

REGIONAL WASTEWATER RECLAMATION ADVISORY COMMITTEE (RWRAC) MEETING

Water and Energy Sustainability Center

2955 W. Calle Agua Nueva – Radon Conference Room

Thursday, August 25, 2016, 8:00 a.m.

Members Present: Sheila Bowen, Bill Katzel (phone), Rob Kulakofsky, John Lynch, Matt Matthewson, Armando Membrilla, Amber Smith, Mark Taylor, Ann Marie Wolf

Others Present: Chrisinda Ballew (RWRD), Marla Berry (RWRD), Jennifer Coyle (RWRD), Keith Dommer (FRMD), Ben Fyock (RWRD), Jackson Jenkins (RWRD), Carol Johnson (RWRD), Patrick McGee (FRMD), Richard Miranda (RWRD), Jeff Prevatt (RWRD), Tim Rowe (RWRD), Timothy Thomure (CoT Water), Lilian von Rago (RWRD), Kiersten Wangsvick (Stantec), Charles Wesselhoft (PCAO), Eric Wieduwilt (RWRD)

A. Call to Order / Roll Call

Mark Taylor, Chair, called the meeting to order. The meeting began at 8:05 a.m. Jennifer Coyle, Special Assistant to the Director, took roll call. A quorum was present. *Note: Although the Committee has a total of 13 Members, which includes two vacancies, there must be seven members present to establish a quorum.*

B. Pledge of Allegiance

C. Call to the Audience - None

D. Safety Share

Jackson Jenkins provided a Safety Share on Tres Rios reportable events. An employee's foot was injured while hanging out of a moving golf cart. Reminder to keep all hands and feet in while driving a golf cart. Safety is of extreme importance in our Department and our goal is to have zero injuries.

E. Approval of Minutes

ACTION: Armando Membrilla motioned to approve the minutes of April 21, 2016. Ann Marie Wolf seconded. Motion passed unanimously.

F. Citizens' Water Advisory Committee (CWAC) Update – Meeting Report and Tucson Water Activities

(CWAC Meeting Minutes/Audio are posted at: <http://www.tucsonaz.gov/water/cwac>)

Mark Taylor reported there has not been a lot of activity as the committee has been on summer break. The Finance Committee continues to meet on a monthly basis to review the rate process. Topics of discussion include a potential rate increase, reviewing rate process, potential for new block rates, and a review of the rate structure to ensure it is solid. Next meeting is Wednesday, September 7, 2016. Tom Thomure, Director, Tucson Water, discussed new revenue coming in during the next Fiscal Year.

G. Discussion/Action

1. Director's Update (15 minutes) – Jackson Jenkins, Director, RWRD

Mr. Jackson Jenkins, Director, Regional Wastewater Reclamation Department (RWRD), briefed the committee on the Board of Supervisors-approved salary increase for all County employees. Mr. Jenkins touched on the Fair Labor Standards Act Overtime Rule changes. The Pima County goal is to have these changes implemented by October 2016, well before the December 2016 deadline. Mr. Jenkins discussed the ending of the Fiscal Year 2015/16 budget, more details will be provided by the Finance and Risk Management Department later in the meeting. Mr. Jenkins announced the RWRD receipt of the Utility of the Future award. The award ceremony will happen in September in New Orleans. Mr. Jenkins briefed the committee on the Water Innovation Challenge, our involvement, partners, and the details of the Challenge. A few RWRD employees were involved in a swift water rescue near Avra Valley during monsoon season this summer. Mr. Jenkins briefed the committee on this incident thanking our employees for their assistance in this effort. The rate study is underway and the contract has been awarded to Raftelis. Other topics Mr. Jenkins discussed were the Department's Fee Recovery Program, biogas efforts, solar projects and the net metering rule at the Arizona Corporation Commission, struvite, construction of an emergency overflow basin,

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providing effluent to Sports Park, Corona de Tucson water reclamation facility (WRF) chlorine disinfection project, the World View project, the Caterpillar project involving an interceptor relocation, and Mt. Lemmon.

2. **2016 Financial Plan** (20 minutes) – *Keith Dommer, Director, Finance and Risk Management Department*
Mr. Keith Dommer, Director, Finance and Risk Management, discussed the 2016 Financial Plan and the County Administrator's transmittal memorandum to the Board of Supervisors this week. The final version sent to the Board of Supervisors is identical to that which the Committee previously approved. Ann Marie Wolf, Vice-Chair, stated that neither the Chair nor the Vice Chair were copied on the memorandum and requested that occur in the future. Mr. Taylor and Ms. Wolf would like a letter drafted to the Board of Supervisors outlining their support and summarizing the Committee discussion and involvement in the 2016 Financial Plan. Other committee members reiterated their desire to have their comments detailed to the Board of Supervisors versus the blanket summarization that was sent by the Finance Department.

ACTION: Ann Marie Wolf moved to draft and send a letter to the Board of Supervisors. Armando Membrilla seconded the motion. Discussion ensued. Motion passed unanimously.

3. **Financial Update** (10 minutes) – *Patrick McGee, Division Manager, Finance and Risk Management*
Mr. Patrick McGee, Division Manager, Finance and Risk Management, provided the Committee with an overview of the Fiscal Year 2015/16 budget. Operations and Maintenance expenditures are coming in approximately one million under budget at this time. This money should cover any outstanding invoices that will come in as we close out the year over the next few months.

4. **Planning & Engineering Update** (40 minutes) – *Eric Wieduwilt, Deputy Director, RWRD*
Mr. Eric Wieduwilt, Deputy Director, RWRD, introduced staff that will present a Planning and Engineering Update. Lorenzo Hernandez, Civil Engineer Manager, RWRD, provided an update on the Development Liaison Unit, covering staff and organization, activities, permitting process, Key Performance Indicators, and liaison goals. Mr. Hernandez briefed the Committee on a Workshop scheduled for September 16, 2016 at the main library, the goal of this workshop is to bring together consultants, the development committee, and surrounding jurisdictions to increase communication and improve the connection process. Information will be disseminated to the Committee on this workshop.

Mr. Tim Rowe, Civil Engineer, RWRD, provided an overview of the Flow Metering and Hydraulic Modeling team of Planning and Engineering. Mr. Rowe, discussed the conveyance system, goals, tools, flow metering, temporary flow meters and locations, sanitary sewer overflows, stormwater inflow, inflow and infiltration, and decreases in capacity.

Mr. Ben Fyock, Civil Engineering Manager, RWRD, went into further detail on the Hydraulic Modeling. His overview included a history of the program, model construction, and model uses.

5. **Compliance & Regulatory Affairs Office Update** (10 minutes) – *Jeff Prevatt, Manager, RWRD*
Due to time constraints, this agenda item has been moved to the next meeting.

6. **Nominations and Election of Officers** (10 minutes)
Mark Taylor called for nominations for Chair. Mark Taylor nominated Amber Smith. Ms. Smith accepted this nomination and Matt Mathewson seconded. Motion passed unanimously. Mark Taylor called for nominations for Vice Chair. Amber Smith nominated Bob Iannarino. Ann Marie Wolf noted that Bob would accept that nomination despite his absence. Armando Membrilla seconded the motion. Motion passed unanimously.

H. Future Agenda Items

The next meeting will be Thursday, September 22, 2016. Items for the September meeting include Mt. Lemmon (options have been presented, other options should be explored, and rates should also be discussed), Compliance and Regulatory Affairs Office presentation, Mr. Katzel, requested other revenue sources such as subsidies from the General Fund in lieu of rate increases be discussed, Biogas, Solar, and Struvite projects, the RWRAC Annual Report, an update from the Treatment Division, and discuss the November and December meeting dates.

I. Call to the Audience – None

J. Adjournment

Ms. Wolf made the motion to adjourn the meeting, Ms. Bowen seconded. Meeting adjourned at 10:25 a.m.