



COMPANY NAME: Sun Tran

JOB TITLE: Customer Service Representative

JOB DESCRIPTION:

Customer Service Representative

ESSENTIAL FUNCTIONS:

Individuals provide route and schedule information over the phone. Responsible for providing current information on routes, programs, special events, policies and related information.

BENEFITS:

Healthcare coverage for employee and dependents, vacations, sick leave, paid holidays, and a generous retirement plan.

SALARY: \$16.00/HR

APPLICATION QUALIFICATIONS:

Applicants must have a high school diploma/equivalent, a current driver's license and a minimum of three years customer service experience. Must have the ability to make presentations, good writing skills and be computer literate. Must be able to work weekends and holidays. Hours vary; will be scheduled to work 8-hr shifts between 6am-7pm, Monday through Friday, and/or 8am-5pm, Saturday and Sunday with two consecutive days off during the week. Knowledge of Sun Tran's routes and bilingual preferred due to the high volume of Spanish-speaking callers

HOW TO APPLY: Apply at 3910 N. Sun Tran Blvd., or download an application form from our website at www.suntran.com and fax it to (520) 293-3348 or e-mail to suntranhr@tucsonaz.gov.

DATE: 12/15/2022

2797 E Ajo Way, Tucson, AZ 85713

BusinessServices@pima.gov

Equal Opportunity Employment/Program:

Auxiliary aids and services are available upon request to individuals with disabilities