

American Airlines

COMPANY NAME: American Airlines

JOB TITLE: Home Based Reservations Representative

JOB DESCRIPTION:

This position allows you to work from your home office and requires you to remain at your workstation for extended periods of time. American Airlines is a 24-hour operation. Schedules will likely include weekends, holidays, day and evening shifts, and could vary throughout the year. You will be required to work from a facility near Tucson International Airport for approximately 8 weeks, which includes several weeks of fast-paced, intensive training. Training classes are scheduled to start in January 2022.

Successful Reservations Representatives care for people on life's journey by connecting with customers and providing solutions to their travel needs.

SALARY: TBD

APPLICATION QUALIFICATIONS:

- Must be at least 18 years of age
- High school diploma or GED required
- Must live and work within a seventy-five (75) mile radius from Tucson International Airport
- Ability to work a variety of shifts, including p.m. shifts, weekends and holidays assigned by seniority according to our 24-hour operational needs, and overtime as required
- Ability to read, write, fluently speak and understand the English language
- Ability to perform duties while remaining at a workstation for extended periods of time
- Ability to concentrate on details and handle multiple tasks with accuracy while providing outstanding customer service
- Self-disciplined and accountable for performing job functions with minimal supervision
- Resourceful and skilled in problem-solving and be able to handle difficult/stressful situations
- Previous Reservations or Customer Service experience in a call-center environment is desired, but not required

HOW TO APPLY: <https://jobs.aa.com>

DATE: 12/21/2021

2797 E Ajo Way, Tucson, AZ 85713

BusinessServices@pima.gov

Equal Opportunity Employment/Program:

Auxiliary aids and services are available upon request to individuals with disabilities