

EDUCATION ASSISTANT – INCLUSION Job 2448

Hiring Pay Range: \$14.06 – \$14.93 per hour, DOE

Schedule: Monday – Friday, 8:30am – 3:00pm (with 30 min. unpaid meal break)

30 hours per week, 10 months, 188 paid workdays per year

Minimum Required Qualifications: Associates degree preferred and six (6) months of working with children with special needs.

Special Requirements: CPR certificate and First Aid certificate are required within one (1) year of hire.

For job description, tasks, and physical requirements, please visit the Catalina Foothills School District website, www.cfsd16.org.

Target Start Date: ASAP

Location: Valley View Early Learning Center

EDUCATION ASSISTANT – INCLUSION Job 2404

Hiring Pay Range: \$14.06 – \$14.93 per hour, DOE

Schedule: Monday – Friday, 8:00am – 4:30pm (with 30 min. unpaid meal break) 40 hours per week

10 months, 188 paid workdays per year

Minimum Required Qualifications: Associates degree preferred and six (6) months of working with children with special needs.

Special Requirements: CPR certificate and First Aid certificate are required within one (1) year of hire.

For job description, tasks, and physical requirements, please visit the Catalina Foothills School District website, www.cfsd16.org.

Target Start Date: ASAP

Location: Valley View Early Learning Center

ENGLISH LANGUAGE DEVELOPMENT EDUCATION ASSISTANT Job 2293

Hiring Pay Range: \$13.06 – \$13.86 per hour, DOE

30 hours per week/ Benefits Eligible

Schedule: Monday – Friday, 7:30am – 1:30pm

10 months, 188 paid workdays per year

Minimum Required Qualifications: High school diploma or GED, one year of experience teaching English as a Second Language to children or adolescents and a valid Arizona driver's license with a clear driving record.

Target Start Date: 08/05/2022

Location: Canyon View Elementary School, Ventana Vista Elementary School, and Esperero Canyon Middle School

Applications are considered after being submitted online at our website. Candidates will need to upload a resume, three letters of reference, and college transcripts. Include a copy of a certificate if possible. Applications remain active for one year. To keep an application active for an additional school year, resubmit the online application.

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OFFICE CLERK Job 2454

Hiring Pay Range: \$13.39 - \$14.21/hr, DOE

Schedule: Monday – Friday, 7:30am – 4:00 pm (includes 30 minute unpaid meal break)

40 hours/week, 10 months per year, 196 paid days per year

Minimum Required Qualifications: High School diploma or GED and six months of clerical experience.

For job description, please visit the Catalina Foothills School District website, www.cfsd16.org.

Target Start Date: July 2022

Location: Manzanita Elementary School

HEALTH ASSISTANT Job 2468

Hiring Pay Range: \$14.06 - \$14.93, DOE

Schedule: Monday – Friday, 7:30am – 3:00pm (includes 30 minute unpaid meal break)

35 hours per week; 10 months per year, 191 paid workdays per year

Benefits Eligible, Non-Exempt

Minimum Required Qualifications: High school diploma or GED; certification in a health related field or equivalent school health class completion; current CPR/First Aid certificates.

Two (2) years working in a school preferred;

Target Start Date: August 2022

Locations: Manzanita Elementary School

EDUCATION ASSISTANT – CLASSROOM Job 2455

Hiring Pay Range: \$12.80-\$13.20 per hour, DOE

Schedule: .875 FTE, 35 hours/week; Hours: TBD

10 months/188 paid work days per year

For job description please visit the Catalina Foothills School District website www.cfsd16.org.

Minimum Required Qualifications: High School Diploma or GED.

Special Requirements: CPR and First Aid certificate are required within one (1) year of hire.

Target Start Date: ASAP

Location: Manzanita Elementary School

EDUCATION ASSISTANT – INCLUSION Job 2342

Hiring Pay Range: \$14.06 – \$14.93 per hour, DOE

Schedule: 34.75 hours/week, hours TBD

10 months, 188 paid workdays per year – Benefits Eligible

Minimum Required Qualifications: Associates degree preferred and six (6) months of working with children with special needs.

Special Requirements: CPR certificate and First Aid certificate are required within one (1) year of hire.

For job description, tasks, and physical requirements, please visit the Catalina Foothills School District website, www.cfsd16.org.

Target Start Date: ASAP

Location: Manzanita Elementary School

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EDUCATION ASSISTANT – CLASSROOM Job 2475

Hiring Pay Range: \$12.80-\$13.20 per hour, DOE

Schedule: .75 FTE, 30 hours/week; Hours: Monday – Friday 9:00am – 3:30pm (includes 30 min. meal break)

10 months/188 paid work days per year

For job description please visit the Catalina Foothills School District website www.cfsd16.org.

Minimum Required Qualifications: High School Diploma or GED.

Special Requirements: CPR and First Aid certificate are required within one (1) year of hire.

Target Start Date: 08/05/2022

Location: Manzanita Elementary School

EDUCATION ASSISTANT – CLASSROOM Job 2476

Hiring Pay Range: \$12.80-\$13.20 per hour, DOE

Schedule: .8125 FTE, 32.5 hours/week; Hours: Monday – Friday 7:30am – 2:00pm (includes 30 min. meal break)

10 months/188 paid work days per year

For job description please visit the Catalina Foothills School District website www.cfsd16.org.

Minimum Required Qualifications: High School Diploma or GED.

Special Requirements: CPR and First Aid certificate are required within one (1) year of hire.

Target Start Date: 08/05/2022

Location: Manzanita Elementary School

COMPUTER TECHNICIAN I Job 2185

Hiring Pay Range: \$15.91 - \$16.89, DOE

Schedule: Monday – Friday, 7:30am – 4:00pm

40 hours per week; 222 paid work days per year

Minimum Required Qualifications: High school diploma or GED and one year of experience maintaining multiple computers in a network environment.

Target Start Date: 03/09/2022

Location: Sunrise Drive Elementary School

EDUCATION ASSISTANT – INCLUSION Job 2438

Hiring Pay Range: \$14.06 – \$14.93 per hour, DOE

32 hours per week/ Benefits Eligible

Schedule: MTWF 7:45am – 2:45pm (30 minute unpaid meal break) and Th 7:45am – 1:45pm

10 months, 188 paid workdays per year

Minimum Required Qualifications: Associates degree preferred and six (6) months of working with children with special needs.

Special Requirements: CPR certificate and First Aid certificate are required within one (1) year of hire.

For job description, tasks, and physical requirements, please visit the Catalina Foothills School District website, www.cfsd16.org.

Target Start Date: ASAP

Location: Sunrise Drive Elementary School

Applications are considered after being submitted online at our website. Candidates will need to upload a resume, three letters of reference, and college transcripts. Include a copy of a certificate if possible. Applications remain active for one year. To keep an application active for an additional school year, resubmit the online application.

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EDUCATION ASSISTANT – INCLUSION Job 2466

Hiring Pay Range: \$14.06 – \$14.93 per hour, DOE

Schedule: 35 hours/week; Hours: Mon-Fri 7:45am – 3:15pm

10 months, 188 paid workdays per year – Benefits Eligible

Minimum Required Qualifications: Associates degree preferred and six (6) months of working with children with special needs.

Special Requirements: CPR certificate and First Aid certificate are required within one (1) year of hire.

For job description, tasks, and physical requirements, please visit the Catalina Foothills School District website, www.cfsd16.org.

Target Start Date: ASAP

Location: Ventana Vista Elementary School

OFFICE CLERK – ATTENDANCE Job 2401

Hiring Pay Range: \$13.39 - \$14.21/hr, DOE

Schedule: Monday – Friday, 7:30 am – 4:00 pm (includes 30 minute unpaid lunch)

40 hours/week, 10 months per year, 196 paid work days per year

For job description please visit the Catalina Foothills School District website, www.cfsd16.org.

Minimum Required Qualifications: High School diploma or GED and six months of clerical experience.

Target Start Date: ASAP

Location: Ventana Vista Elementary School

SPECIAL EDUCATION SECRETARY Job 2492

Hiring Pay Range: \$16.72 - \$17.75 per hour, DOE

Schedule: Monday - Friday, 40 hours per week

11 months/233 paid days per year

Eligible for full benefits package (includes medical, dental & vision & Arizona State Retirement System membership)

Minimum Required Qualifications: High school diploma or GED; 2 -3 years administrative support experience; coursework in secretarial, business or finance at junior college level preferred; demonstrated proficiency with computer programs, including Word, Excel, PowerPoint, Outlook, database management, and desktop publishing; ability to communicate and work well with staff, students, and public; experience with Student Management System for student needs reporting to state department preferred.

Target Start Date: ASAP

Location: Ventana Vista Elementary School

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EDUCATION ASSISTANT – CLASSROOM Job 2456

This position includes 10 hours per week assisting with food service tasks.

Hiring Pay Range: \$12.80-\$13.20 per hour, DOE

Schedule: 1.0 FTE, 40 hours/week; Hours: Mon– Fri 7:00am – 3:30pm (30 minute unpaid lunch break)
10 months/188 paid work days per year

For job description please visit the Catalina Foothills School District website www.cfsd16.org.

Minimum Required Qualifications: High School Diploma or GED.

Special Requirements: CPR and First Aid certificate are required within one (1) year of hire.

Target Start Date: ASAP

Location: Esperero Canyon Middle School

IN-SCHOOL SUSPENSION MONITOR, LEVEL II Job 1099

Hiring Pay Range: \$14.06 - \$14.93, DOE

Schedule: Monday – Friday, 6:45am – 3:15pm

40 hours per week; 192 workdays per year

Minimum Required Qualifications: High school diploma or GED and two (2) years of experience working with middle or high school students receiving school disciplinary actions. Intermediate to advanced level computer skills, particularly with databases and Excel Spreadsheets.

Target Start Date: ASAP

Location: Orange Grove Middle School

IN-SCHOOL SUSPENSION MONITOR, LEVEL II Job 1021

Hiring Pay Range: \$14.06 - \$14.93, DOE

Schedule: Monday – Friday, 10:30am – 3:00pm

22.5 hours per week; 192 workdays per year

Minimum Required Qualifications: High school diploma or GED and two (2) years of experience working with middle or high school students receiving school disciplinary actions. Intermediate to advanced level computer skills, particularly with databases and Excel Spreadsheets.

Target Start Date: ASAP

Location: Orange Grove Middle School

EDUCATION ASSISTANT – CLASSROOM Job 2453

This position includes 10 hours per week assisting with food service tasks.

Hiring Pay Range: \$12.80-\$13.20 per hour, DOE

Schedule: .875 FTE, 35 hours/week; Hours: TBD

10 months/188 paid work days per year

For job description please visit the Catalina Foothills School District website www.cfsd16.org.

Minimum Required Qualifications: High School Diploma or GED.

Special Requirements: CPR and First Aid certificate are required within one (1) year of hire.

Target Start Date: ASAP

Location: Orange Grove Middle School

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CATALINA FOOTHILLS
SCHOOL DISTRICT

CLASSIFIED JOB OPENINGS

3/25/22

Catalina Foothills School District
Human Resources Department
2101 East River Road, Tucson, Arizona 85718
Open 7:30am-4:00pm, Monday- Friday
Contact: Tracy Pederson, (520) 209-7531
Submit a Classified application online at
www.cfsd16.org

EDUCATION ASSISTANT CLASSROOM, MATH & READING Job 2426

“During the Day Tier 2 Targeted Math Support”

Hiring Pay Range: \$12.43-\$13.20 per hour, DOE

Schedule: .875 FTE (35 hours/week)

10 months/188 paid work days per year

For job description please visit the Catalina Foothills School District website www.cfsd16.org.

Minimum Required Qualifications: High School Diploma or GED.

Special Requirements: CPR and First Aid certificate are required within one (1) year of hire.

Target Start Date: ASAP

Location: Orange Grove Middle School

REGISTRAR Job 2314

Hiring Pay Range: \$15.91-\$16.89/hr, DOE

Schedule: Mon – Fri, 7:30 a.m. to 4:00 p.m. (40 hours per week)

12 months, 261 paid work days per year

For job description, please visit the Catalina Foothills School District website www.cfsd16.org.

Minimum Required Qualifications: High school diploma or GED and one (1) year of clerical experience.

Target Start Date: ASAP

Location: Catalina Foothills High School

OFFICE CLERK – FRONT DESK Job 2403

Hiring Pay Range: \$13.39 - \$14.21/hr, DOE

Schedule: Monday – Friday, 8:00 am – NOON

20 hours/week, 10 months per year, 196 paid work days per year

For job description please visit the Catalina Foothills School District website, www.cfsd16.org.

Minimum Required Qualifications: High School diploma or GED and six months of clerical experience.

Target Start Date: ASAP

Location: Catalina Foothills High School

OFFICE COORDINATOR, Job 2176

Hiring Pay Range: \$15.15-\$16.08/hr, DOE

40 hours per week, FTE 1.0, Benefits Eligible, Non-Exempt

Schedule: Mon – Fri, 7:30 a.m. to 4:00 p.m. (includes 30 minute unpaid meal break)

10 months, 192 paid days per year

For job description, please visit the Catalina Foothills School District website www.cfsd16.org.

Minimum Required Qualifications: High school diploma or GED and one (1) year of administrative experience.

Target Start Date: 03/14/2022

Location: Catalina Foothills High School

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EQUAL EMPLOYMENT OPPORTUNITY TITLE IX COMPLIANT

MAINTENANCE TECH II (ROOFING) Job 2355

Hiring Pay Range: \$18.45 - \$19.59 per hour, DOE

Schedule: Monday - Friday, 6:00am – 2:30pm

40 hours per week, 12 months per year

Eligible for full benefits package (includes medical coverage & Arizona State Retirement System membership)

Minimum Required Qualifications: High school diploma or GED; five (5) years of journey level trades maintenance experience in roofing field; basic computer related skills, including familiarity with MS Word and MS Excel; knowledge of the SchoolDude Work Order System is a plus.

Special Requirements: Valid Arizona driver's license with ability to drive a manual shift vehicle, and a clear driving record.

Target Start Date: 01/03/2022

Location: Catalina Foothills High School

MAINTENANCE TECH II (PLUMBING & GENERALIST) Job 2439

Hiring Pay Range: \$18.45 - \$19.59 per hour, DOE

Schedule: Monday - Friday, 6:00am – 2:30pm

40 hours per week, 12 months per year

Eligible for full benefits package (includes medical coverage & Arizona State Retirement System membership)

Minimum Required Qualifications: High school diploma or GED; five (5) years of journey level trades maintenance experience in HVAC, electrical and plumbing fields; basic computer related skills, including familiarity with MS Word and MS Excel; knowledge of the SchoolDude Work Order System is a plus.

Special Requirements: Valid Arizona driver's license with ability to drive a manual shift vehicle, and a clear driving record.

Target Start Date: 01/03/2022

Location: Catalina Foothills High School

MAINTENANCE TECH II (HVAC & GENERALIST) Job 2354

Hiring Pay Range: \$18.45 - \$19.59 per hour, DOE

Schedule: Monday - Friday, 6:00am – 2:30pm

40 hours per week, 12 months per year

Eligible for full benefits package (includes medical coverage & Arizona State Retirement System membership)

Minimum Required Qualifications: High school diploma or GED; five (5) years of journey level trades maintenance experience in HVAC, electrical and plumbing fields; basic computer related skills, including familiarity with MS Word and MS Excel; knowledge of the SchoolDude Work Order System is a plus.


Special Requirements: Valid Arizona driver's license with ability to drive a manual shift vehicle, and a clear driving record.

Target Start Date: ASAP

Location: Catalina Foothills High School

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SCHOOL DISTRICT
CLASSIFIED JOB OPENINGS
3/25/22

Catalina Foothills School District
Human Resources Department
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Contact: Tracy Pederson, (520) 209-7531
Submit a Classified application online at
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EDUCATION ASSISTANTS – INCLUSION Job 2228

Hiring Pay Range: \$14.06 – \$14.93 per hour, DOE

Schedule: 35 hours/wk, 8:00am – 3:30pm, with a half hour unpaid lunch (core hours)

10 months, 188 paid workdays per year

Eligible for full benefits package, including medical, dental, vision, and Arizona State Retirement System membership with matching employer contribution!

NOTE: Flexible schedules are available, both full and part-time!

Minimum Required Qualifications: Associates degree preferred and six (6) months of working with children with special needs. Special Requirements: CPR certificate and First Aid certificate are required within one (1) year of hire. For job description, tasks, and physical requirements, please visit the Catalina Foothills School District website, www.cfsd16.org.

Target Start Date: ASAP

Location: Catalina Foothills High School

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EQUAL EMPLOYMENT OPPORTUNITY TITLE IX COMPLIANT