of 2016 Wastewater Facility Plan

Greg Hitt, Program Manager, RWRD, provided an overview of the 2016 Wastewater Facility Plan. Mr. Hitt described the changes that were made in this Plan in comparison to the previous Facility Plan. A new chapter added to this Plan is Chapter 3: Service Area Characteristics and Dynamics. This chapter summarizes some of the larger land use and socio-economic characteristics of the RWRD service area. Another new chapter added is Chapter 4: Sustainability, which outlines RWRD's and the County's sustainability initiatives.

Mr. Matthewson stated per Ordinance 2008-115, the RWRAC is to annually review the department's 5 and 10 year capital needs. Mr. Matthewson asked if the department foresees any significant concerns over the next 5 to 10 years. Mr. Hitt explained the Facility Plan is just one element of what the department uses to determine the capital needs for future years and continued to explain this Plan is more of a higher level review. Ann Marie Wolf, Subcommittee Member, RWRAC, asked if there are certain projects the department is keeping a close eye on. Mr. Hitt stated there are not certain projects at this time that are of concern. Discussion ensued.

Mr. Matthewson inquired about the Pima Association of Governments (PAG) 208 Plan update. Mr. Hitt stated staff is currently working with PAG on the update and the Designated Management Area (DMA) Boundary Map will be on the Board of Supervisors agenda for the June 19th meeting. Mr. Jenkins and Mr. Hitt continued to answer questions from the subcommittee.

3. Other Long-Term Planning Considerations

Mr. Bliven stated one of the long-term projects the department may undertake at the Tres Rio Water Reclamation Facility is a project involving annamox. Staff explained what would be involved in this project. Mr. Bliven stated other projects would be for augmentation to support development. The department is also looking into security upgrades at the conveyance facilities, as well as evaluate back-up power needs to the various facilities. Mark Taylor, Subcommittee Member, RWRAC, asked what the department is doing with regards to cyber security. Mr. Jenkins stated the department has worked with federal groups to conduct security audits and the department is actively engaged in pursuing additional cyber security. Ms. Wolf asked if the department is in communication with the University of Arizona's (U of A) development needs. Mr. Jenkins stated staff holds meetings with the U of A quarterly and maintains regular communication with them.

4. Meeting Schedule

The subcommittee will hold their next meeting in December.

G. Future Agenda Items

- Review of FY 2018/2019 CIP Projects
- Review of FY 2019/2020 5-Year CIP Plan
- RWRAC Ordinance 2008-115: Discussion of Possible Revision with regards to the 10-Year CIP Review

H. Call to the Audience – There were no comments from the audience.

I. Adjournment

ACTION: Mark Taylor made a motion to adjourn the meeting. Ann Marie Wolf seconded the motion. The meeting was adjourned at 4:20 p.m.