

1. Call to Order

Ms. Emptage called the meeting to order at 5:34 pm

- Attendance

Present:

Tamara Barrick, Pima Paws for Life
Nancy Emptage, Chair, Animal Welfare Coalition
Pat Hubbard, Humane Society of Southern Arizona
Yvette Hurley, City of Tucson
Pat Jacobs, Tucson Kennel Club
Sophia Kaluzniacki, DVM, SPCA of AZ, Inc Derek Marshall, Public Education
Jack Neuman, Vice-Chair, PACC Volunteers
Erin O'Donnell, DVM, Southern AZ Veterinary Medical Association
Jane Schwerin, People for Animals in the Prevention of Cruelty and Neglect
Marcy Flanagan, Health Department Deputy Director, New Ex-Officio

Absent:

Helen Mendelsohn, Disabled Community
Gail Smith, MD, Board of Health

- Pledge of Allegiance

2. Adoption of the Minutes

- Adoption of the August 20, 2015 Meeting Minutes

The motion was made and seconded (Hubbard/Barrick) that the August 20, 2015 meeting minutes be adopted as written. The motion carried (10-0).

3. Line and Space Architect Firm Presentation on the Future Animal Care Facility

Facilities Management Architect Martyn Klell gave some background on the project. The County has already selected Line and Space as the architecture firm for the project. Line and Space has a strong local presence. Line and Space is teaming with Animal Arts, an animal shelter design firm out of Boulder, Colorado, and the UC Davis Koret Shelter Medicine Program. The County has also hired Sundt Construction as the construction manager. The County had eight companies submit proposals and they interviewed four before selecting Sundt. Sundt recently completed Pima County's Emergency Operations Center. The County didn't go with the bidding process; instead they chose the construction manager at risk (CMAR) route, which allows the choice to be made on qualifications and allows for construction input during the design process. Sundt will constantly be getting prices (sub-contractor bids) as the construction plans develop to ensure the project adheres to the budget. Mr. Klell said the County has acquired property south of PACC, from Tucson Electric Power, and is trying to purchase property east of PACC from the City of Tucson. The more property the more options there are and the less phasing will be required. Mr. Klell added that one percent of the

building's budget must be spent on art, so there is an art committee and they are searching for art proposals. The County is also looking into solar opportunities for the project. Mr. Klell added that the Silverbell Road widening is a four-year project and the County is interfacing with those in charge of the Silverbell construction. Mr. Klell said construction on the new animal care facility is to start in December of 2016 and end in November of 2017.

Three representatives from Line and Space presented to the Committee: Henry Tom, Bob Clements and Mike Anglin. Mr. Tom reiterated that Line and Space's team includes Animal Arts and the UC Davis Koret Shelter Medicine Program and said Line and Space has been in Tucson since 1978. Line and Space just completed the program process for the new facility. The program includes the wants, needs, goals and objectives for the new facility. The conceptual design is the next step and it should be done by early October. Ms. Emptage asked if the new facility will include indoor/outdoor runs. The reply was that's been programmed and they will try to do them as much as they can. Ms. Emptage also asked about noise control. Moving dogs east is a thought to get them farther from neighbors to the west. Line and Space also has as a resource a local acoustic engineer who has worked with the Humane Society.

Mr. Clements said they are very program intensive and spent a lot of time listening to stakeholders before they compiled the program. He talked about the site dictating a number of things and pointed out a sewer main, which cannot be built over, runs through the property. The program includes a report from Koret on numbers and types of animals and recommendations for PACC to help achieve goals and objectives. Based on the information received they go on to make conceptual diagrams of spaces to ensure they include everything required, including sufficient space for furniture and equipment. They add up all the areas to get what they call the net area and they add additional square footage for things such as wall thickness and mechanical spaces to get the total area for the building. The program represents the wish list and will need to be balanced against the budget.

Ms. Hubbard pointed out that intake numbers have been on a downward trend and asked if the design allows for space modification for other use. In response Mr. Clements spoke about multipurpose space, the need for sufficient storage space, and opportunities for flexibility. Ms. Hubbard asked about scheduling penalties. Mr. Klell said typically scheduling penalties are in place, but seldom needed. Discussion underscored that having Sundt already on board and involved in the process with sub-contractors lessens confusion and scheduling challenges. Ms. Hubbard also asked about the HVAC systems. Mr. Clements discussed that the HVAC systems have not been designed yet; however Line and Space understands the importance as it relates to disease control and will be working closely with Animal Arts, which has much more knowledge and experience with shelter design.

Ms. Hurley asked about animal housing numbers and signage. Mr. Anglin said there are two tiers of recommendations from Koret which were based on PACC's operations and priorities including five years of PACC Chameleon data. Koret's numbers include 425 housing units for dogs capable of housing around 493 dogs and puppies and 170 cat units for up to 268 animals during kitten season. The lower tier numbers based on implementation of Koret operational change recommendations are: 375 dog units and 140 cat units. Mr. Anglin said currently PACC has approximately 280 dog housing units. Regarding signage, Mr. Clements said they like to design to include landscaping, furniture and signage. Part of design includes way-finding, helping people find the front door. Good design reduces the need for signage; however, they will also either design signage themselves or will be working closely with those who do the signage. Ms. Schwerin asked about population growth and

the ability to house more animals. Mr. Clements said both Animal Arts and Koret are predicting a spike once the new center opens. Operational changes such as managed intake will be important in keeping the spike from overwhelming the housing capacity. Managed intake involves scheduled appointments for intake, which will also make staff utilization more efficient. Ms. Schwerin was concerned about managed intake appointments saying that some people would rather dump an animal in the desert or street rather than wait for an appointment. Health Department Deputy Director Marcy Flanagan said managed intake has been a topic of discussion for a while now and there are exceptions. If someone finds a stray and brings it in on the way to work, they don't need an appointment. The managed intake is for owner surrenders. Most shelters around the nation do some type of strategic intake. Ms. Schwerin asked if the new building will be able to expand, to which Mr. Anglin responded that the building site is tight, but future expansion is something they are thinking about. Mr. Clements touched on the hope for operational changes being implemented before the new facility is completed, to mitigate animal housing numbers.

The questions continued. Ms. Schwerin asked if the new facility is being designed with animals other than dogs and cats in mind. Mr. Clements said the program includes some space for short-term housing of other small mammals. Mr. Anglin added the program includes some flexible, adaptable space for other types of animals. Mr. Neuman asked about space for volunteers. Mr. Anglin said volunteer space includes lockers, a microwave oven and a refrigerator and said management stressed the volunteer space cannot be cut. Mr. Neuman asked about quiet spaces for volunteers and staff to talk with prospective adopters and Mr. Anglin said they are included in the program, plus meet and greet rooms and evaluation rooms. Ms. Schwerin asked about being able to house more animals, and Mr. Clements talked about the housing units designed ideally for one animal per housing unit with guillotine partitions and the ability to accommodate a spike beyond ideal conditions. Ms. Schwerin asked if, assuming the same kinds of accommodations, the new facility will be able to take in twice as many dogs and cats as now. Mr. Anglin said it will not be twice as big as far as housing capacity and added that staffing is not expected to increase for the new facility and could not handle a housed animal census double PACC's current housing. Mr. Jacobs asked what the biggest challenge is related to the new building project and there were two answers, the site and size versus budget. He asked what facility Line and Space would recommend people visit and Mr. Anglin said the Denver facility although they are dealing with a different animal population and climate. Dr. Kaluzniacki added that if people cannot travel to Denver, the Animal League of Green Valley is a good local facility to visit. Mr. Jacobs also asked if the program will be made public, available on line. Kim Smith from Pima County Communications said there is a web page dedicated to this project under bonds, and said she anticipated at least the program summary would be posted, but wasn't sure if the whole program would be posted. Ms. Emptage asked if the facility will be keeping the newer indoor/outdoor kennels and the answer was they will try to as other priorities permit. Dr. O'Donnell asked if Koret and Animal Arts have contributed ideas to help animal behavioral health, to which Mr. Anglin replied, "Definitely." Mr. Neuman asked about kennel sizes. The typical cat kennel is two and a half feet by five feet split down the middle with a portal. There are variations in the dog kennels which range from four by seven to four by nine, then double for indoor/outdoor kennels. Ms. Schwerin asked if the new sick bay divided dogs, and cats and the answer was yes. Mr. Neuman asked about sick bay kennel numbers. Mr. Anglin said of the 425 total kennels (canines) general population is 260; custody quarantine is 80; special care neonatal is 20; and isolation sick bay is 65. Ms. Barrick asked about rescue egress, which currently parades sick animals through the building. Mr. Anglin said all cross contamination issues will be addressed through Koret and could be as simple as adding a back door.

4. Old Business

- Tie-Out Prevention Campaign

Mr. Marshall said 13 videos were submitted for the tie-out prevention campaign, but one went over the time limit and two were submitted after the cut-off. He played the ten qualifying videos for the Committee. Mr. Marshall said the grand prize is a \$400 camcorder plus a \$75 gift basket from Acacia Animal Hospital; second place is a \$200 camera stabilizer; and third place is a \$150 set of headphones. Part of the video solicitation included that PACC gets possession of the videos and can use them as they wish.

- Procedures Related to Agenda Items

Ms. Emptage said historically any Committee member can submit an agenda item. However, she said if an item has been voted on and brought up again by a member of the minority it is not readdressed. She added that she wants to continue this discussion at the next meeting.

5. Announcements, Schedules and Proposed Agenda Items

Ms. Emptage said there has been a request to again bring up the topic of delaying spay-abort procedures which was discussed in July. In the July meeting a motion related to a recommendation for delaying the spay-abort practice did not pass. Ms. Emptage asked what was the pleasure of the Committee regarding the spay-abort agenda item request. Ms. Hurley said she wants a 72-hour hold on the spay-abort policy so rescues can come in and pick up the animal, and wants this on October's agenda.

Mr. Jacobs made the motion to place the 72-hour hold on the spay-abort policy item on the next agenda; seconded by Dr. Kaluzniacki. The motion did not pass (4-6): Jacobs, Marshall, Hurley and Kaluzniacki for; and Hubbard, Barrick, Schwerin, Emptage, Neuman and O'Donnell opposed.

Ms. Hurley protested that what was voted on in July was a temporary month long hold until she could gather more information and refine a proposal regarding the spay-abort policy, not a permanent 72-hour hold. Ms. Barrick suggested the actual recording of the July meeting be referenced for clarification.

Mr. Jacobs voiced opposition to there not being a call to the audience. Ms. Flanagan said legally a call to the audience is not required. Ms. Schwerin said the Committee in the past had voted to have two calls to the audience. Ms. Emptage asked if anyone from the audience wished to speak and no one responded.

6. Next Meeting – October 15, 2015

Ms. Emptage said the next meeting will be October 15 at the Abrams building.

7. Adjournment

The meeting adjourned at 7:14 pm



**NOTICE
PUBLIC MEETING OF THE
PIMA COUNTY ANIMAL CARE ADVISORY COMMITTEE**

September 17, 2015 – 5:30 p.m.

**Herbert K. Abrams Public Health Center
3950 S. Country Club Road
Tucson, Arizona
(520) 724-7729**

**SECOND
AMENDED**

Functions of the Committee

1. Serve in an advisory capacity to the Board, and to the Manager of the Pima Animal Care Center; and
2. Review and evaluate the operations of the Center to make recommendations in writing to the Board for the formulation of guidelines to assure that:
 - A. The Center's operations are conducted in the best interest of the public health and safety; and
 - B. The Center keeps pace with the most modern practices and procedures of animal care and welfare; and
3. Review complaints from the public concerning policies of the Center and make recommendations for resolution to the proper authority.

AGENDA

1.	Call to Order <ul style="list-style-type: none">• Roll Call• Establishment of Quorum and Pledge of Allegiance
2.	Review and Adoption of Minutes: <ul style="list-style-type: none">• Adoption of August 20, 2015 Meeting Minutes
3.	Line and Space Architect Firm Presentation on the Future Animal Care Facility
4.	Old Business (As time permits) <ul style="list-style-type: none">• Tie-Out Prevention Campaign (Marshall)• Procedures Related to Agenda Items (Schwerin)• Process used by PACC to track every animal's care every day that does not include volunteers (Neuman)• Ajo Animal Care Center Veterinary Services (Neuman)
5.	Announcements, Schedules and Proposed Agenda Items
6.	Next Meeting – October 15, 2015
7.	Adjournment

Copies of this agenda are available upon request at the Pima County Health Department, 3950 S. Country Club Road, by calling 724-7729 or at www.pima.gov/animalcare. The Committee may discuss and take action on any item on the agenda. At the conclusion of an open call to the public Committee members may only respond to criticism made; ask staff to review the matter raised; or ask to include the matter on a future agenda.

Should you require ADA accommodations, please contact the Pima County Health Department at 724-7729 five (5) days prior to the meeting.

Pima County Animal Care Advisory Committee
Minutes
August 20, 2015
3950 S. Country Club Road
Tucson, Arizona 85714

Draft

1. Call to Order

Ms. Emptage called the meeting to order at 5:32 pm

- Attendance

Present:

Tamara Barrick, Pima Paws for Life
Nancy Emptage, Chair, Animal Welfare Coalition
Pat Hubbard, Humane Society of Southern Arizona
Pat Jacobs, Tucson Kennel Club
Derek Marshall, Public Education
Helen Mendelsohn, Disabled Community
Jane Schwerin, People for Animals in the Prevention of Cruelty and Neglect
Gail Smith, MD, Board of Health
Kim Janes, Pima Animal Care Center (PACC), Outgoing Ex-Officio
(Mr. Janes left the meeting after introducing the new secretary.)
Marcy Flanagan, Health Department Deputy Director, New Ex-Officio

Absent:

Yvette Hurley, City of Tucson
Sophia Kaluzniacki, DVM, SPCA of AZ, Inc
Jack Neuman, Vice-Chair, PACC Volunteers
Erin O'Donnell, DVM, Southern AZ Veterinary Medical Association

- Pledge of Allegiance
- Introduction of New Secretary

Mr. Janes introduced incoming Committee Secretary Marcy Flanagan who is also the Health Department Deputy Director. The Committee thanked Mr. Janes for his many years of service with the Committee.

2. Adoption of the Minutes

- Adoption of the July 16, 2015 Meeting Minutes

The motion was made and seconded (Hubbard/Barrick) that the July 16, 2015 meeting minutes be adopted as written. The motion carried (8-0).

3. Animal Welfare and Dangerous Animal Cases for the Month of July and Recent Holds Snapshot

Dr. Smith referred to welfare case one; pointed out the case was the second visit and the dog was found on a tie-out; and asked why the owner was allowed to keep the dog, with this being the second visit? Animal Care Field Supervisor Neil Konst said his memory is that the first visit was due to a complaint and at the time the dog was not observed on a tie-out. There were no citations issued at the

first visit, so this incidence was the first known offense. The owner said the dog was only on the tie-out for short periods of time and she didn't realize tie-outs were not allowed. Dr. Smith suggested a follow-up visit and Ms. Emptage concurred. Responding to questions, Mr. Konst said that if there was contact the first time (January), then standard procedure dictates there would be a check for license and vaccination records and; finding no records, citations would have been issued then. Also if a dog is found in distress the officer would have probable cause to go into the yard. Again responding to questions, Mr. Konst said a second violation on a follow-up visit might result in the dog being bonded, and that would definitely be the case on a third violation.

Ms. Mendelsohn asked about what happened to all the animals from welfare case two. Mr. Konst said the case was a mess; the various owners were a group of Chinese nationals who were students and who travelled a lot. The animals were all brought to one location causing there to be too many animals in one space with an unmanageable pet waste issue. PACC impounded the animals and all the owners came and retrieved their individual animals. As that occurred staff explained that the housing arrangements that existed would not work; they could not have all the animals at the one location. Responding to questions, Mr. Konst said all the animals were seen by Dr. Wilcox and were not in as bad of condition as some (ferret and boxer) were initially assessed to be. Also, the recheck was to the original address, not all the eventual individual locations.

Discussion turned briefly to PACC adopting out animals to college students and others without permanent residences, and the possibility of placing the topic as a future agenda item. Mr. Konst said that there is no policy regarding adopting animals out to college students, and that after college owners could take a pet with them, give it away or bring it to PACC. Ms. Schwerin contended PACC should not adopt animals out to college students. Ms. Hubbard said the Humane Society used to have a policy of not placing animals in Davis-Monthan (Air Force Base) homes or with college students; however, they had four employees who were college students and they adopted dogs which they kept until the animals eventually died, and the policy was changed. Ms. Hubbard was against a rule to not adopt out to college students; said the screening process needs to address these type of issues; objected to putting this on a future agenda; and said this topic has been discussed many times in the past. Mr. Jacobs expressed objection to the topic of discussion, pointing out it was not on the agenda. Ms. Schwerin said open meeting law allows for discussion of agenda items and "any related matters."

Ms. Schwerin referred to welfare case three which involved dogs with matted hair; at least one dog with overgrown toenails; and excessive animal waste. The owner said a relative left the dogs with him and he had called PACC to take the animals, but PACC said there would be pick-up fees. Ms. Schwerin contended PACC should have waived the fees. Mr. Marshall pointed out the report states the owner left the scene because of a warrant and the report indicates no record of the reported call, so the owner's statement might not be accurate. Mr. Konst discussed that in general PACC has hundreds of calls with not enough officers to cover them all, so they have to prioritize their responses. Bite calls come first, and then neglect calls. PACC gets a number of calls requesting pick-ups and they all say they cannot afford the fees and/or have no transportation. Officers do not have time to be an animal taxi service; there are higher priorities to address. Mr. Konst added that recently a man called PACC to pick-up 10 surrendered dogs because he was being evicted. It turned into a pick-up of 29 dogs, plus three puppies being born in route to PACC and another litter born after arrival. The owner was left with six dogs which eventually also ended up at PACC.

Ms. Schwerin referred to welfare case five which involved pigs in distress and two crated dogs, and said this is not the first time PACC has visited this address. Mr. Konst said PACC has visited the

property on numerous prior occasions, but the allegations were unfounded. He added that the situation is complicated by a disgruntle ex-wife who has made numerous complaint calls. He continued that in this particular incidence the owner was hospitalized and sent a text to the neighbor to take care of the animals as he had done for the owner in the past. However, the neighbor did not receive the text; the animals ended up in distress; and the owner, who showed up when staff was present, was cited. Ms. Schwerin asked if livestock (Arizona Department of Agriculture, Livestock Division) deals with chickens, because this case also included chickens. Mr. Konst said PACC has an agreement with someone to take chickens and other fowl.

Ms. Schwerin said welfare case six was terrible. It involved two dogs without water, one which was on a tie-out in full sun. Mr. Konst said Enforcement Manager Chavez reviewed pictures and pointed out there was shade. Ms. Emptage requested, on behalf of the Animal Welfare Coalition, that the owner be told he is not allowed to own additional animals. Mr. Konst said he would make a note of that and check to see if that wasn't already done. If the owner does not go to court a warrant will be issued.

Ms. Schwerin referred to welfare case seven and pointed out the owner was previously warned about tie-outs. Mr. Konst said the dog was tied to the porch and had shelter, shade and water. A citation was issued for the tie-out.

Ms. Schwerin referred to welfare case nine and pointed out one dog involved was diagnosed with a broken leg in February, but PACC did not impound any dogs until July; she asked why it took so long. Mr. Konst explained the owner was not cooperative and wouldn't answer the door so a search warrant had to be obtained, which takes time. The case is still going through the court process. Ms. Schwerin asked about the next scheduled court date and Mr. Konst was able to provided her the information.

Ms. Schwerin referred the last hold on the hold report which involved a dog abandoned in an apartment, and asked about why the owner would be allowed to redeem the dog. Mr. Konst said the owner came in, was cited, and PACC would not reduce the fees so the dog was not redeemed.

4. Call to the Audience

There were no speakers from the audience.

5. Management Report

Ms. Flanagan reported the following. The architect firm, Line and Space, for the new PACC facility is finalizing their design program and a report is expected by the end of August. Also Line and Space would like to do a presentation for the Committee. On September 12 and 13 PACC will be participating in a national PetSmart adoption event made possible by a grant from PetSmart. The adoption fee will be \$20; and for the events at PetSmart locations they will give \$10 for every adoption. On September 12, in collaboration with the Humane Society there will be a rabies vaccination, microchipping, licensing event at the Tucson Ward Six Office. The Pima County Attorney's Office (PCAO) wants to present to the Committee regarding open meeting laws, duties and responsibilities. After discussion, Ms. Emptage decided the next meeting's agenda will be just the Line and Space and PCAO presentations. Mr. Jacobs asked Ms. Flanagan if staff is aware of any reason for the year-to-date licensing being down three percent. Ms. Flanagan said she would check

regarding his question. Mr. Jacobs also asked when the one dollar licensing fees increase became effective, and the answer is the beginning July, which coincides with the monthly report data.

6. Old Business

- Licensing Awareness

Ms. Emptage referred to the updated (dated August 20, 2015) draft letter to the Southern Arizona Veterinary Medical Association (SAVMA) provided in the Committee's packet. She said many people don't realize the requirement to license dogs; that failure to do so is a class two misdemeanor; and that there is no information on the licensing requirement posted at veterinary clinics or on veterinary paperwork. The letter is to request veterinarians provide information on the licensing requirement, as well as to promote microchipping. Mr. Jacobs suggested courtesy copies of the letter go to the Health Department and the Board of Supervisors and Ms. Emptage agreed with his suggestion.

The motion was made and seconded (Jacobs/Mendelsohn) that the Committee approve of the letter to be sent as written with the suggested courtesy copies addition. In discussion it was requested that the words, "for your information," in the fourth paragraph be removed. The motion was amended to concur with the suggested deletion. The motion carried (8-0).

- Licensing Fee Change Proposal

Mr. Jacobs said that after the last meeting, wherein the Committee voted to support the elimination of the senior/disable licensing discount, he decided to look for why the discount was included in the fee structure. Three things came to mind: first this community and the County has recognized that discounts for seniors and those with disabilities is productive and have provided for such discounts in other fee structures; second these individuals are often on fixed incomes and raising their taxes, to him, is not the best public policy; and thirdly the reduced fees help create a pool of citizens able to rescue dogs at minimal expense.

Ms. Flanagan said PCAO has become involved in this proposed ordinance due to a complaint about the language regarding service animals. She pointed out the language issue needs to be worked through before the ordinance goes to the Board of Supervisors. Ms. Mendelsohn pointed out the current ordinance language refers to, "standards of a service animal by a nationally recognized service dog training agency," and said there is no such thing. Ms. Flanagan acknowledged that is the language that needs to be corrected.

Discussion related to Mr. Jacobs' comments included Ms. Hubbard saying the fee the Committee voted to eliminate is for unaltered dogs and owners of unaltered dogs should pay the full fee. Ms. Emptage pointed out that community has a number of low or no cost spay/neuter opportunities, so cost is not an excuse to not get dogs altered. She added there are unwanted litters and PACC is still getting too many animals. Mr. Jacobs said he wanted to go on record that you cannot paint with the same brush all those who have unaltered dogs, adding that some litters are wanted litters.

Mr. Jacobs made a motion that the Committee rescind its action (last month) regarding senior/disable citizen owner, unaltered dog license fees. There was no second.

Ms. Schwerin said she is against raising paragraph B, item 4. senior/disabled citizen owner, altered dog license fees, saying it should stay at \$11.00. She continued that she felt paragraph B, item 5, licensing fees for dog owners below the federal poverty level, should also stay at its current \$11.00 level. These comments were in reference to the recent Board of Supervisors approved ordinance raising all licensing fees one dollar per year for five years. She added that she has generated draft language to change where the approved ordinance calls for increases in B 1-6 to only B1, B2 and B3, which would then leave B 4 and 5 at their current \$11.00 level. She made a motion to recommend adopting her language to put a stop to the one dollar increases set to continue for B, item 4. senior/disabled citizen owner, altered dog license fees and B, item 5, licensing fees for dog owners below the federal poverty level, which would keep these two fee categories at \$11.00. There was no second.

- Tie-Out Prevention Campaign

Mr. Marshall said the deadline for the tie-out prevention video submission is 15 days out, September 4, 2015. He said he printed out about 300 flyers and sent out about 400 e-mails. Three or four school districts are involved. He indicated he hasn't received much promotional help from PACC and seems to have reached a dead end with County Communications. He also passed out an additional flyer not in the packet. Ms. Hubbard said she received approval to promote the contest through the Humane Society two days ago. Ms. Flanagan said she will reach out to Communications regarding promoting the video solicitation.

7. New Business

- PACC Revenue Sources

This item was tabled.

- Horses

This item was tabled.

- Procedures Related to Agenda Items

This item was tabled.

8. Donations: A total of 1,335 individuals gave \$ 28,365.81 in donations during the month of July.

Ms. Emptage said it is amazing how this community keeps supporting PACC.

9. Complaints and Commendations: There was one complaint and no commendations received by staff during July.

There was no discussion on this item.

10. Call to the Audience

There were no speakers from the audience.

11. Announcements, Schedules and Proposed Agenda Items

Ms. Mendelsohn asked about monthly credit card donations being placed on a future agenda.

Ms. Hubbard said the Humane Society is having a pet remembrance event on September 12.

Ms. Emptage said the mobile animal surgical hospital (MASH) is soliciting donations for supplies.

12. Next Meeting – September 17, 2015

Ms. Emptage said the next meeting will be at the Abrams building, due to construction delays on Silverbell Road.

13. Adjournment

The meeting adjourned at 7:10 pm