COMPANY NAME: Royal Automotive Group

JOB TITLE: Automotive Service Advisor

JOB DESCRIPTION:
The Service Advisor is the center of communication for service/repair activities and the liaison between customers and the technicians. Serving as the primary point-of-contact for all automotive service and repair matters, the Service Advisor must listen and thoroughly understand customer problems, arrange for appropriate service/repairs, and set/manage expectations on the part of the customers and the technicians in terms of service delivery. He or she makes sure the customer knows what repairs are needed and what repairs and maintenance are recommended. No one wants to have to bring their car in, but our Advisors ensure the customer is satisfied that the vehicle will be repaired right the first time and in the shortest time possible.

SALARY: TBD $ Salary + Commission

APPLICATION QUALIFICATIONS:
- High school diploma or GED required
- Post-secondary automotive training or equivalent work experience
- One year of dealer-level or large facility experience preferred
- ASE certification (or is willing to obtain certification)
- Broad scope of automotive mechanical/electrical knowledge
- Neat, clean, and professional appearance
- Pleasant/friendly demeanor and an outgoing personality
- Highly professional and dependable
- Excellent communication, customer service, and problem-solving skills, including the ability to maintain composure under stress
- Excellent interpersonal skills to interact professionally with customers, vendors, and staff
- Unrestricted driver’s license and clean driving record
- Able to drive both automatic and standard-transmission vehicles

HOW TO APPLY: Apply Online: https://jobs.keldair.com/RoyalAutomotiveGroup

DATE: 6/30/2022

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Equal Opportunity Employment/Program:
Auxiliary aids and services are available upon request to individuals with disabilities