

COMPANY NAME: Human Learning Systems/Fred G. Acosta Job Corps Center

JOB TITLE: Security Guard

Job Description:

The Security Guard position provides support for a U.S Department of Labor Job Corps contractor. The Job Corps program is a federally-funded residential training program. The mission of Job Corps is to provide career-based technical and academic training and job placement assistance to program eligible youth ages 16-24.

The Security Guard is responsible for the day to day functions of center safety compliance with Job Corps program requirements, corporate guidelines and federal, state, and local regulations; to create and preserve an environment where Center's staff, students, visitors are safe and well-protected.

- Ensures safety and security of students, staff and facilities.
- Makes physical inspections and security checks of grounds and facility.
- Reports fires and other adverse conditions and assists in suppressing fires or remedying adverse conditions.
- Responds to and investigates center intrusion.
- Controls disturbances and assists staff in de-escalating potentially volatile situations.
- Completes required security logs, documents and records accurately and in a timely manner.
- Responsible for signing visitors in and out of the center and performing safety checks/inspections of bags and other items.
- Follows established guidelines and procedures for staff, student and visitors entering and exiting the campus.
- Completes investigations and documents information accurately and in a timely manner.

SALARY: Wage: \$17.00 per hour

APPLICATION QUALIFICATIONS:

- High school diploma or GED
- A minimum of one year security experience preferred.
- Valid state driver's license;
- CPR/First Aid certifications (within first 90days)

HOW TO APPLY: Email Resume: west.marcia@jobcorps.org
OR apply online: <https://www.indeed.com>

DATE: 4/12/2022

2797 E Ajo Way, Tucson, AZ 85713

BusinessServices@pima.gov

Equal Opportunity Employment/Program:

Auxiliary aids and services are available upon request to individuals with disabilities