

## **FILING PROCEDURES FOR 16-341 CANDIDATES**

The first step in becoming a candidate is to file either a \$500 Threshold Exemption Statement or a Statement of Organization with the Pima County Elections Office. **One of these forms must be filed with our office prior to obtaining signatures.**

**\$500 Threshold Exemption Statement** - If a political committee or candidate intends to accept contributions or make expenditures of \$500 or less, this form needs to be filed before making any expenditures or accepting any contributions. A committee or candidate that files this form is not required to file campaign finance reports.

**Statement of Organization** – If a political committee or candidate intends to accept contributions or make expenditures of more than \$500, this form can be filed instead of the \$500 Threshold Exemption Statement, or after discovering expenditures or contributions will be greater than \$500. A committee or candidate that files this form will be required to file periodic campaign finance reports using the Pima County Campaign Finance Software.

## **PETITION INFORMATION**

**PETITION FILING DATES ARE APRIL 28, 2014 THROUGH MAY 28, 2014 AT 5:00 PM.**

Signature requirements for petitions will be based on the March 1, 2014 voter registration totals. You may contact our office to get the signature requirements approximately 2 weeks after this date. Please contact Anne at 520-724-6869, [Anne.Lillie@pima.gov](mailto:Anne.Lillie@pima.gov) or Mary at 520-724-6867, [Mary.Martinson@pima.gov](mailto:Mary.Martinson@pima.gov).

**At the time of filing, 16-341 candidates need to turn in all of the following:**

- 1. Petitions**
- 2. 16-341 Nomination Paper**
- 3. Financial Disclosure form**

If you do not have all three forms at the time of filing, your filing will not be accepted by our office. Copies of the forms can be made as needed.

**PRIMARY ELECTION – AUGUST 26, 2014  
GENERAL ELECTION – NOVEMBER 4, 2014**