COMPANY NAME: Catholic Community Services

JOB TITLE: Case Manager II (Resettlement and Placement Refugee Program)

JOB DESCRIPTION:
The Caseworker II is responsible for providing case management and referrals to newly arrived refugees in their initial resettlement adjustment period including referrals to external services and other agencies, documenting services, filing and ongoing training to refugees. Position may from time to time be stressful and require a high demand of performance. May perform other duties as assigned.

SALARY: $13.91- $15.30 DOE

APPLICATION QUALIFICATIONS:
- High School / GED
- One year of experience in Migration Refugee Service program or social work
- Ability to relate to clients in culturally and linguistically appropriate manner
- Familiar with refugees' needs and community services available
- Excellent data entry skills (speed and accuracy)
- Proven skills utilizing Microsoft Office Suite
- Excellent organizational skills
- Proven strong communication skills - oral and written are clear, concise, and in an organized fashion using appropriate style, grammar and tone
- Obtain State of Arizona Level One Fingerprint Clearance Card
- Valid Arizona Driver License, proof of insurance and Arizona Motor Vehicle division 39 months Motor Vehicle Report
- Ability to lift 40 pounds

HOW TO APPLY: https://ccssoaz.mitcawm.com/Jobs/

DATE: 6/29/2022

2797 E Ajo Way, Tucson, AZ 85713
BusinessServices@pima.gov
Equal Opportunity Employment/Program: Auxiliary aids and services are available upon request to individuals with disabilities